

SULPHUR SPRINGS SCHOOL DISTRICT

Annual Organizational and Regular Meeting of the Governing Board
December 11, 2013

MINUTES

Valley View Community School
19414 W. Sierra Estates Drive
Newhall, CA 91321

TRUSTEES PRESENT:

Mr. Denis DeFigueiredo, President
Dr. Kerry Clegg, Clerk
Mr. Ken Chase, Member
Mrs. Lori MacDonald, Member
Mrs. Shelley Weinstein, Member

STAFF PRESENT:

Dr. Robert Nolet, Superintendent
Mrs. Kathy Harris, Assistant Superintendent-Instructional Services
Ms. Lynn David, Assistant Superintendent-Business Services
Mrs. Kim Lytle, Assistant Superintendent-Personnel/Pupil Services
Mr. Josh Randall, Director-Professional Development/Instructional Technology/Categorical Support
Ms. Debra Harrington, Fiscal Services Manager
Mrs. Selina Hurst, District Executive Secretary

Mr. DeFigueiredo called the meeting to order at 7:31 PM noting the meeting would begin with the Annual Organizational Meeting.

Call to Order

Mr. Hogan, former member of the Governing Board, administered the Oath of Office to Dr. Kerry Clegg, Mrs. Lori MacDonald, and Mr. Ken Chase.

*Swearing In,
Oath of Office*

Trustees recognized Mr. Michael Hogan for his 14 years of service to the District on the Governing Board and expressed their heartfelt appreciation for his passion and dedication to the children of the District. He was presented with a commemorative trophy from the District, certificates of commendation from the offices of Congressman Buck McKeon, Senator Steve Knight, Assemblyman Scott Wilk, Los Angeles County Supervisor Michael Antonovich, and the City of Santa Clarita City Council, and a gift basket from Golden Oak Community School. Mr. Hogan expressed his thankfulness, sharing it has been his honor and privilege to serve the district and that "It's all about the kids."

*Service Recognition
Mr. Michael Hogan*

Mr. DeFigueiredo noted the roll and announced a quorum was present.

Roll Call

Mr. Hogan led the Pledge of Allegiance.

*Pledge of
Allegiance*

The motion was made by Mrs. Weinstein, seconded by Mrs. MacDonald, and passed 5-0 to approve the Agenda as presented.

*Approval of
Agenda, Ayes: 5*

The motion was made by Mrs. Weinstein, seconded by Dr. Clegg, and passed 4-0, with Mr. Chase abstaining, to approve the Minutes of the November 20, 2013 Regular Meeting.

*Approval of Min-
utes, November
20, 2013 Meeting,
Ayes: 4, Abstain: 1*

The motion was made by Mrs. Weinstein, seconded by Mrs. MacDonald, and passed 5-0 to nominate Dr. Clegg for the position of President of the Governing Board. As there were no other nominations, the floor was closed. Board members voted unanimously to elect Dr. Clegg as President for the 2013/2014 term of office.

*Election,
President*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 5-0 to nominate Mrs. Weinstein for the position of Clerk of the Governing Board. As there were no other nominations, the floor was closed. Board members voted unanimously to elect Mrs. Weinstein as Clerk for the 2013/2014 term of office.

*Election,
Clerk*

The motion was made by Mr. Chase, seconded by Mrs. Weinstein, and passed 5-0 to nominate Mr. DeFigueiredo for the position of Presiding Officer of the Governing Board, and to serve in the absence of the President and Clerk. As there were no other nominations, the floor was closed. Board members voted unanimously to elect Mr. DeFigueiredo as Presiding Officer for the 2013/2014 term of office.

*Election,
Presiding Officer*

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 5-0 to nominate Dr. Nolet for the position of Secretary to the Governing Board. As there were no other nominations, the floor was closed. Board members voted unanimously to elect Dr. Nolet as Secretary for the 2013/2014 term of office.

*Election,
Board Secretary*

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 5-0 to nominate Mrs. MacDonald to serve as the District's representative to the Santa Clarita Valley Special Education Local Planning Area Board Liaison Committee, with Mrs. Weinstein as the alternate. As there were no other nominations, the floor was closed. Board members voted unanimously to elect Mrs. MacDonald to serve as the District's delegate to the Santa Clarita Valley Special Education Local Planning Area Board Liaison Committee, with Mrs. Weinstein as the alternate, for the 2013/2014 term of office.

*Election,
SELPA Board
Liaison Committee
Representative &
Alternate*

The motion was made by Mrs. Weinstein, seconded by Mr. DeFigueiredo, and passed 5-0 to approve the Annual Organizational Meeting Consent Calendar, which included:

Consent, Ayes: 5

- Establishment of dates, hours, and place(s) for the Regular Meetings of the Governing Board.
- Adoption of the Certification of Signatures Resolution for the period December 11, 2013 through December 10, 2014.
- Authorize the Superintendent, Dr. Robert Nolet, and/or Ms. Lynn David, Assistant Superintendent of Business Services, and/or Ms. Debra Harrington, Fiscal Services Manager, to sign warrants (one signature only required), purchase orders, contracts, tax-sheltered annuities; service, other reports and applications for State and Federal projects as needed;

developer mitigation agreements, Mello-Roos agreements, and notices of employment subject to the ratification of the Board of Trustees for the period of December 11, 2013 through December 10, 2014.

- Adopt all District policies presently in effect as official policies for the period of December 11, 2013 through December 10, 2014.
- Authorize Dr. Robert Nolet and/or Ms. Lynn David, Assistant Superintendent of Business Services, to sign the required statements related to school transportation and attendance areas to comply with the Business and Professions Code, Section 11010 as amended, with only one signature required.
- Authorize the Superintendent to authorize payroll deductions for organizations approved for such purposes by the Los Angeles County Superintendent of Schools Office subject to approved business practices for the period December 11, 2013 through December 10, 2014.
- Authorize the Superintendent to approve reimbursement at the designated rate established by the Federal government for District employees for all authorized travel requiring the use of private vehicles for the period of December 11, 2013 through December 10, 2014.

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 5-0 to Authorize compensation for members of the Governing Board at called meetings of the Board of Trustees at the rate of a maximum of \$240.00 per month prorated by the number of meetings held, as provided by Education Code Section 31520.

*Action,
Board Member
Compensation
Authorization*

The motion was made by Mrs. Weinstein, seconded by Mr. DeFigueiredo, and passed 5-0 to adopt Resolution #R13-41: Resolution of the Governing Board of the Sulphur Springs School District Relating to the Compensation of the Members of the Governing Board.

*Action,
Board Member
Compensation
Pertaining to
Absences*

The motion was made by Mrs. Weinstein, seconded by Mrs. MacDonald, and passed 5-0 to adjourn the Annual Organizational Meeting and convene the Regular Meeting.

*Adjournment of
Annual Organiza-
tional Meeting,
Commencement of
Regular Meeting*

Trustees recessed for refreshments at 7:53 PM and reconvened at 8:05 PM.

Recess, Reconvene

Dr. Clegg announced Trustees had received an advance request to address the Board from Mr. Hogan. Mr. Hogan was granted permission to address the Board. Mr. Hogan encouraged Trustees to consider naming the Special Education building at Valley View Community School after Ms. Tommye Warner, former Director of Pupil Services, upon its completion in honor of her and her impact on the Special Education program of the District. Dr. Clegg acknowledged Trustees will certainly entertain the request and appreciated Mr. Hogan suggesting it.

*Hearing, Requests
to Address,
Comments,
Questions*

There were no comments or questions regarding agenda items.

Dr. Clegg presented Mr. DeFigueiredo with a plaque acknowledging his term as Board President.

*Award of Plaque to
Mr. DeFigueiredo*

Dr. Clegg recognized the retirements of Ms. Marisa Davey, Instructional Assistant-SpEd at Fair Oaks Ranch Community School, and Mrs. Jill Young, School Office Manager at Canyon Springs Community School, after 25 years and 20 years respectively. Each was presented with a certificate plaque.

*Recognition of
Retirements*

Dr. Clegg recognized Mr. Rick Drew, Valley View Community School Principal, who introduced Ms. Julie McBride, Assistant Principal. Mr. Drew expressed appreciation, on behalf of the school, for Mr. Hogan's service to the district, congratulated the new Trustees, and noted that Mr. Chase had in the past served on the Valley View School Site Council. Ms. McBride showed an iMovie featuring Instructional Assistants, the use of instructional technology in the classroom, and a glimpse of some of the Valley View facilities remodel plans.

*Hearing,
School Site Presentation: Valley View*

Trustees presented certificates of recognition to the following Valley View staff members for their service to students and support of teachers of Valley View Community School: Cheryl Aguilar, Terri Brahe, Diane Briones, Karen Evans, Martine Gonzales, Sue Johnston, Mayra Perez, Mona Walker, and Christine Wing.

Trustees recessed at 8:32 PM and reconvened at 8:39 PM.

Recess, Reconvene

The motion was made by Mrs. MacDonald, seconded by Mr. DeFigueiredo, and passed 5-0, to approve the Consent Calendar as follows:

Consent, Ayes: 5

- Conference Action Report #13-20
- Field Trip Action Report #13-07
- Gift Action Report #13-20
- Personnel Action Report #13-22
- Consultant Agreement – Dolores Adams
- CSUN Clinical Practicum Agreement
- Contract with Center for Individual and Family Counseling

Trustees participated in a first reading of the following Administrative Regulations:

*Conference,
Administrative
Regulations*

- AR 3514 – Environmental Safety
- AR 3542 – School Bus Drivers
- AR 4161.8, 4261.8, 4361.8 – Family Care and Medical Leave

These items will be formatted for approval at the January 8, 2014 regular meeting.

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 5-0 to approve Business Services Report #14-9 as presented.

*Action, Ayes: 5,
Business Services
Report*

Ms. David acknowledged the efforts of Ms. Harrington and her staff for the compilation of the First Interim Report and then reviewed each of the funds with Trustees. The motion was made by Mr. DeFigueiredo, seconded by Mrs. Weinstein, and passed 5-0 to approve R-13-42: First Interim Report as of October 31, 2013 as presented. Trustees expressed their thanks to Ms. David and Ms. Harrington for the report.

*Action, Ayes: 5,
Resolution R-13-42, First Interim
Report*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 5-0 to approve the Education Protection Account Spending Plan as presented.

*Action, Ayes: 5,
Education Protection Account
Spending Plan*

The motion was made by Mrs. Weinstein, seconded by Mrs. MacDonald, and passed 5-0 to approve the A.T. & T. Proposal as presented that will provide the District \$2000 per site per month in revenue with the initial lease period of five years.

*Action, Ayes: 5,
AT&T Proposal*

Trustees discussed their upcoming Annual Holiday Reception at the Weinstein home next week.

Mr. Chase expressed his excitement to serve such a great district and congratulated Dr. Clegg and Mrs. MacDonald on their election victories. He also congratulated Mr. Ken Newton, Fair Oaks Ranch teacher, on his new book. He reported his attendance at the CSBA Conference was both informative and a wonderful opportunity to connect with fellow board members.

Mrs. MacDonald reported her attendance at a Leona Cox PTA meeting. She attended the recent Common Core Parent Night, finding it very informative. She attended a similar meeting regarding Common Core at Saugus School District. She also attended some good workshops at the CSBA Conference.

Mr. DeFigueiredo thanked Trustees for their kind words of recognition for his term as Board President.

Mrs. Weinstein thanked Mr. DeFigueiredo for his leadership and congratulated Dr. Clegg, Mrs. MacDonald, and Mr. Chase on their election victories. She commented on her attendance at the Education Expo last month noting Mrs. Harris and Mr. Randall were well prepared but attendance was unfortunately low. She attended workshops on Common Core and the Local Control Funding Formula at the CSBA Conference, finding both informative.

Dr. Clegg also thought Mrs. Harris and Mr. Randall did a great job preparing for the Education Expo and was also disappointed by the low turnout. He attended the CSBA Conference including the Delegate Assembly session and enjoyed the time spent with the other board members. He is pleased with the opportunity to serve as Board President for the coming year.

The motion was made by Mrs. Weinstein, seconded by Mr. DeFigueiredo, and passed unanimously to adjourn to Closed Session at 10:17 PM for the purpose of discussing personnel matters.

*Closed Session,
Ayes: 5*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed unanimously to reconvene at 10:50 PM.

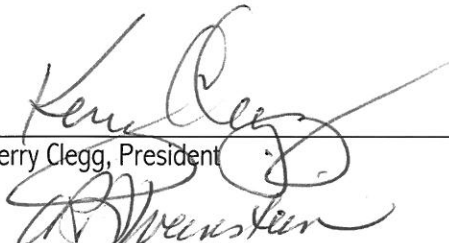
*Reconvene,
Ayes: 5*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed unanimously to adjourn the meeting at 10:51 PM.

*Adjournment,
Ayes: 5*

January 8, 2014

Date


Dr. Kerry Clegg, President


Mrs. Shelley Weinstein, Clerk