

**SULPHUR SPRINGS UNION SCHOOL DISTRICT**  
Regular Meeting of the Governing Board and Annual Organizational  
December 13, 2023  
**MINUTES**

Meeting Location:

Golden Oak Community School  
25201 Via Princessa  
Santa Clarita, CA 91387

TRUSTEES PRESENT:

Mrs. Shelley Weinstein, President  
Mr. Ken Chase, Member  
Mr. Denis DeFigueiredo, Member  
Mrs. Lori MacDonald, Member

STAFF PRESENT:

Dr. Catherine Kawaguchi, Superintendent  
Dr. Joshua Randall Deputy Superintendent, Business Services  
Dr. Jezelle Fullwood, Assistant Superintendent, Educational Services  
Dr. Jay Greenlinger, Assistant Superintendent, Personnel/Pupil Services  
Ms. Nancy Raygoza, District Executive Secretary

TRUSTEES ABSENT:

Mrs. Paola Jellings, Clerk

**Call to Order,  
Roll Call**

Mrs. Weinstein called the Regular Meeting to order at 7:00 PM and noted the absence of Board Member Mrs. Paola Jellings.

**Pledge of  
Allegiance**

Mrs. Julie McBride, Fair Oaks Ranch Community School Principal, led the Pledge of Allegiance.

**Approval of  
Agenda – Regular  
Meeting,**

*Weinstein-Aye  
Jellings-Absent  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald- Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 4-0 by voice vote, to approve the Agenda.

**Approval Of  
Minutes Of The  
December 4, 2023  
Special Meeting,**

*Weinstein-Aye  
Jellings-Absent  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald- Aye*

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 4-0 by voice vote, to approve the Minutes Of The December 4, 2023 Special Meeting.

**Hearing Session,  
Presentation of the  
CLASS Education  
Foundation Ukulele  
Donation to the  
Sulphur Springs Union  
School District**

The CLASS Education Foundation supports the Sulphur Springs Union School District in creativity, wellness, and innovation. Mr. George Gonzalez, Member of the CLASS Education Foundation, presented to the Board of Trustees a \$5,000 check to be used toward purchasing ukuleles for students.

Mrs. Weinstein asked to move Action Item A. Acceptance of the CLASS Education Foundation Ukulele Donation to the Sulphur Springs Union School District after the Hearing Session presentation of the CLASS Education Foundation Ukulele Donation to the Sulphur Springs Union School District.

**Action Calendar,**

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 4-0 by voice vote, to approve the acceptance of the CLASS Education Foundation Ukulele Donation to the Sulphur Springs Union School District.

Acceptance of the  
CLASS Education  
Foundation Ukulele  
Donation to the  
Sulphur Springs Union  
School District  
Weinstein-Aye  
Jellings-Absent  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald- Aye

**Hearing Session,**  
*Advance Request(s)  
to Address the Board*

Mrs. Weinstein asked if any advance requests or comments had been received. There were no requests to address the Board.

**Hearing Session,**  
*Comments and/or  
Questions on Agenda  
Items*

Mrs. Weinstein asked if there were any comments and/or questions on agenda items. There were no questions or comments regarding agenda items.

**Consent Calendar,**  
*Weinstein-Aye  
Jellings-Absent  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 4-0 by voice vote to approve the Consent Calendar, as follows:

- Conference Action Report #23-22
- Field Trip Action Report #23-22
- Gift Action Report #23-22
- Personnel Action Report #23-22
- Board Policy 5116.1 Intradistrict Open Enrollment
- ProCare NPA Master Contract 23-24
- Disposal of Surplus/Obsolete Materials
- Approval of Contract with 3K Building Services, Inc. for Division of State Architect Class 1 Inspection Services for Project 2023-09-PTVV HVAC Replacement Project
- Professional Consulting Contract By and Between Sulphur Springs Union School District and MillerCalderon, Inc.
- Approval of Agreement between Sulphur Springs Union School District and Flewelling & Moody for Harcourt Renovations at Leona Cox and Canyon Springs Community Schools

**Conference  
Calendar,**  
*Second Step  
Elementary with  
Bullying Prevention  
and Second Step  
Middle School  
Programs*

Dr. Fullwood, Assistant Superintendent, Educational Services, Dr. Swanson, School Social Worker, and Ms. McBride, Fair Oaks Ranch Community School Principal, presented information from the Second Step Elementary with Bullying Prevention and Second Step Middle School Programs to the Board of Trustees. They shared information on their focus to continue to support students with social-emotional learning. The Second Step Elementary with Bullying Prevention and Middle School Programs will support students in nurturing positive relationships, managing emotions, and setting goals. They shared the components of the digital and print materials program provided by Second Step, which will expand upon the District's support of students through intentional lessons focused on social-emotional learning. The Second Step Elementary with Bullying Prevention and Middle School Programs will be delivered by classroom teachers, supported by school social workers, and administrators. The program further builds upon home-school connections, assists students in developing positive relationships, managing emotions, and setting goals for success in school, and life.

Mrs. Weinstein asked to move Action Item F. Second Step Elementary with Bullying Prevention and Second Step Middle School Programs after the Conference Calendar, then resume the Action Calendar with Action Item B. Sulphur Springs Union School District Audit Reports 2022-2023 Fiscal Year.

**Action Calendar,**  
*Second Step  
Elementary with  
Bullying Prevention  
and Second Step  
Middle School  
Programs  
Weinstein-Aye  
Jellings-Absent  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 4-0 by voice vote, to approve the 3-year contract for Second Step Elementary with Bullying Prevention and Middle School Programs for students at all nine sites within this Sulphur Springs Union School District.

**Action Calendar,**  
*Sulphur Springs Union  
School District Audit  
Reports 2022-2023  
Fiscal Year  
Weinstein-Aye  
Jellings-Absent  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

Mr. Royce Townsend, firm partner from Eide Bailly LLP, presented the Sulphur Springs Union School District Audit Reports for the 2022-2023 Fiscal Year to the Board of Trustees.

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 4-0 by voice vote to approve the Sulphur Springs Union School District Audit Reports 2022-2023 Fiscal Year.

**Action Calendar,**  
*2023-2024 First  
Interim Financial  
Report  
Weinstein-Aye  
Jellings-Absent  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

Dr. Randall, Deputy Superintendent, Business Services, and Mrs. Fiock, Executive Director of Fiscal Services, presented the 2023-2024 First Interim Financial Report to the Board of Trustees.

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 4-0 by voice vote to approve the 2023-2024 First Interim Financial Report.

**Action Calendar,**  
*Approval Notice of  
Completion for Project  
No. 2021-PT,  
Construction of  
Student Support  
Center, Repurposing  
of the School Office as  
Primary Grade  
Classroom and  
Related Site  
Improvements  
Weinstein-Aye  
Jellings-Absent  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

Dr. Kawaguchi, Superintendent, presented the Notice of Completion for Project No. 2021-PT, Construction of Student Support Center, Repurposing of the School Office as Primary Grade Classroom and Related Site Improvements to the Board of Trustees. Dr. Kawaguchi shared that on September 30, 2023, AMG & Associates, Inc. completed the classroom building and site improvements in accordance with the terms of the Construction Contract entered into by the Parties. All work, including punch-list items, was substantially completed on September 30, 2023.

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 4-0 by voice vote to approve the Notice of Completion for Project No. 2021-PT, Construction of Student Support Center, Repurposing of the School Office as Primary Grade Classroom and Related Site Improvements.

**Action Calendar,**  
*Recommendation to  
Award 2023-09-PTVW  
HVAC Replacement  
Project  
Weinstein-Aye*

Dr. Randall presented the Recommendation to Award 2023-09-PTVW HVAC Replacement Project to the Board of Trustees. Dr. Randall shared information regarding the installation of new HVAC systems at Pinetree and Valley View. A formal bid process and bid walk was held, and United Mechanical was the lowest responsive bidder for this project.

Jellings-Absent  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 4-0 by voice vote to approve the Recommendation to Award 2023-09-PTVW HVAC Replacement Project.

**Action Calendar,**  
*Memorandum of Understanding Between the Sulphur Springs Union School District and the Sulphur Springs District Teachers Association: Early Release Wednesdays*  
Weinstein-Aye  
Jellings-Absent  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye

Dr. Jay Greenlinger, Assistant Superintendent, Personnel/Pupil Services, presented the Memorandum of Understanding Between the Sulphur Springs Union School District and the Sulphur Springs District Teachers Association: Early Release Wednesdays to the Board of Trustees. Dr. Greenlinger shared that the MOU changes the structure of Wednesday afternoons to provide teachers with weekly time to complete professional responsibilities while also giving school sites weekly time to work on schoolwide goals and initiatives. The MOU was a collaborative effort that will benefit teachers and the District.

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 4-0 by voice vote to approve the Memorandum of Understanding Between the Sulphur Springs Union School District and the Sulphur Springs District Teachers Association: Early Release Wednesdays.

**Action Calendar,**  
*Memorandum of Understanding Between the Sulphur Springs Union School District and Sulphur Springs District Teachers Association: Classroom Overage Stipend*  
Weinstein-Aye  
Jellings-Absent  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye

Dr. Greenlinger presented the Memorandum of Understanding Between the Sulphur Springs Union School District and Sulphur Springs District Teachers Association: Classroom Overage Stipend to the Board of Trustees. Dr. Greenlinger shared that the MOU changed the day that was used to calculate overage stipends for teachers. This change was necessary due to the addition of 6 teachers, which resulted in a reduction in class size and a dissolution of 10 upper grade combination classes.

The motion was made by Mr. MacDonald, seconded by Mr. Chase, and passed 4-0 by voice vote to approve the Memorandum of Understanding Between the Sulphur Springs Union School District and Sulphur Springs District Teachers Association: Classroom Overage Stipend.

**Action Calendar,**  
*School Year Calendar 2024-2025*  
Weinstein-Aye  
Jellings-Absent  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye

Dr. Greenlinger presented the School Year Calendar 2024-2025 to the Board of Trustees. Dr. Greenlinger shared that each year, the District collaborates with CSEA and SSDTA to finalize the calendar for future years. The calendar is brought for approval, which is timely as registration will begin for next year in January.

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 4-0 by voice vote to approve the School Year Calendar 2024-2025.

**Action Calendar,**  
*Board Policy 4219.25: Political Activities of Employees & Administrative Regulation 4219.25: Political Activities Of Employees*  
Weinstein-Aye  
Jellings-Absent  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye

Dr. Kawaguchi presented Board Policy 4219.25: Political Activities of Employees & Administrative Regulation 4219.25: Political Activities Of Employees to the Board of Trustees. Dr. Kawaguchi shared that Board Policy 4219.25: Political Activities of Employees & Administrative Regulation 4219.25: Political Activities Of Employees are presented with updated language from CSBA.

The motion was made by Mr. Chase, seconded by Mr. DeFigueiredo, and passed 4-0 by voice vote to approve the Board Policy 4219.25: Political Activities of Employees & Administrative Regulation 4219.25: Political Activities Of Employees.

**Action Calendar,**  
*Bylaw 9220: Governing Board Elections*  
*Weinstein-Aye*  
*Jellings-Absent*  
*Chase-Aye*  
*DeFigueiredo-Aye*  
*MacDonald-Aye*

Dr. Kawaguchi presented Bylaw 9220: Governing Board Elections to the Board of Trustees. Dr. Kawaguchi shared that Bylaw 9220: Governing Board Elections is presented with updated language from CSBA.

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 4-0 by voice vote to approve the Bylaw 9220: Governing Board Elections.

**Action Calendar,**  
*Bylaw 9240: Board Training*  
*Weinstein-Aye*  
*Jellings-Absent*  
*Chase-Aye*  
*DeFigueiredo-Aye*  
*MacDonald-Aye*

Dr. Kawaguchi presented Bylaw 9240: Board Training to the Board of Trustees. Dr. Kawaguchi shared that Bylaw 9240: Board Training is presented with updated language from CSBA.

The Board of Trustees requested a change in the third paragraph, first sentence, "All Board members are encouraged to continuously participate in advanced training offered by various organizations in order to reinforce boardsmanship skills and build knowledge related to key education issues."

Rather than, "All Board members are encouraged to continuously participate in advanced training offered by the California School Boards Association in order to reinforce boardsmanship skills and build knowledge related to key education issues."

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 4-0 by voice vote to approve the Bylaw 9240: Board Training with the requested change in language.

**Action Calendar,**  
*Musical Instruments, BID #23-11-30*

Dr. Randall presented the Musical Instruments, BID #23-11-30 to the Board of Trustees. Dr. Randall shared that the lowest responsive bid for all instruments was from Sweetwater Sound, LLC. The Board of Trustees asked the District to look at other Brand options for musical instruments, and bring this item back to a future Board meeting. No action was taken on Action Item M. Musical Instruments, BID #23-11-30.

**Action Calendar,**  
*Resolution R-23-65 of the Board of Trustees of the Sulphur Springs Union School District to Participate in the EPA Clean School Bus Program*  
*Weinstein-Aye*  
*Jellings-Absent*  
*Chase-Aye*  
*DeFigueiredo-Aye*  
*MacDonald-Aye*

Dr. Randall presented Resolution R-23-65 of the Board of Trustees of the Sulphur Springs Union School District to Participate in the EPA Clean School Bus Program to the Board of Trustees. Dr. Randall shared that the District has the opportunity to apply for a grant through the EPA Clean School Bus Program to provide for the purchase of zero emission school buses. The District will be applying for three Type A, Zero Emission Buses, to replace three diesel buses.

The motion was made by Mrs. MacDonald, seconded by Mr. DeFigueiredo, and passed 4-0 by voice vote to approve Resolution R-23-65 of the Board of Trustees of the Sulphur Springs Union School District to Participate in the EPA Clean School Bus Program.

**Action Calendar,**  
*Resolution R-23-63: Board Member Paola Jellings, Compensation*  
*Weinstein-Aye*  
*Jellings-Absent*  
*Chase-Aye*  
*DeFigueiredo-Aye*  
*MacDonald-Aye*

The motion was made by Mr. Chase, seconded by Mr. DeFigueiredo, and passed 4-0 by voice vote to approve Resolution R-23-63: Board Member Paola Jellings, Compensation.

**Action Calendar,**  
*Business Services Report #23-22*  
*Weinstein-Aye*

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 4-0 by voice vote to approve Business Services Report #23-22.

*Jellings-Absent  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

**Adjournment Of  
Regular Meeting  
And  
Commencement Of  
Annual  
Organizational  
Meeting**

*Weinstein-Aye  
Jellings-Absent  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

The motion was made by Mrs. MacDonald, seconded by Mr. DeFigueiredo, and passed 4-0 by voice vote, to adjourn the Regular Meeting and commence the Annual Organizational Meeting at 8:07 PM.

**Approval Of  
Agenda - Annual  
Organizational  
Meeting**

*Weinstein-Aye  
Jellings-Absent  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 4-0 by voice vote, to approve the Agenda.

**Hearing Session,  
Recognition of the  
Board President**

The Board of Trustees and Dr. Kawaguchi recognized Mrs. Shelley Weinstein for her service as Board President to our children and the District. Ms. Tami Stephens, Field Representative of Congressman Mike Garcia's office presented a certificate to Mrs. Weinstein recognizing her commitment to the community and her dedication to the Sulphur Springs Union School District. Ms. Kris Hough, Field Representative/District Scheduler of Senator Scott Wilk's office, and Mr. Andrew Taban, Field Representative of Assembly Woman Pilar Schiavo's office presented Mrs. Weinstein with a Resolution from the California State Legislature on behalf of Senator Wilk and Assembly Woman Pilar Schiavo in recognition of her service as Board President.

**Hearing Session,  
Advance Request(s)  
to Address the Board**

Mrs. Weinstein asked if any advance requests or comments had been received. There were no requests to address the Board.

**Hearing Session,  
Comments and/or  
Questions on Agenda  
Items**

Mrs. Weinstein asked if there were any comments and/or questions on agenda items. There were no questions or comments regarding agenda items.

**Election,  
Election of Officers for  
the Board of Trustees  
- President  
Weinstein-Aye  
Jellings-Absent  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye**

The motion was made by Mr. DeFigueiredo to nominate Mr. Chase, to the position of President of the Governing Board. As there were no other nominations, nominations were closed.

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 4-0 by voice vote, to elect Mr. Chase as President for the 2023-2024 term of office.

**Election,**  
*Election of Officers for  
the Board of Trustees –  
Clerk  
Weinstein-Aye  
Jellings-Absent  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

The motion was made by Mrs. Weinstein to nominate Mrs. Jellings, to the position of Clerk of the Governing Board. As there were no other nominations, nominations were closed.

The motion was made by Mrs. Weinstein, seconded by Mr. DeFigueiredo, and passed 4-0 by voice vote, to elect Mrs. Jellings as Clerk for the 2023-2024 term of office.

Mr. Chase chaired the remainder of the meeting as the Board President.

**Election,**  
*Election of Officers of  
the Board Trustees –  
Presiding Officer  
Weinstein-Aye  
Jellings-Absent  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

The motion was made by Mrs. Weinstein, to nominate Mr. DeFigueiredo to the position of Presiding Officer of the Governing Board. As there were no other nominations, nominations were closed.

The motion was made by Mrs. Weinstein, seconded by Mrs. MacDonald, and passed 4-0 by voice vote, to elect Mr. DeFigueiredo as Presiding Officer for the 2023-2024 term of office.

**Election,**  
*Election of Officers –  
Secretary to the  
Governing Board  
Weinstein-Aye  
Jellings-Absent  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

The motion was made by Mrs. Weinstein, seconded by Mrs. MacDonald, and passed 4-0 by voice vote, to designate Dr. Kawaguchi for the position of Secretary of the Governing Board for the 2023-2024 term of office.

**Election,**  
*Election of Voting  
Representative to  
Elect Members to the  
Los Angeles County  
Committee on School  
District Organization.  
Weinstein-Aye  
Jellings-Absent  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

The motion was made by Mrs. Weinstein, to nominate Mr. DeFigueiredo to serve as the District's voting representative to elect members to the Los Angeles County Committee on School District Organization. As there were no other nominations, nominations were closed.

The motion was made by Mrs. Weinstein, seconded by Mrs. MacDonald, and passed 4-0 by voice vote, to elect Mr. DeFigueiredo to serve as the District's voting representative to elect members to the Los Angeles County Committee on School District Organization for the 2023-2024 term of office.

**Election,**  
*Election of  
Representative and  
Alternate to the Santa  
Clarita Valley Special  
Education Local  
Planning Area Board  
Liaison Committee  
Weinstein-Aye  
Jellings-Absent  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

The motion was made by Mrs. MacDonald, to nominate Mr. Chase to serve as the District's representative, and Mrs. Jellings to serve as the District's alternate representative to the Santa Clarita Valley Special Education Local Planning Area Board Liaison Committee. As there were no other nominations, nominations were closed.

The motion was made by Mrs. MacDonald, seconded by Mrs. Weinstein, and passed 4-0 by voice vote, to elect Mr. Chase to serve as the District's representative, and Mrs. Jellings to serve as the District's alternate representative to the Santa Clarita Valley Special Education Local Planning Area Board Liaison Committee for the 2023-2024 term of office.

**Election,**

*Election of Voting  
Representative to  
Elect a Board Member  
to the CLASS  
Education Foundation  
– Creativity,  
Innovation, Wellness,  
Organization.  
Weinstein-Aye  
Jellings-Absent  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

The motion was made by Mrs. MacDonald, to nominate Mrs. Weinstein to serve as the District's representative to the CLASS Education Foundation-Creativity, Innovation, Wellness Organization. As there were no other nominations, nominations were closed.

The motion was made by Mrs. MacDonald, seconded by Mr. DeFigueiredo, and passed 4-0 by voice vote, to elect Mrs. Weinstein to serve as the District's representative to the CLASS Education Foundation-Creativity, Innovation, Wellness Organization for the 2023-2024 term of office.

**Consent Calendar,**

*Annual Authorizations  
Weinstein-Aye  
Jellings-Absent  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 4-0 by voice vote, to approve the Annual Organizational Meeting Consent Calendar, as follows:

- Adopt Certification of Signatures Resolution for the period of December 13, 2023 through December 31, 2024.
- Authorize the Superintendent, Dr. Catherine Kawaguchi and/or the Deputy Superintendent of Business Services, Dr. Joshua Randall, and/or Executive Director of Fiscal Services, Mrs. Cristina Fiock, to sign warrants (one signature only required), purchase orders, contracts, tax-sheltered annuities; service, other reports and applications for State and Federal projects as needed; developer mitigation agreements, Mello-Roos agreements, and notices of employment subject to the ratification of the Board of Trustees for the period of December 13, 2023 through December 31, 2024.
- Adopt all District policies presently in effect as official policies for the period of December 13, 2023 through December 31, 2024.
- Authorize the Superintendent, Dr. Catherine Kawaguchi and/or the Deputy Superintendent of Business Services, Dr. Joshua Randall, and/or Executive Director of Fiscal Services, Mrs. Cristina Fiock, to sign warrants (one signature only required), purchase orders, contracts, tax-sheltered annuities; service, other reports and applications for State and Federal projects as needed; developer mitigation agreements, Mello-Roos agreements, and notices of employment subject to the ratification of the Board of Trustees for the period of December 13, 2023 through December 31, 2024.
- Authorize the Superintendent, Dr. Catherine Kawaguchi, and/or Deputy Superintendent of Business Services, Dr. Joshua Randall, to authorize payroll deductions for organizations approved for such purposes by the Los Angeles County Superintendent of Schools Office subject to approved business practices for the period of December 13, 2023 through December 31, 2024.
- Authorize the Superintendent, Dr. Catherine Kawaguchi, and/or Deputy Superintendent of Business Services, Dr. Joshua Randall, to approve reimbursement at the designated rate established by the federal government for District employees for all authorized travel requiring the use of private vehicles for the period of December 13, 2023 through December 31, 2024.

**Action Calendar,**

*Annual Authorizations  
Board Member  
Compensation  
Weinstein-Aye  
Jellings-Absent  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

The motion was made by Mrs. Weinstein, seconded by Mr. De Figueiredo, and passed 4-0 by voice vote, to authorize compensation for members of the Governing Board at called meetings of the Board of Trustees at the rate of a maximum of \$240.00 per month prorated by the number of meetings held, as provided by the Education Code Section 31520.

**Action Calendar,**  
*Annual Authorizations  
R-23-62:  
Compensation of*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. Weinstein, and passed 4-0 by voice vote, to adopt Resolution R-23-62: Compensation of Members of the Governing Board as presented.



*Members of the  
Governing Board  
Weinstein-Aye  
Jellings-Absent  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

**Correspondence  
and Board  
Information**

Mrs. MacDonald shared that the Annual Holiday Management Celebration was nice, and that she was happy to host, and have everyone over. She thanked everyone who made it a successful evening, and she was sorry Mr. DeFigueiredo could not attend because he was not feeling well. She shared that her family enjoys having everyone over also, and she is happy to continue hosting in the future. She hopes everyone has a nice winter break coming up, and that the fall has gone well for everybody. She wished everyone a safe, and happy holiday.

Mr. DeFigueiredo expressed his regrets for not being able to attend the Annual Holiday Management Celebration. He did not want anyone to get anyone else sick, and he understands that it was a lovely event. He again took a moment to recognize Mrs. Weinstein, and her service not only the great work she does on the Board, but her good friendship. He is looking forward to having Mr. Chase as President. He wished everyone a wonderful holiday season as we move onward and upward.

Mrs. Weinstein shared that she spoke to Mrs. Jellings, and Mrs. Jellings regrets not being able to attend the meeting. She was sick. Mrs. Weinstein attended an Ethics Training at College of the Canyons, and it was very well done. She will share the presentation at the next meeting. She shared that attorneys were brought in and were engaging, and answering questions. She shared that one interesting take away was that if Board members have a financial interest in an Action Item the Board member cannot take action. She shared that it is a case-by-case basis, and it would depend on the extent of the relationship. It is important to let the Business Department know if there was a possible conflict of interest so that staff can get the opinion of the School District legal counsel. She shared that the Annual Holiday Management Celebration was very nice, and she loved Mrs. MacDonald's backyard. She thanked Mrs. MacDonald for hosting the event. Mrs. Weinstein hopes everyone enjoys their winter break.

Mrs. MacDonald added that the Annual Holiday Management Celebration was partially sponsored by the California Credit Union, and the Board of Trustees thanked them for their contribution.

Mr. Chase thanked everyone for the Annual Holiday Management Celebration, and he thanked Mrs. MacDonald for hosting in her lovely home. He shared that Mrs. MacDonald has a nice neighborhood for Christmas light viewing. He thanked everyone for the nomination and vote for President, and for putting their trust in him. He reminded the Board of Trustees about their Board Member photo being taken at the next Board Meeting, January 17, 2023, and he hopes to have better luck with this photo.

**Items For The  
January 17, 2024  
Meeting At The  
Sulphur Springs  
Union School  
District  
Administrative  
Office**

School Accountability Report Cards

**Closed Session**  
*Weinstein-Aye  
Jellings-Absent  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

The motion was made by Mrs. Weinstein, seconded by Mrs. MacDonald, and passed 4-0 by voice vote to adjourn to Closed Session at 8:42 PM for discussion regarding:

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.8 (i.e., property negotiations).

- Property Negotiations:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS pursuant to Section 54956.8 of the Government Code:

Property: Proposed Skyline Ranch school site as identified by Tri Pointe, Developer

Agency negotiator: Dr. Catherine Kawaguchi, Superintendent; Yuri Calderon, MillerCalderon, Inc.; Michael Toy, Parker & Covert, LLP; Anthony J. Barron, Nixon Peabody LLP.

Negotiating parties: Skyline Ranch Developer, TriPointe

Under negotiation: Conditions, price and Terms of Payment

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957 (i.e., Personnel).

- Personnel: Public Employee Discipline/Dismissal/Release: Government Code Section 54957

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.6 (i.e., labor negotiations)

- Labor Negotiations

With respect to every item of business to be discussed in Closed Session pursuant to Section 54956.9 (i.e., potential litigation).

- Potential Litigation

**Adjournment**

Weinstein-Aye

Jellings-Absent

Chase-Aye

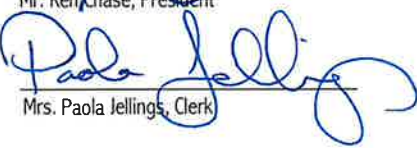
DeFigueiredo-Aye

MacDonald-Aye

The motion was made by Mrs. Weinstein, seconded by Mrs. MacDonald, and passed 4-0 by voice vote to adjourn the Board Meeting at 10:55 PM.

January 17, 2024

  
Mr. Ken Chase, President

  
Mrs. Paola Jellings, Clerk