

# SULPHUR SPRINGS UNION SCHOOL DISTRICT

Regular Meeting of the Governing Board

September 25, 2024

## MINUTES

### Meeting Location:

Sulphur Springs Union School District  
27000 Weyerhaeuser Way  
Santa Clarita, CA 91351

### STAFF PRESENT:

Dr. Catherine Kawaguchi, Superintendent  
Dr. Joshua Randall, Deputy Superintendent, Business Services  
Dr. Jay Greenlinger, Assistant Superintendent, Personnel/Pupil Services  
Mrs. Julie McBride, Assistant Superintendent, Educational Services  
Ms. Nancy Raygoza, District Executive Secretary

### TRUSTEES PRESENT:

Mr. Ken Chase, President  
Mr. Denis DeFigueiredo, Member  
Mrs. Lori MacDonald, Member  
Mrs. Shelley Weinstein, Member

### TRUSTEES ABSENT:

Mrs. Paola Jellings, Clerk

### **Call to Order, Roll Call**

Mr. Chase called the Regular Meeting to order at 7:06 PM and noted that Board Member Mrs. Paola Jellings would not attend the meeting.

### **Pledge of Allegiance**

Mrs. Felicia McLaughlin, California School Employees Association Union President, led the Pledge of Allegiance.

### **Approval of Agenda,**

*Chase-Aye  
Jellings-Absent  
DeFigueiredo-Aye  
MacDonald-Aye  
Weinstein-Aye*

Mr. Chase recommended modifying the agenda. He recommended skipping Hearing Session Item C. Initial Proposal from the Sulphur Springs Union School District to the Sulphur Springs District Teachers' Association, and taking no action on Action Calendar Item G. Initial Proposal from the Sulphur Springs District Teachers Association to the Sulphur Springs Union School District. Mr. Chase requested that the two agenda items be brought back to the next meeting. Since there was a clerical error on the title of the agenda item.

Mr. Chase noted that Item X. Closed Session would follow Item XII. ITEMS FOR THE October 9, 2024 MEETING AT Mitchell Community School.

The motion was made by Mrs. Weinstein, seconded by Mr. DeFigueiredo, and passed 4-0 by voice vote to approve the Agenda minus Hearing Session Item C. Initial Proposal from the Sulphur Springs Union School District to the Sulphur Springs District Teachers' Association and Action Calendar Item G. Initial Proposal from the Sulphur Springs District Teachers Association to the Sulphur Springs Union School District and the noted change Item X. Closed Session to follow Item XII. ITEMS FOR THE October 9, 2024 MEETING AT Mitchell Community School.

### **APPROVAL OF MINUTES of the September 11, 2024 REGULAR MEETING**

*Chase-Aye  
Jellings-Absent  
DeFigueiredo-Aye  
MacDonald-Aye  
Weinstein-Aye*

The motion was made by Mrs. MacDonald, seconded by Mrs. Weinstein, and passed 4-0 by voice vote to approve the Minutes of the September 11, 2024 Regular Board Meeting.

### **Hearing Session, Advance Request(s) to Address the Board**

Mr. Chase asked if any advanced requests to address the Board had been received. There were no requests to address the Board.

**Hearing Session,**  
*Comments and/or  
Questions Regarding  
Agenda Items*

Mr. Chase asked if there were any comments or questions regarding agenda items. There were no comments or questions regarding agenda items.

**Hearing Session,**  
*Initial Proposal from  
the Sulphur Springs  
Union School District  
to the Sulphur Springs  
District Teachers'  
Association*

The Board of Trustees did not address Hearing Session Item C. Initial Proposal from the Sulphur Springs Union School District to the Sulphur Springs District Teachers' Association.

**Hearing Session,**  
*Initial Proposal from  
the Sulphur Springs  
Union School District  
to the California  
School Employees  
Association Chapter  
#298*

Mr. Chase opened a Public Hearing Session to hear comments and respond to questions regarding the Initial Proposal from the Sulphur Springs Union School District to the California School Employees Association Chapter #298. As there were no written or verbal comments or questions, the Public Hearing was closed at 7:11 PM.

**Consent Calendar,**  
*Chase-Aye  
Jellings-Absent  
DeFigueiredo-Aye  
MacDonald-Aye  
Weinstein-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 4-0 by voice vote to approve the Consent Calendar, as follows:

- Conference Action Report #24-16
- Field Trip Action Report #24-16
- Gift Action Report N/A
- Personnel Action Report #24-16
- Consultant Agreement - Cornerstone Photography - Canyon Springs Community School
- Consultant Agreement - Cornerstone Photography - Pinetree Community School
- Consultant Agreement - Kyle Tiernan, Kyle's Cartoon Platoon - Pinetree Community School
- Consultant Agreement - Prismatic Magic LLC - Fair Oaks Ranch Community School
- Consultant Agreement - California Weekly Explorer, Inc. - Mitchell Community School
- Consultant Agreement - Amy Boyle DBA Kid Party Productions - Mitchell Community School
- Consultant Agreement - Dairy Council of California - Valley View Community School
- Disposal of Surplus/Obsolete Materials
- Proposal for CEQA Services for the New Elementary School in Skyline Ranch Project
- Approval of the Master Service Agreement for WestbergWhite, Inc. with the Recently Established Pool of Architectural Firms
- Approval of the Master Service Agreement for PBK with the Recently Established Pool of Architectural Firms
- Approval of the Master Service Agreement for Flewelling & Moody with the Recently Established Pool of Architectural Firms
- Approval of the Master Service Agreement for LPA, Inc. with the Recently Established Pool of Architectural Firms
- Board Policy and Administrative Regulation 4318: Classified Management and Confidential Personnel Dismissal/Suspension/Disciplinary Action
- Approval of Proposal with NV5 to Perform a Preliminary Geotechnical Study

**Action Calendar,**  
*Retirement Resolution  
R-24-53*

Dr. Jay Greenlinger, Assistant Superintendent, Personnel/Pupil Services, presented the Board of Trustees with the retirement resolution for Gale Trip, who served the District's students for 28 years.

*Chase-Aye  
Jellings-Absent  
DeFigueiredo-Aye  
MacDonald-Aye  
Weinstein-Aye*

The Board of Trustees recognized Gale Tripp on her retirement and shared that the Sulphur Springs Union School District appreciates her commitment and dedication to the District.

The motion was made by Mrs. Weinstein, seconded by Mr. DeFigueiredo, and passed 4-0 by voice vote to approve Retirement Resolutions R-24-53.

**Action Calendar,**  
*Resolution R-24-56  
Authorizing the  
Issuance of Not to  
Exceed \$40,000,000  
Aggregate Principal  
Amount of Community  
Facilities District No.  
2019-1 of the Sulphur  
Springs Union School  
District Special Tax  
Bonds, 2024 Series A,  
Prescribing the Terms  
Thereof, Approving  
Various Financing  
Documents and  
Providing for Other  
Matters Related  
Thereeto  
Chase-Aye  
Jellings-Absent  
DeFigueiredo-Aye  
MacDonald-Aye  
Weinstein-Aye*

Dr. Joshua Randall, Deputy Superintendent of Business Services, welcomed Mr. Khushroo Gheyara, Executive Vice President of Caldwell Flores Winters, Inc. Mr. Gheyara shared with the Board of Trustees, that documentation for, the purpose of permitting the District to issue on behalf of its Community Facilities District No. 2019-1 (the "CFD"), a series of Special Tax Bonds (the "Bonds"). Mr. Gheyara shared that the proceeds of the Bonds will be used for purposes including acquisition, improvement, and equipping of certain School District Facilities, funding a reserve account for the Bonds, paying for capitalized interest on the Bonds, if necessary, and paying costs associated with the issuance and delivery of the Bonds.

The Resolution approves the form of four additional documents: a Fiscal Agent Agreement between the District and U.S. Bank Trust Company, National Association, as Fiscal Agent, which establishes the terms of the Bonds; a Bond Purchase Agreement between the School District, on behalf of the CFD, under which the Underwriter will agree to purchase all the Bonds, and a Preliminary Official Statement, with attached Continuing Disclosure Agreement, the disclosure document under which the Underwriter will market the Bonds.

The Board of Trustees thanked Mr. Gheyara for his time and preparation.

The motion was made by Mr. DeFigueiredo, seconded by Mrs. Weinstein, and passed 4-0 by voice vote to approve Resolution R-24-56 Authorizing the Issuance of Not to Exceed \$40,000,000 Aggregate Principal Amount of Community Facilities District No. 2019-1 of the Sulphur Springs Union School District Special Tax Bonds, 2024 Series A, Prescribing the Terms Thereof, Approving Various Financing Documents and Providing for Other Matters Related Thereto.

**Action Calendar,**  
*Contract for  
Professional  
Consulting Services  
between CFW Advisory  
Services, LLC and the  
Sulphur Springs Union  
School District  
Chase-Aye  
Jellings-Absent  
DeFigueiredo-Aye  
MacDonald-Aye  
Weinstein-Aye*

Dr. Randall presented the Contract for Professional Consulting Services between CFW Advisory Services, LLC, and the Sulphur Springs Union School District to the Board of Trustees. CFW Advisory Services, LLC will provide professional consulting services to establish a Bond program and to issue Municipal Securities for the District as requested by the Board of Trustees and District Staff.

The motion was made by Mr. DeFigueiredo, seconded by Mrs. Weinstein, and passed 4-0 by voice vote to approve the Contract for Professional Consulting Services between CFW Advisory Services, LLC and the Sulphur Springs Union School District.

**Action Calendar,**  
*TELACU Construction  
Management MSA-CM  
and Work  
Authorization #1  
Chase-Aye  
Jellings-Absent  
DeFigueiredo-Aye  
MacDonald-Aye  
Weinstein-Aye*

Dr. Randall presented the TELACU Construction Management MSA-CM and Work Authorization #1 to the Board of Trustees. Dr. Randall shared that TELACU Construction Management's proposal was approved at the Board meeting on September 11, 2024. The Master Service Agreement and Work Authorization #1 are the supporting contracts to agree for their services. The Master Service Agreement outlines the essential services that TELACU Construction Management will provide, and the Work Authorization assigns specific projects for TELACU Construction Management to oversee. Work Authorization #1 allows TELACU Construction Management to oversee the Elementary School in the Skyline Ranch Community New Construction Project.

The motion was made by Mrs. MacDonald, seconded by Mrs. Weinstein, and passed 4-0 by voice vote to approve the TELACU Construction Management MSA-CM and Work Authorization #1.

**Action Calendar,**  
*Resolution R-24-54:  
Transfer of Funds for  
Skyline Ranch  
Community School  
Project  
Chase-Aye  
Jellings-Absent  
DeFigueiredo-Aye  
MacDonald-Aye  
Weinstein-Aye*

The motion was made by Mrs. MacDonald, seconded by Mr. DeFigueiredo, and passed 4-0 by voice vote to approve Resolution R-24-54: Transfer of Funds for Skyline Ranch Community School Project.

**Action Calendar,**  
*Annual and Five-Year  
Reportable Fees  
Report - 2023-2024  
Fiscal Year  
Chase-Aye  
Jellings-Absent  
DeFigueiredo-Aye  
MacDonald-Aye  
Weinstein-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 4-0 by voice vote to approve the Annual and Five-Year Reportable Fees Report - 2023-2024 Fiscal Year.

**Action Calendar,**  
*Initial Proposal from  
the Sulphur Springs  
District Teachers  
Association to the  
Sulphur Springs Union  
School District*

No action was taken on the Initial Proposal from the Sulphur Springs District Teachers Association to the Sulphur Springs Union School District.

**Action Calendar,**  
*Initial Proposal from  
the Sulphur Springs  
Union School District  
to the California  
School Employees  
Association Chapter  
#298  
Chase-Aye  
Jellings-Absent  
DeFigueiredo-Aye  
MacDonald-Aye  
Weinstein-Aye*

Dr. Greenlinger presented the Sulphur Springs Union School District's initial proposal to the California School Employees Association Chapter #298 to the Board of Trustees. The District asks the Board to acknowledge receipt of the District's initial proposal for contract negotiations with CSEA Chapter #298 for the 24-25 school year.

The motion was made by Mrs. Weinstein, seconded by Mr. DeFigueiredo, and passed 4-0 by a voice vote to acknowledge receipt of the Initial Proposal from the Sulphur Springs Union School District to the California School Employees Association Chapter #298.

**Action Calendar,**  
*Memorandum of  
Understanding  
between Sulphur  
Springs Union School  
District and CSEA  
Chapter # 298:  
Instructional Assistant  
- State Preschool  
Chase-Aye  
Jellings-Absent  
DeFigueiredo-Aye  
MacDonald-Aye  
Weinstein-Aye*

Dr. Greenlinger presented the Memorandum of Understanding between Sulphur Springs Union School District and CSEA Chapter # 298: Instructional Assistant - State Preschool to the Board of Trustees. The Memorandum updates the job description and salary schedule for the instructional assistant, state preschool position.

The motion was made by Mrs. Weinstein, seconded by Mr. DeFigueiredo, and passed 4-0 by voice vote to approve the Memorandum of Understanding between Sulphur Springs Union School District and CSEA Chapter # 298: Instructional Assistant - State Preschool.

**Action Calendar,**  
*Memorandum of Understanding between Sulphur Springs Union School District and CSEA Chapter # 298: Salary Range for Student Information Data Specialist*  
*Chase-Aye*  
*Jellings-Absent*  
*DeFigueiredo-Aye*  
*MacDonald-Aye*  
*Weinstein-Aye*

Dr. Greenlinger presented the Memorandum of Understanding between Sulphur Springs Union School District and CSEA Chapter # 298: Salary Range for Student Information Data Specialist to the Board of Trustees. The Memorandum of Understanding concerns the salary schedule placement of the Student Information Data Specialist position.

The motion was made by Mrs. MacDonald, seconded by Mr. DeFigueiredo, and passed 4-0 by voice vote to approve the Memorandum of Understanding between Sulphur Springs Union School District and CSEA Chapter # 298: Salary Range for Student Information Data Specialist.

**Action Calendar,**  
*Resolution R-24-55 Board Member Denis DeFigueiredo, Compensation*  
*Chase-Aye*  
*Jellings-Absent*  
*DeFigueiredo-Abstain*  
*MacDonald-Aye*  
*Weinstein-Aye*

The motion was made by Mrs. MacDonald, seconded by Mrs. Weinstein, and passed 3-0-1 with one abstention by Mr. DeFigueiredo, by voice vote to approve Resolution R-24-55 Board Member Denis DeFigueiredo, Compensation.

**Action Calendar,**  
*Business Services Report #24-16*  
*Chase-Aye*  
*Jellings-Absent*  
*DeFigueiredo-Aye*  
*MacDonald-Aye*  
*Weinstein-Aye*

The motion was made by Mrs. MacDonald, seconded by Mrs. Weinstein, and passed 4-0 by voice vote to approve the Business Services Report #24-16.

**Correspondence and Board Information**

Mrs. Weinstein shared that the CLASS Education Foundation will host their annual Everyday Heroes Celebration on Friday, October 11th, at the Canyon Country Campus of the College of the Canyons. The event will honor the Sulphur Springs Union School District teachers, the community's firefighters, sheriffs, and healthcare workers. The celebration will feature food, student performances, and a silent auction with exciting items to bid on. Mrs. Weinstein also mentioned that anyone interested in donating should contact Mrs. Julie McBride to inquire about contributing items, resources, or referrals. Mrs. Weinstein shared that Mayor Cameron Smyth will be attending the event.

Mrs. MacDonald had no comments.

Mr. DeFigueiredo shared that he was excited to see the Quaver Ed, purchase order for music. He shared that he believes that the curriculum to launch teaching the skills and knowledge behind learning an instrument is an excellent addition to what the District is doing with the music program, and he commends the route.

Mr. Chase shared that the SCV Trustees meeting will be held on Monday, September 30th at 6:00 pm at Bowman High School and the William S. Hart Union High School District Office.

**ITEMS FOR THE October 9, 2024 MEETING AT Mitchell Community School**

Educational Services will provide the Board of Trustees with an update regarding the 2024 state testing results from the California Assessment of Student Performance and Progress (CAASPP) for students in grades 3 through 6.

**Closed Session**

*Chase-Aye  
Jellings-Absent  
DeFigueiredo-Aye  
MacDonald-Aye  
Weinstein-Aye*

The motion was made by Mrs. Weinstein, seconded by Mrs. MacDonald, and passed 4-0 by voice vote to adjourn to Closed Session at 7:35 PM for discussion regarding:

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957 (i.e., Personnel).

- Personnel:  
Public Employee Discipline/Dismissal/Release: Government Code Section 54957

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.6 (i.e., labor negotiations)

- Labor Negotiations

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.8 (i.e., property negotiations).

- Property Negotiations

With respect to every item of business to be discussed in Closed Session pursuant to Section 54956.9 (i.e., potential litigation).


- Potential Litigation

**Adjournment**

*Chase-Aye  
Jellings-Absent  
DeFigueiredo-Aye  
MacDonald-Aye  
Weinstein-Aye*

The motion was made by Mr. DeFigueiredo seconded by Mrs. Weinstein, and passed 4-0 by voice vote to adjourn the Board Meeting at 9:00 PM.

October 23, 2024



Mr. Ken Chase, President



Mrs. Paola Jellings, Clerk