



Sulphur Springs Union School District

27000 Weyerhaeuser Way, Santa Clarita, CA 91351

Phone - (661) 252-5131/Fax - (661) 252-3589

www.sssd.k12.ca.us

Certificated Transfer Form

Instructions:

If you are a current tenured employee applying for a posted vacancy, please fill out the following information on this form. This form must be submitted by the closing date and include a current resume, and one (1) recent letter of recommendation.

The criteria of employee requested transfer outlined in the Certificated Master Contract Agreement will be used to determine placement.

Full Name: _____ Date: _____
Last First M.I.

Daytime Phone: (_____) _____ Home/Cell Phone: (_____) _____

Email Address: _____

Please list your current location and position at Sulphur Springs Union School District.

Current Location: _____

Current Grade Level: _____

Previous grades taught: _____

Please list the position you are requesting a transfer to.

Position Desired: _____

Position Location: _____

Signature: _____ Date: _____

Please note, your supervisor will be informed of your request.

Personnel Office Use Only:

Date Received: _____

Resume Letters of Recommendation