

SULPHUR SPRINGS UNION SCHOOL DISTRICT

Regular Meeting of the Governing Board

February 8, 2023

MINUTES

Meeting Location:

Sulphur Springs Community School
16628 Lost Canyon Road
Canyon Country, CA 91387

TRUSTEES PRESENT:

Mrs. Shelley Weinstein, President
Mrs. Paola Jellings, Clerk
Mr. Ken Chase, Member
Mr. Denis DeFigueiredo, Member
Mrs. Lori MacDonald, Member

STAFF PRESENT:

Dr. Catherine Kawaguchi, Superintendent
Dr. Josh Randall, Deputy Superintendent, Business Services
Dr. Jezelle Fullwood, Assistant Superintendent, Educational Services
Dr. Jay Greenlinger, Assistant Superintendent, Personnel/Pupil Services
Ms. Nancy Raygoza, District Executive Secretary

Call to Order, Roll Call

Mrs. Weinstein called the Regular Meeting to order at 7:05PM, and noted the roll.

Pledge of Allegiance

Brayden Rigg, 6th grade Sulphur Springs student led the Pledge of Allegiance.

Approval of Agenda,

*Weinstein-Aye
Jellings-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald- Aye*

The motion was made by Mr. Chase, seconded by Mrs. Jellings, and passed 5-0 by voice vote to approve the Agenda.

Approval of Regular Minutes, January 18, 2023

*Weinstein-Aye
Jellings-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald- Abstain*

The motion was made by Mrs. Jellings, seconded by Mr. Chase, and passed 4-0-1 by voice vote, with Mrs. MacDonald abstaining to approve the Minutes of the January 18, 2023, Regular Board Meeting.

Hearing Session,

*Requests to Address,
Comments, Questions*

Mrs. Weinstein asked if any advanced requests or comments had been received. There were no requests to address the Board.

There were no questions regarding agenda items.

Hearing Session,

*Sulphur Springs District
Teachers' Association
(SSDTA) Poetry Contest
Awards - 2022-2023*

Dr. Fullwood introduced Ms. Amanda Parsons, representative for the Sulphur Springs District Teachers' Association (SSDTA) Poetry Contest Awards - 2022-2023, who presented trophies and gift certificates to the student winners of the Sulphur Springs District Teachers' Association annual creative writing contest. The winners and their teachers included:

- Oliver Laurino, Mrs. Tina Collier & Mrs. Katie Calnan's 1st grade class, Sulphur Springs Community School
- Felicity Raine Mojica, Miss Breanna Moffett's 2nd grade class, Leona Cox Community School
- Lainey Walter, Mr. Vincent Alvarez's 3rd grade class, Leona Cox Community School
- Naomi Foster, Ms. Ashley Denney's 4th grade class, Valley View Community School
- Deegan Dunn, Mr. Ken Newton's 5th grade class, Sulphur Springs Community School

- Erin Galang, Mrs. Paula Torgeson's 6th grade class, Golden Oak Community School

Mrs. Weinstein congratulated all the winners on behalf of the Board and expressed appreciation to SSDTA for providing this annual event.

Hearing Session,
*Site Presentation -
Sulphur Springs
Community School*

Mrs. Katie Palacios, Assistant Principal at Sulphur Springs Community School, welcomed everyone in attendance and shared a presentation highlighting students, staff and activities taking place at Sulphur Springs Community School.

The Board of Trustees and Mrs. Katie Palacios presented certificates of recognition to the following people:

- Loretta Buxton, Classified Employee
- Barbara Craig, Certificated Employee
- Malissa Monroe, Certificated Employee
- Vicki Hamilton, Certificated Employee

Mrs. Weinstein announced a recess at 7:42PM.

The meeting reconvened at 7:52PM.

Consent Calendar,
*Weinstein-Aye
Jellings-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald- Aye*

The motion was made by Mrs. Jellings, seconded by Mrs. MacDonald, and passed 5-0 by voice vote to approve the Consent Calendar, as follows:

- Conference Action Report #23-02
- Field Trip Action Report #23-02
- Gift Action Report #23-02
- Personnel Action Report #23-02
- ResoluteGuard Contract
- Service Agreement with DFA, LLC for Actuarial Services
- LRA Interpreters Agreement 22-23
- Consultant Agreement - BMX Freestyle Team, LLC - Fair Oaks Ranch Community School
- Consultant Agreement - The EcoHero Show, LLC - Mitchell Community School
- Consultant Agreement - David Hagerman - Mitchell Community School
- Request for a Home Teacher #113072
- Western Governors University Student Teaching Agreement Renewal
- Consultant Agreement - History Brought to Life - Golden Oak Community School
- Consultant Agreement - Cultivating Creative Minds - Sulphur Springs Union School District
- School Innovations and Achievement Addendum
- Consultant Agreement - Cornerstone Photography - Sulphur Springs Community School
- Keenan Hold Harmless Renewal
- HELP Group NPS Master Contract 22-23

Conference Calendar,
*Construction Update:
Pinetree Community
School*

Dr. Kawaguchi, Dr. Randall, and Mr. Dean Matthews, Director of Facilities and Projects provided an update on the Pinetree construction project. They shared information on the new 12-classroom building, student support center, and the modernization of the former school office.

Conference Calendar,
Reschedule Board Tours

The Board of Trustees discussed rescheduling the January 31, 2023, Board Tours for February 28, 2023 at 9AM.

Action Calendar,
*Board Policy and
Administrative Regulation
5141.21: Administering
Medication and
Monitoring Health
Conditions*
Weinstein-Aye
Jellings-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald- Aye

Mr. Paul Frisina, Executive Director of Special Education presented to the Board of Trustees Board Policy and Administrative Regulation 5141.21 are being updated to include language concerning the storage and use of opioid antagonist medication (e.g., Narcan nasal spray) to intervene in case of opioid overdose. The motion was made by Mr. Chase, seconded by Mrs. Jellings, and passed 5-0 by voice vote to approve Board Policy and Administrative Regulation 5141.21: Administering Medication and Monitoring Health Conditions.

Action Calendar,
*Board Policy 6170.1
Transitional Kindergarten*
Weinstein-Aye
Jellings-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald- Aye

Dr. Greenlinger presented to the Board of Trustees an update to Board Policy 6170.1, which aligns the Board Policy with updated legislation regarding Transitional Kindergarten and Expanded Learning Opportunities. The motion was made by Mr. DeFigueiredo, seconded by Mrs. Jellings, and passed 5-0 by voice vote to approve Board Policy 6170.1 Transitional Kindergarten.

Action Calendar,
*Update: Safe Return to
In-Person Instruction and
Continuity of Services
Plan and COVID-19
Prevention Program*
Weinstein-Aye
Jellings-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald- Aye

Dr. Kawaguchi, presented to the Board of Trustees, The Safe Return to In-Person Instruction and Continuity of Services Plan and COVID-19 Prevention Program. Minor revisions to the Plan were presented and reviewed with the Board of Trustees. Dr. Kawaguchi reviewed all updates to the Los Angeles County Department of Public Health Protocols and updated the plan. The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 5-0 by voice vote to approve the Update: Safe Return to In-Person Instruction and Continuity of Services Plan and COVID-19 Prevention Program.

Action Calendar,
*Consideration of
Resolution No. R-23-03
Authorizing the
Replacement or
Conversion of HVAC Units
District-wide Under PC
20118 (Piggyback) and
Government Code 6500
and 6502 on Carrier
HVAC Units (Sourcewell
Carrier Contract Number:
030817-CAR)*
Weinstein-Aye
Jellings-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald- Aye

Dr. Randall and Mr. Dean Matthews, Director of Facilities & Projects presented to the Board of Trustees the District's need of replacing aging HVAC units through the Carrier's Sourcewell Contract. the District intends to purchase what is needed to update the systems at Pinetree Community School. The motion was made by Mr. DeFigueiredo, seconded by Mrs. Jellings, and passed 5-0 by voice vote to approve Resolution No. R-23-03 Authorizing the Replacement or Conversion of HVAC Units District-wide Under PC 20118 (Piggyback) and Government Code 6500 and 6502 on Carrier HVAC Units (Sourcewell Carrier Contract Number: 030817-CAR).

Action Calendar,
*Consideration and
Approval of Change Order
No. 6 for Project No.
2021-01-PT, Student
Support Building at
Pinetree Community
School ("Project"), for
Items Associated with*

Dr. Kawaguchi presented to the Board of Trustees Change Order No. 6 for the Pinetree Project. The change order items include the general contractor's general conditions associated with the additional time required to complete the project caused by the changes. The change order is submitted under the authority and reasoning set forth in Resolution No. 23-02 and Public Contract Code §20118.4. The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 5-0 by voice vote to approve the Consideration and Approval of Change Order No. 6 for Project No. 2021-01-PT, Student Support Building at Pinetree Community School ("Project").

*Change Order No. 5 and
Resolution No. 23-02
Weinstein-Aye
Jellings-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald- Aye*

Action Calendar,
*Consultant Agreement -
Brandon Valerino -
Sulphur Springs Union
School District
Weinstein-Aye
Jellings-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald- Aye*

Dr. Fullwood presented the Consultant Agreement - Brandon Valerino to the Board of Trustees. Brandon Valerino will support the Educational Services team in planning, creating, and coordinating a music program for the students in the Sulphur Springs Union School District for the 2023-2024 school year. Services will include support with student schedules, purchasing of instruments and supplies, and coordination of instructor schedules at all nine school sites. The motion was made by Mrs. Jellings, seconded by Mrs. MacDonald, and passed 5-0 by voice vote to approve the Consultant Agreement - Brandon Valerino - Sulphur Springs Union School District.

Action Calendar,
*Acceptance of the Quality
Start Los Angeles (QSLA)
Grant Award Agreement -
State Preschool
Weinstein-Aye
Jellings-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald- Aye*

Dr. Fullwood presented to the Board of Trustees the Acceptance of the Quality Start Los Angeles (QSLA) Grant Award Agreement - State Preschool. The agreement was presented to accept grant funds between the Sulphur Springs Union School District State Preschool and the Los Angeles County office of Education, Quality Start Los Angeles, for the 2022-2023 school year. The funds will be utilized for professional development, purchase of materials, and supplies. The motion was made by Mrs. MacDonald, seconded by Mrs. Jellings, and passed 5-0 by voice vote to approve the Acceptance of the Quality Start Los Angeles (QSLA) Grant Award Agreement - State Preschool.

Action Calendar,
*Unrepresented Salary
Schedule- On Call Stipend
Weinstein-Aye
Jellings-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald- Aye*

Dr. Greenlinger presented to the Board of Trustees the Unrepresented Salary Schedule- On Call Stipend, being updated to add a stipend for Nurses who work on-call after regular work hours. The motion was made by Mrs. Jellings, seconded by Mrs. MacDonald, and passed 5-0 by voice vote to approve the Unrepresented Salary Schedule- On Call Stipend.

Action Calendar,
*Substitute Teacher Salary
Schedule
Weinstein-Aye
Jellings-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald- Aye*

Dr. Greenlinger presented to the Board of Trustees the Substitute Teacher Salary Schedule, being updated to reflect an increase to the Long-Term Sub rate based on the Certificated Teacher Salary Schedule approved on 12/14/2022, and the addition of a rate for retired SSUSD teachers. The motion was made by Mr. Chase, seconded by Mrs. Jellings, and passed 5-0 by voice vote to approve the Substitute Teacher Salary Schedule.

Action Calendar,
*Provisional Internship
Permit for Juliet Gunn
Weinstein-Aye
Jellings-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald- Aye*

Dr. Greenlinger presented to the Board of Trustees the Provisional Internship Permit for Juliet Gunn. The motion was made by Mr. DeFigueiredo, seconded by Mrs. Jellings, and passed 5-0 by voice vote to approve the Provisional Internship Permit for Juliet Gunn.

Action Calendar,
*School Year Calendar
2023-2024
Weinstein-Aye*

Dr. Greenlinger presented the School Year Calendar 2023-2024 to the Board of Trustees reviewed each year by representatives from SSDTA and CSEA Chapter #298. This year, both bargaining units and management reviewed the attached calendar for the 2023-2024 school year. The motion was made by Mrs. Jellings,

*Jellings-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald- Aye*

seconded by Mr. Chase, and passed 5-0 by voice vote to approve the School Year Calendar 2023-2024.

Action Calendar,
*Resolution R-23-04:
Board Member Denis
DeFigueiredo,
Compensation
Weinstein-Aye
Jellings-Aye
Chase-Aye
DeFigueiredo-Abstain
MacDonald- Aye*

The motion was made by Mr. Chase, seconded by Mrs. Jellings, and passed 4-0-1 by voice vote, with Mr. DeFigueiredo abstaining to approve the Resolution R-23-04: Board Member Denis DeFigueiredo, Compensation.

Action Calendar,
*Resolution R-23-05:
Board Member Lori
MacDonald,
Compensation
Weinstein-Aye
Jellings-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald- Abstain*

The motion was made by Mrs. Jellings, seconded by Mr. Chase, and passed 4-0-1 by voice vote, with Mrs. MacDonald abstaining to approve the Resolution R-23-05: Board Member Lori MacDonald, Compensation.

Action Calendar,
*Business Services Report
#23-02
Weinstein-Aye
Jellings-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald- Aye*

The motion was made by Mr. Chase, seconded by Mrs. Jellings, and passed 5-0 by voice vote to approve the Business Services Report #23-02.

**Correspondence and
Board Information**

Mrs. MacDonald said that she has not been at Sulphur Springs Community School since last year. She shared that she has new extended family and missed the last Board Meeting to finally meet her husband's biological brother and her family has now grown.

Mr. DeFigueiredo shared that his son Ryan is following in his footsteps out in Massachusetts where he is getting involved with the school district and asked him how to run for the Board. He said that it feels good to know that he has been a positive influence, so much so that his son wants to be as involved.

Mr. Chase said he attended the Santa Clarita Valley Trustees meeting held at Sulphur Springs Community School. He shared that it was very nice to showcase the new building and that the meeting was very efficient.

Mrs. Jellings shared her excitement for the District's music and arts programs adding she might be bias because her children are participating students. She said it is just exciting to see her children coming home excited about music and singing songs. She said it is lighting up their home.

Mrs. Weinstein extended her appreciation to Dr. Kawaguchi and the District staff that put the Santa Clarita Valley Trustees meeting together at Sulphur Springs Community School. She said it was nice to show the new building. She shared that the CLASS Foundation will have a booth at the Many Families One Community Family Resource Fair on Saturday, February 25, 2023 at Golden Valley High School.

**Items for the February
22, 2023, Regular
Meeting**

Staff will provide an update regarding power generation from solar panels throughout the District.

Many Families, One Community Family Resource Fair- February 25, 2023.

Closed Session

*Weinstein-Aye
Jellings-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald- Aye*

The motion was made by Mrs. Jellings, seconded by Mrs. MacDonald, and passed 5-0 by voice vote to adjourn to Closed Session at 8:50PM for discussion regarding:

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957 (i.e., personnel).

- Personnel: Public Employee Discipline/Dismissal/Release: Government Code Section 54957

**Reconvene to Open
Session**

*Weinstein-Aye
Jellings-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald-Aye*

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 5-0 by voice vote to reconvene to Open Session at 9:05PM.

**Report of Closed
Session**

In closed session, the Board took action by a unanimous vote of 5 to 0 to non-reelect the following probationary certificated employee from their position as School Social Worker at the conclusion of the current school year pursuant to Education Code section 44929.21(b). To the extent that the probationary certificated employee holds an administrative position, the Board also took action to release the following employee from their position as a School Social Worker at the conclusion of the current school year pursuant to Education Code section 44951:

Employee Number: FP6336800

The Board has directed Superintendent or her designee to provide all appropriate legal notices and otherwise effectuate this process.

The roll-call vote was as follows:

Ayes: Mrs. Weinstein, Mrs. Jellings, Mr. Chase, Mr. DeFigueiredo, Mrs. MacDonald

**Reconvene to Closed
Session,**

*Weinstein-Aye
Jellings-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald- Aye*

The motion was made by Mr. Chase, seconded by Mrs. Jellings, and passed 5-0 by voice vote to reconvene to Closed Session at 9:07PM for discussion regarding:

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.8 (i.e., property negotiations).

- Property Negotiations

CONFERENCE WITH REAL PROPERTY NEGOTIATIONS pursuant to Section 54956.8 of the Government Code:

Property: Proposed Skyline Ranch school site as identified by TriPointe Homes, Developer

Agency Negotiator: Dr. Catherine Kawaguchi, Superintendent; Yuri Calderon, MillerCalderon, Inc; Michael Toy, Parker & Covert, LLP.

Negotiating parties: Skyline Ranch Developer, TriPointe

Under negotiation: Conditions, Price and Terms of Payment

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.6 (i.e., labor negotiations)

- Labor Negotiations

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957 (i.e., Personnel).

- Personnel: Superintendent Evaluation: Government Code Section 54957

Adjournment

Weinstein-Aye

Jellings-Aye

Chase-Aye

DeFigueiredo-Aye

MacDonald- Aye

The motion was made by Mrs. Jellings, seconded by Mrs. MacDonald, and passed 5-0 by voice vote adjourn the Board Meeting at 11:28PM.

February 22, 2023



Mrs. Shelley Weinstein, President



Mrs. Paola Jellings, Clerk