SULPHUR SPRINGS UNION SCHOOL DISTRICT

Annual Organizational and Regular Meeting of the Governing Board
December 9, 2015

MINUTES

District Administrative Office
27000 Weyerhaeuser Way
Canyon Country, CA 91351

TRUSTEES PRESENT:
Dr. Kerry Clegg, Member
Mrs. Shelley Weinstein, Member
Mr. Ken Chase, Member
Mr. Denis DeFigueiredo, Member
Mrs. Lori MacDonald, Member

STAFF PRESENT:
Dr. Catherine Kawaguchi, Superintendent
Mrs. Kathy Harris, Assistant Superintendent-Instructional Services
Mrs. Michele Gookins, Assistant Superintendent-Business Services
Mr. Josh Randall, Assistant Superintendent-Personnel/Pupil Services
Mrs. Selina Hurst, District Executive Secretary

Call to Order, Roll Call

Dr. Clegg called the Annual Organizational Meeting to order at 7:01 PM and noted the roll.

Pledge of Allegiance

Mrs. Laurie Ruddick, Fair Oaks Ranch Community School teacher, led the Pledge of Allegiance.

Administration of Oath of Office

Dr. Clegg administered the Oath of Office to Mr. DeFigueiredo and Mrs. Weinstein.

Approval of Agenda, Clegg-Aye
Weinstein-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald-Aye

The motion was made by Mrs. Weinstein, seconded by Mr. DeFigueiredo, and passed 5-0 to approve the Agenda as presented.

Approval of Minutes, 11-24-15 Meeting
Clegg-Aye
Weinstein-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald-Aye

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 5-0 to approve the Minutes of the November 24, 2015 Regular Meeting.

Election, Nomination of President
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 5-0 to nominate Mrs. Weinstein to the position of President of the Governing Board. As there were no other nominations, the floor was closed.
The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 5-0 to elect Mrs. Weinstein as President for the 2015/2016 term of office.

The motion was made by Dr. Clegg, seconded by Mrs. MacDonald, and passed 5-0 to nominate Mr. DeFigueiredo to the position of Clerk of the Governing Board. As there were no other nominations, the floor was closed.

The motion was made by Dr. Clegg, seconded by Mrs. MacDonald, and passed 5-0 to elect Mr. DeFigueiredo as Clerk for the 2015/2016 term of office.

The motion was made by Dr. Clegg, seconded by Mr. DeFigueiredo, and passed 5-0 to nominate Mr. Chase to the position of Presiding Officer of the Governing Board. As there were no other nominations, the floor was closed.

The motion was made by Dr. Clegg, seconded by Mr. DeFigueiredo, and passed 5-0 to elect Mr. Chase as Presiding Officer for the 2015/2016 term of office.

The motion was made by Mr. Chase, seconded by Dr. Clegg, and passed 5-0 to designate Dr. Kawaguchi for the position of Secretary to the Governing Board for the 2015/2016 term of office.

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 5-0 to nominate Dr. Clegg to serve as the District’s delegate to the Los Angeles County School Trustees Association. As there were no other nominations, the floor was closed.

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 5-0 to elect Dr. Clegg to serve as the District’s delegate to the Los Angeles County School Trustees Association for the 2015/2016 term of office.

The motion was made by Dr. Clegg, seconded by Mrs. MacDonald, and passed 5-0 to nominate Mr. Chase to serve as the District’s alternate delegate to the Los Angeles County School Trustees Association. As there were no other nominations, the floor was closed.
The motion was made by Dr. Clegg, seconded by Mrs. MacDonald, and passed 5-0 to elect Mr. Chase to serve as the District’s alternate delegate to the Los Angeles County School Trustees Association for the 2015/2016 term of office.

The motion was made by Dr. Clegg, seconded by Mr. DeFigueiredo, and passed 5-0 to nominate Mr. Chase to serve as the District’s representative to the Santa Clarita Valley Special Education Local Planning Area Board Liaison Committee. As there were no other nominations, the floor was closed.

The motion was made by Dr. Clegg, seconded by Mr. DeFigueiredo, and passed 5-0 to elect Mr. Chase to serve as the District’s representative to the Santa Clarita Valley Special Education Local Planning Area Board Liaison Committee for the 2015/2016 term of office.

The motion was made by Dr. Clegg, seconded by Mr. DeFigueiredo, and passed 5-0 to nominate Mrs. MacDonald to serve as the District’s alternate representative to the Santa Clarita Valley Special Education Local Planning Area Board Liaison Committee. As there were no other nominations, the floor was closed.

The motion was made by Dr. Clegg, seconded by Mr. DeFigueiredo, and passed 5-0 to elect Mrs. MacDonald to serve as the District’s alternate representative to the Santa Clarita Valley Special Education Local Planning Area Board Liaison Committee for the 2015/2016 term of office.

The motion was made by Mr. DeFigueiredo, seconded by Dr. Clegg, and passed 5-0 to nominate Mrs. Weinstein to serve as the District’s voting representative to elect members to the Los Angeles County Committee on School District Organization. As there were no other nominations, the floor was closed.

The motion was made by Mr. DeFigueiredo, seconded by Dr. Clegg, and passed 5-0 to elect Mrs. Weinstein to serve as the District’s voting representative to elect members to the Los Angeles County Committee on School District Organization for the 2015/2016 term of office.

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 5-0 to approve the Annual Organizational Meeting Consent Calendar, as follows:

- Establish dates, hours, and place(s) for the Regular Meetings of the Governing Board.
- Adopt Certification of Signatures Resolution for the period December 9, 2015 through December 7, 2016.
- Authorize the Superintendent, Dr. Catherine Kawaguchi, and/or the Assistant Superintendent of Business Services, Mrs. Michele Gookins, and/or Fiscal Services Manager,
Mrs. Cristina Flock, to sign warrants (one signature only required), purchase orders, contracts, tax-sheltered annuities; service, other reports and applications for State and Federal projects as needed; developer mitigation agreements, Mello-Roos agreements, and notices of employment subject to the ratification of the Board of Trustees for the period of December 9, 2015 through December 7, 2016.

- Adopt all District policies presently in effect as official policies for the period of December 9, 2015 through December 7, 2016.
- Authorize the Superintendent, Dr. Catherine Kawaguchi, and/or Assistant Superintendent of Business Services, Mrs. Michele Gookins, to sign the required statements related to school transportation and attendance areas to comply with the Business and Professions Code, Section 11010 as amended, with only one signature required.
- Authorize the Superintendent, Dr. Catherine Kawaguchi, to authorize payroll deductions for organizations approved for such purposes by the Los Angeles County Superintendent of School Office subject to approved business practices for the period December 9, 2015 through December 7, 2016.
- Authorize the Superintendent, Dr. Catherine Kawaguchi, to approve reimbursement at the designated rate established by the Federal government for District employees for all authorized travel requiring the use of private vehicles for the period of December 9, 2015 through December 7, 2016.

The motion was made by Mr. Chase, seconded by Dr. Clegg, and passed 5-0, to authorize compensation for members of the Governing Board at called meetings of the Board of Trustees at the rate of a maximum of $240.00 per month prorated by the number of meetings held, as provided by Education Code Section 35120 as presented.

The motion was made by Dr. Clegg, seconded by Mrs. MacDonald, and passed 5-0 to adopt Resolution R-15-59: Compensation of Members of the Governing Board as presented.

The motion was made by Mr. DeFigueiredo, seconded by Dr. Clegg, and passed 5-0, to adjourn the Annual Organizational Meeting and convene the Regular Meeting at 7:12 PM.

At this time, Trustees moved to their new places on the dais.

Mrs. Weinstein announced that Trustees had received an advance request to address the Board. Mrs. Maureen Server, SSDTA President, shared a brief statement regarding the District calendar noting that 70% of teachers request leaving Fall Break in the school calendar.

There were no additional requests to address the Board, nor were there any comments or questions regarding agenda items.

The motion was made by Dr. Clegg, seconded by Mr. Chase, and passed 5-0, to approve the Consent Calendar as follows:

- Conference Action Report #15-21
- Gift Action Report #15-19
- Educational Consultant Agreement

Trustees noted the retirement of Mrs. Dianna Harden and presented her with a plaque recognizing her 22-years of service to the District.

The motion was made by Dr. Clegg, seconded by Mrs. MacDonald, and passed 5-0, to approve Personnel Action Report #15-23 and Retirement Resolution R-15-60: Dianna Harden as presented.

Trustees recessed at 7:23 PM and reconvened at 7:37 PM.

Mrs. Gookins provided Trustees an overview and responded to questions regarding the Governmental Accounting Standards Board (GASB) Statement and the District’s pension obligations. The primary objective of the Statement is to improve accounting and financial reporting. All agencies are now required to show their pension liabilities in their financial statements.

The motion was made by Mr. Chase, seconded by Dr. Clegg, and passed 5-0 to approve the Business Services Report #16-11 as presented.

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 5-0 to approve the First Interim Financial Report including Resolution R-15-61 as presented.

The motion was made by Dr. Clegg, seconded by Mrs. MacDonald, and passed 5-0 to approve the Educator Effectiveness Plan as presented.

The motion was made by Mrs. MacDonald, seconded by Mr. Chase, and passed 5-0 to approve the Service Agreement-Actuarial Services as presented.
The motion was made by Mr. DeFigueiredo, seconded by Dr. Clegg, and passed 5-0 to approve the Resolution R-15-62: Resolution of Authorization to Issue Request for Proposal (RFP) for Scalable High Speed Fiber Optic Internet and Wide Area Network Infrastructure as presented.

The motion was made by Dr. Clegg, seconded by Mr. DeFigueiredo, and passed 4-0-1, with Mr. Chase abstaining, to approve the Resolution R-15-58: Board Member Compensation as presented.

Information regarding the 2016 Winter Academy was shared with Trustees. The academy will provide intervention in English Language Arts and Math and will be held at Canyon Springs Community School.

Trustees reported their attendance at the recent California School Boards Association (CSBA) Conference, each commenting on the difference sessions and workshops provided.

Mr. Chase congratulated Mrs. Weinstein and Mr. DeFigueiredo on their election to the Board for another 4 years. He also expressed appreciation for Dr. Clegg’s leadership as Board President the past 2 years. Mr. Chase noted and congratulated Canyon Springs Community School for receiving the PTA’s Phoebe Award.

Mrs. Weinstein noted the Board would hold a Special Meeting on December 16 and that the next regular meeting of the Governing Board is scheduled for January 20, 2016 at Mint Canyon Community School.

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 5-0 to adjourn to Closed Session at 9:07 PM for discussion regarding Potential Litigation, Personnel, Labor Negotiations, and Superintendent Evaluation.

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 5-0 to reconvene the meeting at 11:39 PM.

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 5-0 to adjourn the meeting at 11:40 PM.

January 20, 2016

Mrs. Shelley Weinstein, President

Mr. Denis DeFigueiredo, Clerk