SULPHUR SPRINGS UNION SCHOOL DISTRICT

Regular Meeting of the Governing Board January 18, 2022 MINUTES

Meeting Location:

Sulphur Springs Union District Office 27000 Weyerhaeuser Way Santa Clarita, CA 91351

TRUSTEES PRESENT:

Mrs. Shelley Weinstein, President Mrs. Paola Jellings, Clerk

Mr. Ken Chase, Member

TRUSTEES ABSENT:

Mr. Denis DeFigueiredo, Member Mrs. Lori MacDonald, Member STAFF PRESENT:

Dr. Catherine Kawaguchi, Superintendent

Dr. Josh Randall, Assistant Superintendent, Business Services

Dr. Jezelle Fullwood, Assistant Superintendent, Educational Services

Dr. Jay Greenlinger, Assistant Superintendent, Personnel/Pupil Services

Ms. Nancy Raygoza, District Executive Secretary

Call to Order, Roll Call Mrs. Weinstein called the Regular Meeting to order at 7:02PM. She noted the roll with District staff, Dr. Randall and Dr. Greenlinger arriving later from the New Families Orientation Meeting and Board Members Mr.

DeFigueiredo and Mrs. Lori MacDonald absence.

Dr. Randall and Dr. Greenlinger arrived at 7:06PM.

Pledge of Allegiance

Mrs. Felicia McLaughlin, Secretary of Maintenance & Operations and California School Employees Association

Union President led the Pledge of Allegiance.

Approval of Agenda,

Weinstein-Aye Jellings-Aye Chase-Aye DeFigueiredo-Absent MacDonald- Absent The motion was made by Mr. Chase, seconded by Mrs. Jellings, and passed 3-0 by voice vote to approve the Agenda.

Approval of Special Minutes,

December 12, 2022 Weinstein-Aye

Jellings-Aye Chase-Aye DeFigueiredo-Absent MacDonald- Absent The motion was made by Mr. Chase, seconded by Mrs. Jellings, and passed 3-0 by voice vote to approve the Minutes of the December 12, 2022, Special Meeting.

Approval of Annual Organizational and Regular Minutes, December 14, 2022

Weinstein-Aye Jellings-Aye Chase-Aye DeFigueiredo-Absent MacDonald- Absent The motion was made by Mrs. Jellings, seconded by Mr. Chase, and passed 3-0 by voice vote to approve the Minutes of the December 14, 2022, Annual Organizational and Regular Meeting.

Hearing Session,

Requests to Address, Comments, Questions Mrs. Weinstein asked if any advanced requests or comments had been received. There were no requests to address the Board.

There were no questions regarding agenda items.

Hearing Session,

Tentative Agreement between Sulphur Springs Union School District and the Classified School Employees Association Chapter #298 and AB 1,200 Mrs. Weinstein opened a Public Hearing Session at 7:04PM for the purpose of hearing comments and responding to questions regarding the Tentative Agreement between Sulphur Springs Union School District and the Classified School Employees Association Chapter #298 and AB 1200. As there were no written or verbal comments or questions, the Public Hearing was closed at 7:05PM.

Consent Calendar,

Weinstein-Aye Jellings-Aye Chase-Aye DeFigueiredo-Absent MacDonald- Absent The motion was made by Mr. Chase, seconded by Mrs. Jellings, and passed 3-0 by voice vote to approve the Consent Calendar, as follows:

- Conference Action Report #23-01
- Field Trip Action Report #23-01
- Gift Action Report N/A
- Request For Approval of Service Agreement with SchoolWorks, Inc. to Provide a School Facilities
 Needs Analysis (Developer Fee Study Level 2)
- Disposal of Surplus/Obsolete Materials
- Consultant Agreement Wildlife Learning Center Mint Canyon Community School
- Consultant Agreement Wild Wonders Leona Cox Community School
- Consultant Agreement Apex Leadership Co. Leona Cox Community School
- Consultant Agreement Prismatic Magic Golden Oak Community School
- Approval of Proposal from Impact Sciences to conduct oversee a Phase 1 Environmental Study, Preliminary Environmental Assessment (PEA) Workplan and coordinate CDE Site Approval for the Skyline School Site Acquisition.
- Consultant Agreement The City of Santa Clarita and Partnership with Waste Management Sulphur Springs Community School
- Aya Healthcare NPA Master Contract 22-23

Conference Calendar,

Keenan & Associates Yearly Report Dr. Greenlinger introduced Mr. Brad Keenan, Vice President of Keenan & Associates. Mr. Keenan presented to the Board of Trustees on the District's Worker's Compensation and Property Liability Program and discussed briefly Cyber Liability, sharing with the Board the six best practices regarding cyber security and the program, ResoluteGuard that the District could benefit from by putting in place.

Conference Calendar,

Local Control Accountability Plan Annual Update and California School Dashboard The District staff provided an update to the Board of Trustees regarding the Local Control Accountability Plan Annual Update and the California School Dashboard. The four LCAP goals were reviewed, and academic data from the CA School Dashboard was discussed. Conditions for learning was reviewed regarding absence and suspension rates. The Board of Trustees gave input to staff.

Conference Calendar.

Williams Quarterly Report - October 1, 2022 to December 31, 2022 Dr. Greenlinger reviewed the Quarterly Report on Williams Uniform Complaints for the period of October 1, 2022 to December 31, 2022. There were zero complaints.

Action Calendar.

Retirement Resolution R-22-76 Weinstein-Aye Jellings-Aye Chase-Aye DeFigueiredo-Absent MacDonald- Absent The Board of Trustees recognized the retirement of District Bus Driver, Mrs. Leyla Young. Mrs. Young received a Resolution Plaque from the District and certificates from the representatives of the City of Santa Clarita and State of California. The motion was made by Mr. Chase, seconded by Mrs. Jelllings, and passed 3-0 by voice vote to approve the Retirement Resolution R-22-76.

Action Calendar,

Tentative Agreement between Sulphur Springs Union School District and the Classified School Employees Association Chapter #298 and AB 1200 Weinstein-Aye Jellings-Aye Chase-Aye DeFigueiredo-Absent Dr. Greenlinger presented to the Board of Trustees the Sulphur Springs Union School District and the Classified School Employees Association Tentative Agreement for the 2021-22 and 2022-2023 school year contract negotiations. The agreement includes an ongoing salary increase in accordance with the new salary schedule that equates to approximately a 10% increase per unit member. The motion was made by Mrs. Jelllings, seconded by Mr. Chase, and passed 3-0 by voice vote to approve the Tentative Agreement between Sulphur Springs Union School District and the Classified School Employees Association Chapter #298 and AB 1200.

Action Calendar,

MacDonald- Absent

Consideration and Approval of Resolution No. 23-02 of the Sulphur Springs Union School District Governing Board of Trustees authorizing a change order in excess of 10% of the Original Bid for Project No. 2021-01-PT, Student Support Building at Pinetree Community School Weinstein-Aye Jellings-Aye Chase-Aye DeFigueiredo-Absent MacDonald- Absent

Dr. Randall introduced Mr. Yuri Calderon from Miller Calderon to speak about Resolution No. 23-02 and the change order that is in excess of 10% of the Original Bid for Project No. 2021-01-PT, Student Support Building at Pinetree Community School. Mr. Calderon shared that existing conditions were not consistent with the As-Builts for Pinetree Community School, and required significant structural changes to both the foundation and the framing elements of the renovated construction project. The motion was made by Mr. Chase, seconded by Mrs. Jelllings, and passed 3-0 by voice vote to approve Resolution No. 23-02 of the Sulphur Springs Union School District Governing Board of Trustees authorizing a change order in excess of 10% of the Original Bid for Project No. 2021-01-PT, Student Support Building at Pinetree Community School.

Action Calendar,

Provisional Internship Permit for Cheryl Myers Weinstein-Aye Jellings-Aye Chase-Aye DeFigueiredo-Absent MacDonald- Absent The motion was made by Mrs. Jelllings, seconded by Mr. Chase, and passed 3-0 by voice vote to approve Provisional Internship Permit for Cheryl Myers.

Action Calendar,

Variable Term Waiver for Joanna Raphael Weinstein-Aye Jellings-Aye Chase-Aye DeFigueiredo-Absent MacDonald- Absent The motion was made by Mr. Chase, seconded by Mrs. Jelllings, and passed 3-0 by voice vote to approve the Variable Term Waiver for Joanna Raphael.

Action Calendar,

Dr. Greenlinger presented the School Accountability Report Cards (SARC) to the Board of Trustees noting that, since the California Department of Education's SARC website template was still not fully functional (and many of

School Accountability Report Card (SARC) Weinstein-Aye Jellings-Aye Chase-Aye DeFigueiredo-Absent MacDonald-Absent the tables with data populated by the state are not available until after February 1, 2023), these SARC reports are being submitted with data provided by the District. The motion was made by Mr. Chase, seconded by Mrs. lelllings, and passed 3-0 by voice vote to approve the School Accountability Report Cards (SARC) with the understanding they are not in their final stages, but submitted with data provided by the District.

Action Calendar,

Resolution 23-01 State Preschool Continued Funding Application 2023-2024 Weinstein-Aye Jellings-Aye Chase-Aye DeFigueiredo-Absent MacDonald- Absent Dr. Fullwood presented to the Board of Trustees the State Preschool Continued Funding Application, submitted on an annual basis. The Sulphur Springs Union School District intends to operate a State Preschool Program at Canyon Springs, Leona Cox, and Mint Canyon Community Schools for the 2023-24 academic year. The motion was made by Mrs. Jelllings, seconded by Mr. Chase, and passed 3-0 by voice vote to approve Resolution 23-01 State Preschool Continued Funding Application 2023-2024.

Action Calendar,

Payroll/Benefits
Technician II Job
Description
Weinstein-Aye
Jellings-Aye
Chase-Aye
DeFigueiredo-Absent
MacDonald-Absent

Dr. Greenlinger presented the Payroll/Benefits Technician II Job Description to the Board of Trustees. This position is distinguished from the Payroll/Benefits Technician in that the duties performed are more complex and technical in nature. This position will perform intermediate to advanced-level record keeping including being responsible for the processing of some of the more advanced tax reporting that is required of the District. The motion was made by Mr. Chase, seconded by Mrs. Jelllings, and passed 3-0 by voice vote to approve the Payroll/Benefits Technician II Job Description.

Action Calendar,

2022-23 Confidential Salary Schedule Weinstein-Aye Jellings-Aye Chase-Aye DeFigueiredo-Absent MacDonald- Absent Dr. Greenlinger presented to the Board of Trustees the 2022-23 Confidential Salary Schedule. This salary schedule provides an increase that is aligned with the increases provided to both the bargaining units. The motion was made by Mrs. Jelllings, seconded by Mr. Chase, and passed 3-0 by voice vote to approve the 2022-23 Confidential Salary Schedule.

Action Calendar.

2022-23 Unrepresented Certificated Salary Schedule Weinstein-Aye Jellings-Aye Chase-Aye DeFigueiredo-Absent MacDonald- Absent Dr. Greenlinger presented to the. Board of Trustees the 2022-23 Unrepresented Certificated Salary Schedule. This salary schedule provides an increase that is aligned with the increases provided to both the bargaining units. The motion was made by Mr. Chase, seconded by Mrs. Jelllings, and passed 3-0 by voice vote to approve the 2022-23 Unrepresented Certificated Salary Schedule.

Action Calendar.

Executive Director of Special Education and Student Support Services Job Description Weinstein-Aye Jellings-Aye Chase-Aye DeFigueiredo-Absent MacDonald-Absent Dr. Kawaguchi stated that the Executive Director of Special Education and Student Support Services Job Description is being revised to reflect the expanded scope of this position. The duties and responsibilities have been expanded to include the responsibilities added to this position over the last several years. In addition, Dr. Kawaguchi added that the District has also grown in social/emotional support and added Social Workers and counselors that are supervised as well. The motion was made by Mrs. Jelllings, seconded by Mr. Chase, and passed 3-0 by voice vote to approve the Executive Director of Special Education and Student Support Services Job Description.

Action Calendar,

Dr. Kawaguchi stated that the Deputy Superintendent Business Services Job Description is being recommended for consideration and approval since there has been a need in the District to assist with oversight and guidance

Deputy Superintendent Business Services Job Description Weinstein-Aye Jellings-Aye Chase-Aye DeFigueiredo-Absent MacDonald- Absent in different Departments and areas, other than Business Services. The Deputy Superintendent will assist the Superintendent in providing additional guidance and leadership in these areas. When the Superintendent is not in the District, the Deputy Superintendent will be in charge and available to assist as needed. The motion was made by Mr. Chase, seconded by Mrs. Jelllings, and passed 3-0 by voice vote to approve the Deputy Superintendent Business Services Job Description.

Action Calendar,

Executive Director of Fiscal Services, lob Description Weinstein-Aye lellings-Aye Chase-Aye DeFigueiredo-Absent MacDonald- Absent Dr. Kawaguchi stated that the District has a need for an Executive Director of Fiscal Services. The position of Executive Director of Fiscal Services is distinguished from the Director of Fiscal Services by the level of responsibility and participation in upper management analysis, planning and implementation of the District's budget and fiscal management. The motion was made by Mrs. Jelllings, seconded by Mr. Chase, and passed 3-0 by voice vote to approve the Executive Director of Fiscal Services, Job Description.

Action Calendar.

2022-23 Supervisory Salary Schedule Weinstein-Aye Jellings-Aye Chase-Aye DeFigueiredo-Absent MacDonald- Absent Dr. Greenlinger presented to the Board of Trustees the 2022-23 Supervisory Salary Schedule. This salary schedule provides an increase that is aligned with the increases provided to both the bargaining units The motion was made by Mrs. Jelllings, seconded by Mr. Chase, and passed 3-0 by voice vote to approve the 2022-23 Supervisory Salary Schedule.

Action Calendar.

2022-23 Management Salary Schedule Weinstein-Aye Jellings-Aye Chase-Aye DeFigueiredo-Absent MacDonald- Absent Dr. Greenlinger presented to the Board of Trustees the 2022-23 Management Salary Schedule. This salary schedule provides an increase that is aligned with the increases provided to both the bargaining units. The motion was made by Mr. Chase, seconded by Mrs. Jelllings, and passed 3-0 by voice vote to approve the 2022-23 Management Salary Schedule.

Action Calendar,

Consideration and Approval of Amendment No. 1 to the August 10, 2022 Employment Contract of Dr. Jay Greenlinger Weinstein-Aye Jellings-Aye Chase-Aye DeFigueiredo-Absent MacDonald- Absent Dr. Kawaguchi presented to the Board of Trustees Amendment No. 1 to the August 10, 2022 Employment Contract of Dr. Jay Greenlinger. This item is a recommendation to approve Amendment No. 1 to the August 10, 2022 Employment Contract of Dr. Jay Greenlinger. There is a change in salary pursuit the contract. Effective August 10, 2022, Dr. Greenlinger shall be compensated at the annual rate set forth at Range M095, Step B (2)-\$168, 090 of the salary schedule for the position of Assistant Superintendent Personnel/Pupil Services. The motion was made by Mrs. Jelllings, seconded by Mr. Chase, and passed 3-0 by voice vote to approve Amendment No. 1 to the August 10, 2022 Employment Contract of Dr. Jay Greenlinger.

Action Calendar,

Consideration and Approval of Amendment No. 2 to the December 15, 2021 Employment Contract for Dr. Jezelle Fullwood Weinstein-Aye Jellings-Aye Chase-Aye DeFigueiredo-Absent MacDonald- Absent Dr. Kawaguchi presented to the Board of Trustees Amendment No. 2 to the December 15, 2021 Employment Contract for Dr. Jezelle Fullwood. This item is a recommendation to approve Amendment No. 2 to the December 15, 2021 Employment contract for Assistant Superintendent Dr. Jezelle Fullwood. There is a change in salary pursuit the contract. Effective July 1, 2022, Dr. Fullwood shall be compensated at the annual rate set forth at Range M095, Step C (3)-\$176, 494 of the salary schedule for the position of Assistant Superintendent Educational Services. The motion was made by Mrs. Jelllings, seconded by Mr. Chase, and passed 3-0 by voice vote to approve Amendment No. 2 to the December, 15, 2021 Employment Contract for Dr. Jezelle Fullwood.

Action Calendar.

Consideration and Approval of Amendment No. 2 to the December 15, 2021 Employment Contract for Dr. Joshua Randall Weinstein-Aye Jellings-Aye Chase-Aye DeFigueiredo-Absent MacDonald- Absent Dr. Kawaguchi presented to the Board of Trustees Amendment No. 2 to the December 15, 2021 Employment Contract for Dr. Joshua Randall. This item is a recommendation to approve Amendment No. 2 to the December 15, 2021 Employment Contract for Assistant Superintendent Dr. Joshua Randall. There is a change in salary pursuit the contract. Effective July 1, 2022, Dr. Randall shall be compensated at the annual rate set forth at Range M395, Step C (3)-\$187, 084 of the salary schedule for the position of Assistant Superintendent Business Services. The motion was made by Mr. Chase, seconded by Mrs. Jelllings, and passed 3-0 by voice vote to approve Amendment No. 2 to the December 15, 2021 Employment Contract for Dr. Joshua Randall.

Action Calendar.

Personnel Action Report #23-01 Weinstein-Aye Jellings-Aye Chase-Aye DeFigueiredo-Absent MacDonald- Absent Dr. Kawaguchi recommended the approval of the Personnel Action Report #23-01 and recommended consideration and approval of Mrs. Cristina Fiock for the position of Executive Director of Fiscal Services and Mr. Paul Frisina for the position of Executive Director of Special Education and Student Support Services. The motion was made by Mr. Chase, seconded by Mrs. Jelllings, and passed 3-0 by voice vote to approve Personnel Action Report #23-01.

Action Calendar,

Consideration and Appointment of Dr. Joshua Randall as Deputy Superintendent of Business Services and Employment Contract Weinstein-Aye Jellings-Aye Chase-Aye DeFigueiredo-Absent MacDonald- Absent Dr. Kawaguchi recommended the consideration and approval of the Appointment of Dr. Joshua Randall as Deputy Superintendent Business Services and Employment Contract between Dr. Joshua Randall and the Governing Board of Sulphur Springs Union School District. Dr. Randall's annual salary is placed at Range M396, Step C (3)-\$196, 438 of the salary schedule for the position of Deputy Superintendent Business Services. The motion was made by Mr. Chase, seconded by Mrs. Jelllings, and passed 3-0 by voice vote to approve the Appointment of Dr. Joshua Randall as Deputy Superintendent Business Services and Employment Contract between Dr. Joshua Randall and the Governing Board of Sulphur Springs Union School District.

Action Calendar,

Consideration and Approval of Superintendent Salary Schedule and Amendment No. 3 to April 22, 2020 Employment Contract between Dr. Catherine Kawaquchi and the Governing Board of the Sulphur Springs Union School District Weinstein-Aye Jellings-Aye Chase-Aye DeFigueiredo-Absent MacDonald- Absent

The motion was made by Mrs. Jelllings, seconded by Mr. Chase, and passed 3-0 by voice vote to approve Superintendent Salary Schedule and Amendment No. 3 to April 22, 2020 Employment Contract between Dr. Catherine Kawaguchi and the Governing Board of the Sulphur Springs Union School District. Dr. Kawaguchi's annual salary is placed at Range 099, Step C (3)- \$ 250,494 of the salary schedule for the position of Superintendent.

Action Calendar.

Business Services Report #23-01 Weinstein-Aye Jellings-Aye Chase-Aye DeFigueiredo-Absent MacDonald- Absent The motion was made by Mr. Chase, seconded by Mrs. Jelllings, and passed 3-0 by voice vote to approve the Business Services Report #23-01.

Correspondence and Board Information

Dr. Kawaguchi shared that the Board Tours are January 31, 2023 at Mint Canyon, Leona Cox, and Canyon Springs Community Schools. The Board meeting will start at 8:00AM at the District Office. She added that the Many Families, One Community Family Resource Fair will be in person on February 25, 2023, and asks everyone to save the date. She welcomes everyone to attend. The resource fair is a partnership between the William S. Hart Union High School District and Sulphur Springs Union School District. Dr. Kawaguchi acknowledged Mrs. Heather Drew, Principal at Leona Cox, who will be launching the kids' program for the Many Families One Community Family Resource Fair. Its going to be a wonderful event.

Dr. Kawaguchi recognized the Board of Trustees and extended a special appreciation to them as January is Board Appreciation Month. She thanked the Board of Trustees for their leadership and all that they do for the District to support students, families, and staff.

Mr. Chase thanked Dr. Kawaguchi and everyone in attendance for the round of applause and acknowledgement, to the Board. It is nice to have the support. He said it is a pleasure to serve on the Board and for a great District and wonderful collaboration. Mr. Chase announced that Monday, January 23, 2023, is the Santa Clarita Valley Trustees Public Meeting being held at Sulphur Springs Community School. He is excited to show the completed new building at Sulphur Springs Community School.

Mrs. Jellings shared that it is bittersweet to be back in school. She loved having her children home. She said that it is nice to start off the new year with staff having more money in their pockets.

Mrs. Weinstein is pleased to celebrate with the bargaining units and that everyone can benefit in California from the pay increases. She welcomed everyone back from Winter Break. She said she attended the virtual CSBA Webinar on the Governor's Budget, and while California schools seem to fair better, she learned that there are some groups pushing to finance by Enrollment versus Average Daily Attendance (ADA). This would cause districts to lose money. She said that she has the presentation and audio if anyone would like these resources. She would be happy to provide them.

Items for the February 8, 2023 Regular Meeting

Staff will provide an update on the Safe Return to In-Person Instruction and Continuity of Services Plan and request consideration and approval of the Plan.

Closed Session

Weinstein-Aye Jellings-Aye Chase-Aye DeFigueiredo-Absent MacDonald- Absent The motion was made by Mr. Chase, seconded by Mrs. Jellings, and passed 3-0 by voice vote to adjourn to Closed Session at 9:20PM for discussion regarding:

With respect to every item of business to be discussed in Closed Session pursuant to Section 54956.9 (i.e., potential litigation).

- Potential Litigation:
CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (2 cases)

Reconvene to Open Session

Weinstein-Aye Jellings-Aye Chase-Aye DeFigueiredo-Absent MacDonald- Absent Report of Closed

Session

The motion was made by Mr. Chase, seconded by Mrs. Jellings, and passed 3-0 by voice vote to reconvene to Open Session at 9:31PM.

The Board voted by a roll call vote of 3-0 to accept the Amendment to the Final Settlement Agreement and Release regarding student matter, ID#101070. The District will pay up to \$2,250.00 to resolve the matter.

Mrs. Weinstein, Mrs. Jellings, and Mr. Chase voted in favor. Mr. DeFigueiredo and Mrs. MacDonald were absent.

The Board voted by a roll call vote of 3-0 to accept the Compromise and Release regarding student matter, ID#110215. The District will pay up to \$5,000.00 to resolve the matter.

Mrs. Weinstein, Mrs. Jellings, and Mr. Chase voted in favor. Mr. DeFiqueiredo and Mrs. MacDonald were absent.

Reconvene to Closed Session,

Weinstein-Aye Jellings-Aye Chase-Aye DeFigueiredo-Absent MacDonald- Absent The motion was made by Mr. Chase, seconded by Mrs. Jellings, and passed 3-0 by voice vote to reconvene to Closed Session at 9:34PM for discussion regarding:

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.8 (i.e., property negotiations).

- Property Negotiations

CONFERENCE WITH REAL PROPERTY NEGOTIATIORS pursuant to Section 54956.8 of the Government Code: Property: Proposed Skyline Ranch school site as identified by TriPointe Homes, Developer Agency Negotiator: Dr. Catherine Kawaguchi, Superintendent; Yuri Calderon, MillerCalderon, Inc; Michael Toy, Parker & Covert, LLP.

Negotiating parties: Skyline Ranch Developer, TriPointe Under negotiation: Conditions, Price and Terms of Payment

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.6 (i.e., labor negotiations)

Labor Negotiations

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957 (i.e., Personnel).

- Personnel: Public Employee Discipline/Dismissal/Release: Government Code Section 54957

Adjournment

Weinstein-Aye Jellings-Aye Chase-Aye DeFigueiredo-Absent MacDonald- Absent The motion was made by Mr. Chase, seconded by Mrs. Jellings, and passed 3-0 by voice vote adjourn the Board Meeting at 11:42PM.

February 8, 2023

Mrs. Shelley Weinstein, Presiden

Mrs. Paola Jellings, Clerk