

SULPHUR SPRINGS SCHOOL DISTRICT

Regular Meeting of the Governing Board
November 20, 2013

MINUTES

District Administrative Offices
27000 Weyerhaeuser Way
Canyon Country, CA 91351

TRUSTEES PRESENT:

Mr. Denis DeFigueiredo, President
Dr. Kerry Clegg, Clerk
Mr. Michael Hogan, Member
Mrs. Lori MacDonald, Member
Mrs. Shelley Weinstein, Member

STAFF PRESENT:

Dr. Robert Nolet, Superintendent
Mrs. Kathy Harris, Assistant Superintendent-Instructional Services
Ms. Lynn David, Assistant Superintendent-Business Services
Mrs. Kim Lytle, Assistant Superintendent-Personnel/Pupil Services
Mr. Paul Frisina, Director-Special Education
Mr. Josh Randall, Director-Professional Development/Instructional Technology/Categorical Support
Mr. Dean Matthews, Manager-Facilities & Projects
Mrs. Selina Hurst, District Executive Secretary

Mr. DeFigueiredo called the meeting to order at 6:31 PM and noted the roll.

*Call to Order,
Roll Call*

The motion was made by Mrs. Weinstein, seconded by Dr. Clegg, and passed 5-0 to adjourn to Closed Session at 6:31 PM for the purpose of discussing potential litigation.

*Closed Session,
Ayes: 5*

Noting there was nothing to report from Closed Session, the meeting reconvened at 7:47 PM.

*Reconvene,
Ayes: 5*

Mr. Ken Chase led the Pledge of Allegiance.

*Pledge of
Allegiance*

The motion was made by Dr. Clegg, seconded by Mrs. Weinstein, and passed 5-0 to approve the Agenda as presented.

*Approval of
Agenda, Ayes: 5*

The motion was made by Mrs. MacDonald, seconded by Mr. Hogan, and passed 5-0 to approve the Minutes of the November 6, 2013 Regular Meeting.

*Approval of
Minutes, Ayes: 5
November 6, 2013
Meeting*

There were no requests to address the Board, nor were there any comments or questions regarding agenda items.

*Hearing, Requests
to Address, Com-
ments, Questions*

Trustees presented a Resolution Plaque to Ms. Lourdes Espino in recognition of her 12 years of District employment as an Instructional Assistant-Bilingual and Noon Supervisor at Canyon Springs and Mint Canyon Community Schools.

Trustees recessed briefly for refreshments at 7:53 PM and reconvened at 7:57 PM.

Recess, Reconvene

The motion was made by Mr. Hogan, seconded by Mrs. MacDonald, and passed 5-0, to approve the Consent Calendar as follows:

Consent, Ayes: 5

- Conference Action Report #13-19
- Field Trip Action Report #13-06
- Gift Action Report #13-19
- Personnel Action Report #13-21
- Employee Retirement Resolutions
 - Resolution #13-39 - Marisa Davey
 - Resolution #13-40 – Jill Young
- Call for Special Meeting of the Governing Board, December 18, 2013, Holiday Reception – Cancel December 25, 2013

Ms. David introduced Tony Hsieh, Un Chu Reardon, and Chris Erhart of Keygent Advisors and Dennis McGuire of Piper Jaffray. Mr. Hsieh presented Trustees with options to address facilities needs and outstanding COP financing and reported that the District's final assessed value for 2013-14 increased by 2.69% from the prior year. Additional information provided included an Overview of AB 182, Bond Program Assumptions and Scenarios (2), COP Payment Schedule Comparison, and a Timeline for 2014 Financings.

*Conference,
Valley View &
Pinetree Project
Funding*

Trustees agreed to support scenario 2 and to proceed with the financing timeline.

Mrs. Lytle presented Trustees with an Enrollment Report for 2013-2014 listing data showing enrollment increases and decreases by school site and a district wide comparison to last year's enrollment data.

*Conference,
Enrollment Report
2013-2014*

Mr. Frisina reviewed an agreement made with the Center for Individual and Family Counseling for the Center to provide school-based counseling services to the District. These services were contracted through a different provider through the 2012-13 school year, so this contract will replace the previous arrangement with another provider. The District covers the cost for CIFIC to hire, train, and supervise all school counselors. School site budgets will reimburse CIFIC for counselor salaries. Site costs are \$100 per week, not to exceed \$3,000 for the year. The District has not utilized paid counselors for several years, which resulted in voluntary, graduate-student trainees as counselors. Having paid positions provides our sites with the opportunity to have a Marriage and Family Therapist (MFT) Intern as a school counselor.

*Conference,
Agreement with
Center for
Individual &
Family Counseling*

The agreement will be included in the Consent Calendar for approval at the next Board meeting.

Mr. Frisina reviewed a Clinical Practicum Agreement made with California State University, Northridge, for the District to provide a clinical training program, beginning January 21, 2014, for university students. One of the District's current speech/language pathologists (SLP) is a graduate student on a waiver requiring clinical supervision by a District credentialed SLP. The attached Clinical Practicum Agreement is required in order for the District to provide this clinical supervision.

*Conference,
CSUN Clinical
Practicum
Agreement*

The agreement will be included in the Consent Calendar for approval at the next Board meeting.

Ms. David provided Trustees with a review of the District's process for soliciting proposals and awarding projects that has been conducted to ensure transparency and prudent expenditure of funds. Information shared included District goals, contractor's lists, process to solicit proposals, process to ensure best value, periodic review, reallocation of staff, and materials/charts/checklists created to support compliance. Trustees will receive quarterly reports.

*Conference,
Review of
Contracting
Procedures*

Mr. DeFigueiredo commended Ms. David and her staff for all the background work done to get these processes in place and moving forward.

The motion was made by Mr. Hogan, seconded by Dr. Clegg, and passed 5-0 to approve Business Services Report #14-8 as presented.

*Action, Ayes: 5,
Business Services
Report*

The motion was made by Mrs. Weinstein, seconded by Mrs. MacDonald, and passed 5-0 to approve Audit Agreement with Jeanette L. Garcia & Associates for Bond Oversight Audit as presented.

*Action, Ayes: 5,
Jeanette L. Garcia
Bond Oversight
Audit Agreement*

The motion was made by Mrs. MacDonald, seconded by Mr. Hogan, and passed 5-0 to approve Annual Reportable Fees Report for 2012/2013 as presented.

*Action, Ayes: 5,
Annual Reportable
Fees Report
2012/2013*

The motion was made by Mr. Hogan, seconded by Mrs. MacDonald, and passed 5-0 to approve Contract with Total Compensation Systems, Inc. as presented.

*Action, Ayes: 5,
Total Compensation
Systems, Inc.
Contract*

The motion was made by Dr. Clegg, seconded by Mrs. Weinstein, and passed 5-0 to approve Collective Bargaining Agreement Disclosure 2013/14 as presented.

*Action, Ayes: 5,
Collective Bargain-
ing Agreement Dis-
closure 2013/14*

Trustees acknowledged the letter of resignation from the Measure CK Citizens' Bond Oversight Committee submitted by Mr. Ken Chase and thanked him for his service as chairperson. The committee will be meeting soon to proceed with the selection of a replacement chairperson.

*Board
Correspondence &
Information*

Trustees were appreciative of the KHTS Radio invitation to their annual Sacramento Road Trip 2014. Unfortunately, no one will be able to attend.

Mr. Hogan reported he will continue to oppose the High Speed Rail project even though he will no longer be a member of the District's Governing Board.

Mrs. Weinstein reported watching the SCV TV video of Mrs. Harris and Mr. Randall and the great job they did representing the District. She hoped the video would be available on the District website.

Dr. Clegg reported he is looking forward to this Saturday's Education Expo.

Mrs. MacDonald reported attending a recent Leona Cox PTA meeting, noting how much membership has increased this year. She also enjoyed the SCV TV video.

Mr. DeFigueiredo is looking forward to the Board's Annual Holiday Reception and thanked Mrs. Weinstein for agreeing to host the event again this year.

Mrs. MacDonald reminded Trustees of the Common Core Parent Night scheduled for December 4, 6:30 PM at Fair Oaks Ranch.

Mr. DeFigueiredo mentioned items for the December 11 meeting at Valley View Community School including: Oath of Office – Governing Board Member, Annual Organizational Meeting, First Interim Report, and School Site Presentation: Valley View.

The motion was made by Mr. Hogan, seconded by Mrs. Weinstein, and passed unanimously to adjourn to Closed Session at 9:53 PM for the purpose of discussing potential litigation – Student OAH #2013080572.

*Closed Session,
Ayes: 5*

The motion was made by Mr. Hogan, seconded by Dr. Clegg, and passed unanimously to reconvene at 10:11 PM.

*Reconvene,
Ayes: 5*

After reconvening, Mr. DeFigueiredo reported that during Closed Session, Trustees voted 4-0, with one abstention, Dr. Clegg, to approve an Outside Assessor Agreement pertaining to Student OAH #2013080572.


*Report from Closed
Session, Ayes: 4,
Abstain: 1, Outside
Assess Agreement,
Student OAH
#2013080572*

The motion was made by Mr. Hogan, seconded by Mrs. Weinstein, and passed unanimously to adjourn the meeting at 10:13 PM.

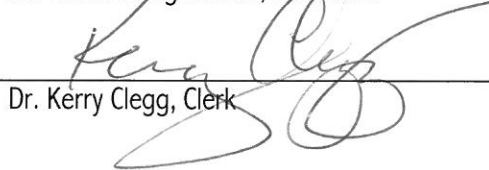
*Adjournment,
Ayes: 5*

December 11, 2013

Date



Mr. Denis DeFigueiredo, President



Dr. Kerry Clegg, Clerk