



Sulphur Springs Union School District
27000 Weyerhaeuser Way, Santa Clarita, CA 91351
Phone - (661) 252-5131 Fax - (661) 252-3589
www.sssd.k12.ca.us

Certificated Employment Application

Instructions: Complete this application carefully (type or print neatly) as it is the basis of our initial screening. All completed applications must be submitted with a Letter of Intent, current resume, three (3) recent letters of recommendation, and copies of all credential(s) held, NCLB, RICA, and CBEST.

Applicant Information

Full Name: _____ Date: _____
Last First M.I.
Address: _____
Street Address Apartment/Unit #
_____ City State ZIP Code
Phone: _____ Email: _____

Position Desired

Position Applied for: _____
Grade Level Preference: Upper _____ Lower _____ Special Education _____
Where or from whom did you hear about this position? _____
Are you able to perform the essential functions of the position for which you are applying, either with or without reasonable accommodations: Yes _____ No _____
If necessary, please describe what type(s) of reasonable accommodations are needed: _____

Credentials

Please list all CA credentials you hold or have applied for:
_____ Expires _____
_____ Expires _____
If you hold out-of-state credential(s), have you started the process for CA credential(s) Yes _____ No _____
Has any state educator/administrator credentialing or licensing agency, including but not limited to the CTCC ever:
(a) acted on a complaint against you as a licensed educator? Yes _____ No _____

(b) issued a public or private reproof/reprimand against any of the credentials you have ever held as an educator? Yes _____ No _____

(c) suspended any credential you have held for one or more days (even if this information has since been sealed)? Yes _____ No _____

(d) revoked any credential or certification you have ever held as an educator? Yes _____ No _____

If the answer to any of these questions is "yes", please provide a detailed explanation attached to this application that will allow the District to evaluate all of the facts in considering your application for employment.

Have you ever been dismissed or asked to resign from a credentialed position? Yes _____ No _____

If yes, explain in writing the circumstances and attach statement to application.

TESTING INFORMATION:

CSET Date Taken: _____ Date Passed: _____

MSAT Date Taken: _____ Date Passed: _____

NTE Date Taken: _____ Date Passed: _____

HOUSSE Date Verified: _____

CBEST Date Taken: _____ Date Passed: _____

RICA Date Taken: _____ Date Passed: _____

Note: Include copies of credentials held, appropriate NCLB Compliance, CBEST, and RICA with submitted application.

Additional Information

If hired, can you present proof of your legal right to live and work in this country? Yes _____ No _____

Have you ever worked for the Sulphur Springs Union School District? Yes _____ No _____

If yes, when? _____

Have you been a member of STRS/PERS? Yes _____ No _____ If yes, which retirement _____

Have you ever been arrested, charged or convicted of a criminal offense other than a minor traffic violation?

Yes _____ No _____

If yes, please state the nature of the crime(s), when and where convicted and disposition of the case: _____

Note: No applicant will be denied employment solely on the grounds of a criminal offense. The nature and date of the offense, the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however be considered.

Education

College or University Education:

Name/location of each institution attended: Date Attended Major Degree Awarded

Number of SEMESTER Units of graduate work beyond BA/BS _____ MA _____

Do you speak, write or understand any languages other than English? Yes _____ No _____

If yes, which language(s)? _____

Previous Employment

List below all present and past employment, starting with your most recent employer. If no experience in paid status, you may include volunteer work experience. Account for all time during the past five years, including periods of unemployment. Please use a separate sheet if needed. Do not indicate "see resume."

Employer: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ From: _____ To: _____

Responsibilities: _____

Reason for Leaving: _____

May we contact your previous supervisor for a reference? Yes _____ No _____

Employer: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ From: _____ To: _____

Responsibilities: _____

Reason for Leaving: _____

May we contact your previous supervisor for a reference? Yes _____ No _____

Employer: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ From: _____ To: _____

Responsibilities: _____

Reason for Leaving: _____

May we contact your previous supervisor for a reference? Yes _____ No _____

Professional References

Please list three (3) persons who have first hand knowledge of your work performance within the last two (2) years.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Sulphur Springs School District Referrals

If referred by an SSUSD Certificated Employee, please state their name and location.

Teacher Name: _____ Location: _____

Teacher Name: _____ Location: _____

Special Experience/Supplementary Information

Disclaimer and Signature

By signing this application I certify that all the facts set forth in the application are true and complete. I understand that before the District can employ me, I must submit fingerprints for purposes of a criminal background investigation, verification of my eligibility to work in the United States, and proof of freedom from lung infection (dated that within the 6-month period prior to the date of my employment in the District). I understand that any misrepresentation, falsification or material omission on this application form may result in my failure to receive an offer or, if I am hired, my immediate dismissal from employment.

Signature: _____ Date: _____

The Sulphur Springs Union School District is an equal opportunity employer and does not discriminate on the basis of the person's actual or perceived race, religious creed, color, national origin, ancestry, age, pregnancy, physical disability, mental disability, medical condition, genetic information, veteran status, gender, gender identity, gender expression, marital status, sex, or sexual orientation.