

## SULPHUR SPRINGS UNION SCHOOL DISTRICT

Regular Meeting of the Governing Board

September 13, 2023

### MINUTES

#### Meeting Location:

Sulphur Springs Union School District  
27000 Weyerhaeuser Way  
Santa Clarita, CA 91351

#### STAFF PRESENT:

Dr. Catherine Kawaguchi, Superintendent  
Dr. Joshua Randall, Deputy Superintendent, Business Services  
Dr. Jezelle Fullwood, Assistant Superintendent, Educational Services  
Dr. Jay Greenlinger, Assistant Superintendent, Personnel/Pupil Services  
Ms. Nancy Raygoza, District Executive Secretary

#### TRUSTEES PRESENT:

Mrs. Shelley Weinstein, President  
Mrs. Paola Jellings, Clerk  
Mr. Denis DeFigueiredo, Member  
Mrs. Lori MacDonald, Member

#### TRUSTEES ABSENT:

Mr. Ken Chase, Member

#### **Call to Order, Roll Call**

Mrs. Weinstein called the Regular Meeting to order at 7:02 PM and noted the absence of Board Member Mr. Ken Chase.

#### **Pledge of Allegiance**

Ms. Amanda Parsons, Leona Cox Community School teacher, led the Pledge of Allegiance.

#### **Approval of Agenda,**

*Weinstein-Aye  
Jellings-Aye  
Chase-Absent  
DeFigueiredo-Aye  
MacDonald-Aye*

The motion was made by Mrs. Jellings, seconded by Mrs. MacDonald, and passed 4-0 by voice vote to approve the Agenda.

#### **Approval of Regular Minutes, August 23, 2023**

*Weinstein-Aye  
Jellings-Aye  
Chase-Absent  
DeFigueiredo-Aye  
MacDonald-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. Jellings, and passed 4-0 by voice vote to approve the Minutes of the August 23, 2023, Regular Board Meeting.

#### **Hearing Session, Advance Request(s) to Address the Board**

Mrs. Weinstein asked if any advanced requests to address the Board had been received. There was one advanced request to address the Board regarding appreciation to the School Board and District Staff.

#### **Hearing Session, Comments and/or Questions Regarding Agenda Items**

Mrs. Weinstein asked if there were any comments or questions regarding agenda items. There were no comments or questions regarding agenda items.

#### **Hearing Session, Resolution R-23-52: Sufficiency of Instructional Materials**

Mrs. Weinstein opened a Public Hearing Session to hear comments and respond to questions regarding Resolution R-23-52: Sufficiency of Instructional Materials. As there were no written or verbal comments or questions, the Public Hearing was closed at 7:07 PM.

**Consent Calendar,**  
*Weinstein-Aye  
Jellings-Aye  
Chase-Absent  
DeFigueiredo-Aye  
MacDonald-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 4-0 by voice vote to approve the Consent Calendar, as follows:

- Conference Action Report #23-15
- Field Trip Action Report #23-15
- Gift Action Report #23-15
- Personnel Action Report #23-15
- Advanced Behavioral Pathways NPA Master Contract 23-24
- Lancaster School District Inter-District Attendance Agreement
- Resolution R-23-54 Approval of Piggyback Bid: Central Susquehanna Intermediate Unit, Milton, Pennsylvania for Hardware, Software, Related Services and Other Branded Products - Contract #535802-001
- Disposal of Surplus/Obsolete Materials
- Acceptance of the Quality Start Los Angeles (QSLA) Grant Award Agreement - State Preschool
- Consultant Agreement - Oksana Management Group, Inc. - Sulphur Springs Community School
- Consultant Agreement - Cornerstone Photography - Sulphur Springs Union School District
- Consultant Agreement - Balls and Whistles/dba Amazing Athletes - Expanded Learning Opportunities Program at all nine sites
- Consultant Agreement - School Portraits by Adams Photography - Valley View Community School
- Consultant Agreement - Sky High Enrichment - Expanded Learning Opportunities Program at all nine sites
- Consultant Agreement - Prismatic Magic Laser Programs - Pinetree Community School
- Consultant Agreement - Shutterfly Lifetouch, LLC - Golden Oak Community School
- Consultant Agreement - Shutterfly Lifetouch, LLC - Fair Oaks Ranch Community School
- Consultant Agreement - All For Kidz - Canyon Springs Community School

**Conference Calendar,**  
*Nominations of  
Members to the Los  
Angeles County  
Committee on School  
District Organization  
(County Committee)*

Mrs. Weinstein shared with the Board of Trustees that the governing board of each school district may submit nominations for membership on the County Committee to fill these four seats, and may submit more than one nomination and may nominate an individual who resides outside their district. The four-year terms of office on the County Committee will be filled by election, and the candidates will serve through the end of 2027. Mr. DeFigueiredo shared that the District should nominate Ms. Suzan T. Solomon from the Newhall School District if Newhall School District does not nominate her. The Board will monitor the nominations.

**Action Calendar,**  
*Resolution R-23-52  
Sufficiency of  
Instructional Materials  
Weinstein-Aye  
Jellings-Aye  
Chase-Absent  
DeFigueiredo-Aye  
MacDonald-Aye*

Dr. Fullwood presented to the Board of Trustees the Resolution R-23-52 Sufficiency of Instructional Materials. She shared that each year, within the first eight weeks of school, a district must approve that there are sufficient textbooks for each child in the four core subject areas. The Sulphur Springs Union School District has provided sufficient textbooks for each child in the four core subject areas (English Language, Arts, Math, Science, and History/Social Science) for the 2023-2024 school year.

The motion was made by Mrs. Jellings, seconded by Mrs. MacDonald, and passed 4-0 by a voice vote, to approve Resolution R-23-52 Sufficiency of Instructional Materials.

**Action Calendar,**  
*Resolution R-23-51  
Unaudited Actuals  
Financial Report as of  
June 30, 2023  
Weinstein-Aye  
Jellings-Aye  
Chase-Absent  
DeFigueiredo-Aye*

Dr. Randall, Deputy Superintendent, Business Services and Ms. Cristina Fiock, Executive Director of Fiscal Services presented the Unaudited Actuals Financial Report, as of June 30, 2023, and the 2023-2024 Budget to the Board of Trustees.

The motion was made by Mr. DeFigueiredo, seconded by Mrs. Jellings, and passed 4-0 by a voice vote, to approve Resolution R-23-51 Unaudited Actuals Financial Report as of June 30, 2023.

*MacDonald-Aye*

**Action Calendar,**  
*Resolution R-23-50:  
Adoption of the GANN  
Limit  
Weinstein-Aye  
Jellings-Aye  
Chase-Absent  
DeFigueiredo-Aye  
MacDonald-Aye*

Dr. Randall presented the revised GANN limit for the 2022-2023 fiscal year and a projected limit for the 2023-2024 fiscal year and Resolution R-23-50: Adoption of the GANN Limit to the Board of Trustees.

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 4-0 by a voice vote, to approve Resolution R-23-50: Adoption of the GANN Limit.

**Action Calendar,**  
*Annual Reportable Fees  
Report - 2022-2023  
Fiscal Year  
Weinstein-Aye  
Jellings-Aye  
Chase-Absent  
DeFigueiredo-Aye  
MacDonald-Aye*

Dr. Randall presented the Annual Reportable Fees Report - 2022-2023 Fiscal Year to the Board of Trustees.

The motion was made by Mr. DeFigueiredo, seconded by Mrs. Jellings, and passed 4-0 by a voice vote, to approve the Annual Reportable Fees Report - 2022-2023 Fiscal Year.

**Action Calendar,**  
*J-13A Attendance  
Waiver - Request for  
Allowance of  
Attendance Due to  
Emergency Conditions  
Weinstein-Aye  
Jellings-Aye  
Chase-Absent  
DeFigueiredo-Aye  
MacDonald-Aye*

Dr. Randall presented the J-13A Attendance Waiver - Request for Allowance of Attendance Due to Emergency Conditions to the Board of Trustees.

The motion was made by Mr. DeFigueiredo, seconded by Mrs. Jellings, and passed 4-0 by a voice vote, to approve the J-13A Attendance Waiver - Request for Allowance of Attendance Due to Emergency Conditions.

**Action Calendar,**  
*Resolution R-23-53  
Authorization for  
Emergency Closure of  
the State Preschool  
Program  
Weinstein-Aye  
Jellings-Aye  
Chase-Absent  
DeFigueiredo-Aye  
MacDonald-Aye*

Dr. Randall presented Resolution R-23-53 Authorization for Emergency Closure of the State Preschool Program to the Board of Trustees.

The motion was made by Mrs. MacDonald, seconded by Mrs. Jellings, and passed 4-0 by voice vote to approve Resolution R-23-53 Authorization for Emergency Closure of the State Preschool Program.

**Action Calendar,**  
*Revision to the  
Substitute Teacher  
Salary Schedule  
Weinstein-Aye  
Jellings-Aye  
Chase-Absent  
DeFigueiredo-Aye  
MacDonald-Aye*

Dr. Greenlinger presented the Revision to the Substitute Teacher Salary Schedule to the Board of Trustees. He shared that the Substitute Teacher Salary schedule revision includes clarified wording for the Long-Term Substitute rate due to changes in legislation.

The motion was made by Mr. DeFigueiredo, seconded by Mrs. Jellings, and passed 4-0 by voice vote to approve the Revision to the Substitute Teacher Salary Schedule.

**Action Calendar,**  
*Board Policy 4317.13:  
Early Retirement Option  
Weinstein-Aye  
Jellings-Aye*

Dr. Randall presented to the Board of Trustees, Board Policy 4317.13: Early Retirement Option. Board Policy 4317.13: Early Retirement Option is being revised to reflect a tiered benefits cap for retired management positions.

*Chase-Absent  
DeFigueiredo-Aye  
MacDonald-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. Jellings, and passed 4-0 by voice vote to approve Board Policy 4317.13: Early Retirement Option.

**Action Calendar,**  
*Board Policy 4354:  
Health and Welfare  
Benefits  
Weinstein-Aye  
Jellings-Aye  
Chase-Absent  
DeFigueiredo-Aye  
MacDonald-Aye*

Dr. Randall presented to the Board of Trustees, Board Policy 4354: Health and Welfare Benefits. Board Policy 4354: Health and Welfare Benefits is being revised to reflect a tiered benefits cap for management employees.

The motion was made by Mrs. Jellings, seconded by Mrs. MacDonald, and passed 4-0 by voice vote to approve Board Policy 4354: Health and Welfare Benefits.

**Action Calendar,**  
*Recommendation to  
Accept Construction  
Improvements at  
Pinetree Community  
School, Sulphur Springs  
Union School District  
Project No. 2021-01-  
PT, Construction of  
Student Support  
Center, Repurposing of  
the School Office as  
Primary Grade  
Classrooms and  
Related Site  
Improvements  
("Project"), and Filing  
Notice of Completion  
for the Project.  
Weinstein-Aye  
Jellings-Aye  
Chase-Absent  
DeFigueiredo-Aye  
MacDonald-Aye*

Dr. Kawaguchi presented to the Board of Trustees, the recommendation to accept construction improvements at Pinetree Community School, Sulphur Springs Union School District Project No. 2021-01-PT, construction of Student Support Center, repurposing of the school office as primary grade classrooms and related site improvements ("project"), and filing notice of completion for the project.

The motion was made by Mr. DeFigueiredo, seconded by Mrs. Jellings, and passed 4-0 by voice vote to approve the Recommendation to Accept Construction Improvements at Pinetree Community School, Sulphur Springs Union School District Project No. 2021-01-PT, Construction of Student Support Center, Repurposing of the School Office as Primary Grade Classrooms and Related Site Improvements ("Project"), and Filing Notice of Completion for the Project.

**Action Calendar,**  
*Provisional Internship  
Permit for Kelly Bunch  
Weinstein-Aye  
Jellings-Aye  
Chase-Absent  
DeFigueiredo-Aye  
MacDonald-Aye*

Dr. Greenlinger presented the Provisional Internship Permit for Kelly Bunch to the Board of Trustees. He shared that the District requests a Provisional Internship Permit for Kelly Bunch, who will be assigned to the Preschool Mild/Mod vacancy at Pinetree Community School.

The motion was made by Mrs. MacDonald, seconded by Mrs. Jellings, and passed 4-0 by voice vote to approve the Provisional Internship Permit for Kelly Bunch.

**Action Calendar,**  
*Business Services  
Report #23-15  
Weinstein-Aye  
Jellings-Aye  
Chase-Absent  
DeFigueiredo-Aye  
MacDonald-Aye*

The motion was made by Mrs. MacDonald, seconded by Mr. DeFigueiredo, and passed 4-0 by voice vote to approve the Business Services Report #23-15.

**Correspondence  
and  
Board Information**

Mrs. MacDonald shared that she did not get to make it to the District Back to School Night, but she had her own Back to School Night for her students, and it was nice to see new families. She shared that she has incoming sixth graders this school year, and they are new families to middle school. She is glad to have families back in school, and she said it is nice to see families in middle school still engaged. She thanked SSDTA Union President, Paula Torgeson for sharing and for what the union is doing. She added that the weather has been great, and cooling down. She shared that as an educator you have to go with the flow of things and adjust. When something unexpected happens, like inclement weather, you adjust your plans and lessons.

Mr. DeFigueiredo shared that he has heard wonderful feedback from the community. He has had more parents pulling him aside telling him how great things are going. He shared that the enthusiasm of the teachers in the classroom is coming up, and he is thrilled to get that feedback.

Mrs. MacDonald added that the Union mentioned i-Ready, and she is using this at her school too. She shared that it sounds promising, and she is looking forward to it.

Mrs. Jellings shared that she attended the District English Language Advisory Committee (DELAC) meeting, and it was a great meeting. She shared that she saw the District Interpreters, Mr. Gustavo Medina and Mr. Cruz Navarro, and Ms. Vivian Fiss, Director of Curriculum and Instruction. She thought they held a great meeting, and she hopes to attend more DELAC meetings in the future.

Mrs. Weinstein shared that she attended a CSBA Brown Act Law training, and learned that the agenda language moving to Closed Session does not have to be read out loud. Since it is written on the agenda. She shared that the SCV Trustees meeting is being held September 18<sup>th</sup> at Newhall School District, and Capitol Advisor Kevin Gordon will be there.

**Items for the  
September 27,  
2023 Meeting at  
the District  
Administrative  
Office**

Educational Services will provide the Board of Trustees an update regarding the 2023 state testing results from the California Assessment of Student Performance and Progress (CAASPP) for students in grades 3 through 6.

**Closed Session**

*Weinstein-Aye  
Jellings-Aye  
Chase-Absent  
DeFigueiredo-Aye  
MacDonald-Aye*

The motion was made by Mrs. Jellings, seconded by Mrs. MacDonald and passed 4-0 by voice vote to adjourn to Closed Session at 7:41 PM for discussion regarding:

With respect to every item of business to be discussed in Closed Session pursuant to Section 54956.9 (i.e., potential litigation).

- Potential Litigation:  
CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION  
Government Code sections 54954.5 (c) and 54956.9 (d)(1): 1 Case:  
OAH Case No. 2023050115

CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION (Government Code section 54956.9(d)(1))  
Case No: 23CHCV01229

**Reconvene to Open  
Session**

*Weinstein-Aye  
Jellings-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. Jellings, and passed 4-0 by voice vote to reconvene to Open Session at 8:08 PM.

*Chase-Absent  
DeFigueiredo-Aye  
MacDonald-Aye*

**Report of Closed Session**

The Board voted by a vote of 4-0 to accept the settlement offer of the student in the case named Student v. Sulphur Springs Union School District, OAH Case No 2023050115. The District will pay a total of \$20,700.00 to settle this case.

Names of members in favor:

Mrs. Weinstein, Mrs. Jellings, Mr. DeFigueiredo, Mrs. MacDonald

**Reconvene to Closed Session,**

*Weinstein-Aye  
Jellings-Aye  
Chase-Absent  
DeFigueiredo-Aye  
MacDonald-Aye*

The motion was made by Mrs. Jellings, seconded by Mr. DeFigueiredo, and passed 4-0 by voice vote to reconvene to Closed Session at 8:10 PM.

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.8 (i.e., property negotiations).

- Property Negotiations:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS pursuant to Section 54956.8 of the Government Code:

Property: Proposed Skyline Ranch school site as identified by Tri Pointe, Developer

Agency negotiator: Dr. Catherine Kawaguchi, Superintendent; Yuri Calderon, MillerCalderon, Inc.;

Michael Toy, Parker & Covert, LLP; Anthony J. Barron, Nixon Peabody LLP.

Negotiating parties: Skyline Ranch Developer, TriPointe

Under negotiation: Conditions, price and Terms of Payment

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957 (i.e., Personnel).

- Personnel: Public Employee Discipline/Dismissal/Release: Government Code Section 54957

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.6 (i.e., labor negotiations).

- Labor Negotiations

With respect to every item of business to be discussed in Closed Session pursuant to Section 54956.9 (i.e., potential litigation).

- Potential Litigation

**Adjournment**

*Weinstein-Aye  
Jellings-Aye  
Chase-Absent  
DeFigueiredo-Aye  
MacDonald-Aye*

The motion was made by Mrs. Jellings, seconded by Mr. DeFigueiredo, and passed 4-0 by voice vote to adjourn the Board Meeting at 10:30 PM.

September 27, 2023

  
Mrs. Shelley Weinstein, President

  
Mrs. Paola Jellings, Clerk