

# SULPHUR SPRINGS UNION SCHOOL DISTRICT

## Regular Meeting of the Governing Board

March 8, 2023

### MINUTES

#### Meeting Location:

Sulphur Springs Union School District  
27000 Weyerhaeuser Way  
Santa Clarita, CA 91351

#### STAFF PRESENT:

Dr. Catherine Kawaguchi, Superintendent  
Dr. Josh Randall, Deputy Superintendent, Business Services  
Dr. Jezelle Fullwood, Assistant Superintendent, Educational Services  
Dr. Jay Greenlinger, Assistant Superintendent, Personnel/Pupil Services  
Ms. Nancy Raygoza, District Executive Secretary

#### TRUSTEES PRESENT:

Mrs. Shelley Weinstein, President  
Mrs. Paola Jellings, Clerk  
Mr. Ken Chase, Member  
Mr. Denis DeFigueiredo, Member  
Mrs. Lori MacDonald, Member

#### **Call to Order, Roll Call**

Mrs. Weinstein called the Regular Meeting to order at 7:05 PM and noted the roll. Mrs. Weinstein stated that Mrs. Jellings would arrive shortly.

#### **Pledge of Allegiance**

Dr. Eric Guerrero, Director of Personnel/Pupil Services, led the Pledge of Allegiance.

Mrs. Jellings arrived at 7:07 PM.

#### **Approval of Addition of Item to Agenda,**

*Weinstein-Aye  
Jellings-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

Mrs. Weinstein stated that an item arose after the March 8, 2023, agenda was posted, and there was a need to add an action item, Stipulated Suspended Expulsion. This matter will be addressed in Closed Session, following item C. Conference with Legal Counsel – Existing/Pending Litigation.

#### **Board Item:**

With respect to every item of business to be discussed in Closed Session pursuant to Section EC 48918 & 35146 (i.e., student expulsion)

Student Expulsion case #22-23-108152

Documentation is confidential and maintained in District files.

Mrs. Weinstein requested a motion and a second to approve adding this item to the Board agenda for March 8, 2023.

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 5-0 by voice vote to approve adding the action item, Stipulated Suspended Expulsion, to the Board Agenda.

#### **Approval of Agenda,**

*Weinstein-Aye  
Jellings-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 5-0 by voice vote to approve the Agenda.

**Approval of Regular  
Minutes,  
February 22, 2023**

*Weinstein-Aye  
Jellings-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

The motion was made by Mr. Chase, seconded by Mrs. Jellings, and passed 5-0 by voice vote to approve the Minutes of the February 22, 2023, Regular Board Meeting.

**Approval of Special  
Minutes,  
February 28, 2023**

*Weinstein-Abstain  
Jellings-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

The motion was made by Mrs. Jellings, seconded by Mr. Chase, and passed 4-0-1 by voice vote with Mrs. Weinstein abstaining to approve the Minutes of the February 28, 2023, Special Board Meeting.

**Hearing Session,  
Requests to Address,  
Comments, Questions**

Mrs. Weinstein asked if any advanced requests or comments had been received. There were no requests to address the Board.

There were no comments or questions regarding agenda items.

**Consent Calendar,**

*Weinstein-Aye  
Jellings-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. Jellings, and passed 5-0 by voice vote to approve the Consent Calendar, as follows:

- Conference Action Report #23-04
- Field Trip Action Report #23-04
- Gift Action Report #23-04
- Personnel Action Report #23-04
- Student Teaching Memorandum of Understanding with University of LaVerne
- School Innovations and Achievement Addendum
- Consultant Agreement - Joseph Peck for the Expanded Learning Opportunities Program at Leona Cox Community School and Mitchell Community School
- Consultant Agreement - Balls and Whistles/dba Amazing Athletes for the Expanded Learning Opportunities Program at Canyon Springs Community, Fair Oaks Ranch Community, Leona Cox Community, Mint Canyon Community, Pinetree Community, Valley View Community Schools
- Consultant Agreement - New World Dance Academy - Expanded Learning Opportunities Program at Mint Canyon Community School and Pinetree Community School
- Consultant Agreement - Velocity Fundraising Resources, Inc. - Pinetree Community School
- Consultant Agreement - Sophie Olson - Expanded Learning Opportunity Program for Mint Canyon Community School, Pinetree Community School, and Valley View Community School
- Consultant Agreement - Gretchen Van Pelt Keefer - Expanded Learning Opportunities Program for Canyon Springs Community School, Fair Oaks Ranch Community School and Leona Cox Community School
- Consultant Agreement - Academic Entertainment, Inc - Fair Oaks Ranch Community School
- Consultant Agreement - Drama Maniacs - Expanded Learning Opportunities Program at Fair Oaks Ranch Community School, Mitchell Community School, and Valley View Community School
- Consultant Agreement - BMX Freestyle Team, LLC - Golden Oak Community School
- Consultant Agreement - International Printing Museum - Fair Oaks Ranch Community School
- Amendment to LACOE SMAA 2020-2023 Contract
- Approval of the Revised 2022-23 Schedule of Rates for Facilities Use

**Action Calendar,**

*Consider Selection of an Architect for the Design of an Elementary School at the Skyline Ranch Development*  
Weinstein-Aye  
Jellings-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye

Dr. Kawaguchi recommended to the Board of Trustees to select a finalist for architectural and engineering services for the design of the new elementary school at the Skyline Ranch Development and direct staff to negotiate a contract contingent on funding the design by Tri-Point Homes. Mrs. Weinstein and Mr. DeFigueiredo shared that the four firms were highly qualified, and the selection process was very competitive. After carefully considering the written materials, proposals presented, and the interviews of the architectural firms, the selection committee recommended selecting Flewelling & Moody as the finalist to provide the design and engineering services for the new elementary school at the Skyline Ranch development. The motion was made by Mr. Chase, seconded by Mrs. Jellings, and passed 5-0 by voice vote to approve the selection of Flewelling & Moody as the Architect for the Design of an Elementary School at the Skyline Ranch Development.

**Action Calendar,**

*2022-2023 SSUSD Transportation Services Plan*  
Weinstein-Aye  
Jellings-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye

Dr. Randall presented the 2022-2023 Sulphur Springs Union School District Transportation Services Plan to the Board of Trustees. The motion was made by Mrs. MacDonald, seconded by Mrs. Jellings, and passed 5-0 by voice vote to approve the 2022-2023 SSUSD Transportation Services Plan.

**Action Calendar,**

*Comprehensive School Safety Plans*  
Weinstein-Aye  
Jellings-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye

Dr. Greenlinger invited Dr. Guerrero, Director of Personnel/Pupil Services to present the Comprehensive School Safety Plans to the Board of Trustees. The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 5-0 by voice vote to approve the Comprehensive School Safety Plans.

**Action Calendar,**

*Approval of the Arts, Music, and Instructional Materials Block Grant Plan*  
Weinstein-Aye  
Jellings-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye

Dr. Randall presented the Arts, Music, and Instructional Materials Block Grant Plan to the Board of Trustees. The motion was made by Mrs. Jellings, seconded by Mrs. MacDonald, and passed 5-0 by voice vote to approve the Arts, Music, and Instructional Materials Block Grant Plan.

**Action Calendar,**

*Second Interim Financial Report*  
Weinstein-Aye  
Jellings-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye

Dr. Randall and Mrs. Cristina Fiock, Executive Director of Fiscal Services presented the Second Interim Financial Report to the Board of Trustees. The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 5-0 by voice vote to approve the Second Interim Financial Report.

**Action Calendar,**

*Resolution R-23-07, Golden Handshake*  
Weinstein-Aye  
Jellings-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye

Dr. Greenlinger presented Resolution R-23-07, Golden Handshake to the Board of Trustees. The motion was made by Mr. DeFigueiredo, seconded by Mrs. Jellings, and passed 5-0 by voice vote to approve Resolution R-23-07, Golden Handshake.

**Action Calendar,**  
*Resolution R-23-06,  
Declaration of Indefinite  
Salaries  
Weinstein-Aye  
Jellings-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

Dr. Greenlinger presented Resolution R-23-06, Declaration of Indefinite Salaries to the Board of Trustees. The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 5-0 by voice vote to approve Resolution R-23-06, Declaration of Indefinite Salaries.

**Action Calendar,**  
*Declaration of Need for  
Fully Qualified Educators  
Weinstein-Aye  
Jellings-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

Dr. Greenlinger presented to the Board of Trustees the Declaration of Need for Fully Qualified Educators for the 2023-2024 school year. The motion was made by Mr. Chase, seconded by Mrs. Jellings, and passed 5-0 by voice vote to approve the Declaration of Need for Fully Qualified Educators.

**Action Calendar,**  
*Revision to Substitute  
Teacher Salary Schedule  
Weinstein-Aye  
Jellings-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

Dr. Greenlinger presented to the Board of Trustees a revision to the Substitute Teacher Salary schedule that includes an hourly rate for Long Term Substitutes, as well as a separate range for the Retiree Sub rate approved at the February 22, 2023, Regular Board meeting. The motion was made by Mr. DeFigueiredo, seconded by Mrs. Jellings, and passed 5-0 by voice vote to approve the Revision to Substitute Teacher Salary Schedule.

**Action Calendar,**  
*Provisional Internship  
Permit for Anne Cummins  
Weinstein-Aye  
Jellings-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

Dr. Greenlinger presented the Provisional Internship Permit for Anne Cummins, who will be placed at Leona Cox in the 5th grade, to the Board of Trustees. The motion was made by Mr. Chase, seconded by Mr. DeFigueiredo, and passed 5-0 by voice vote to approve the Provisional Internship Permit for Anne Cummins.

**Action Calendar,**  
*Revision to the 2022-23  
Unrepresented  
Certificated Salary  
Schedule  
Weinstein-Aye  
Jellings-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

Dr. Greenlinger presented to the Board of Trustees, the Unrepresented Certificated Salary Schedule revision adding a separate range 016 for the hourly on-call rate approved at the February 8, 2023, Regular Board meeting. The motion was made Mr. DeFigueiredo, seconded by Mrs. Jellings, and passed 5-0 by voice vote to approve the Revision to the 2022-23 Unrepresented Certificated Salary Schedule.

**Action Calendar,**  
*Resolution R-23-08:  
Board Member Denis  
DeFigueiredo,  
Compensation  
Weinstein-Aye  
Jellings-Aye  
Chase-Aye  
DeFigueiredo-Abstain  
MacDonald-Aye*

The motion was made by Mr. Chase, seconded by Mrs. Jellings, and passed 4-0-1 by a voice vote, with Mr. DeFigueiredo abstaining to approve Resolution R-23-08: Board Member Denis DeFigueiredo, Compensation.

**Action Calendar,**  
*Resolution R-23-09:*  
*Board Member Lori*  
*MacDonald,*  
*Compensation*  
*Weinstein-Aye*  
*Jellings-Aye*  
*Chase-Aye*  
*DeFigueiredo-Aye*  
*MacDonald-Abstain*

The motion was made by Mr. Chase, seconded by Mr. DeFigueiredo, and passed 4-0-1 by a voice vote, with Mrs. MacDonald abstaining to approve Resolution R-23-09: Board Member Lori MacDonald, Compensation.

**Action Calendar,**  
*Business Services Report*  
*#23-04*  
*Weinstein-Aye*  
*Jellings-Aye*  
*Chase-Aye*  
*DeFigueiredo-Aye*  
*MacDonald-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 5-0 by voice vote to approve the Business Services Report #23-04.

**Correspondence and  
Board Information**

Mrs. MacDonald had no comments.

Mr. DeFigueiredo expressed his appreciation for the District Leadership from the Superintendent's office to the Principals and Assistant Principals at the school sites. He said that we have a good team, and he so appreciates the leadership happening in the District. Because of the strong leadership and the willingness to work with each other, pull each other up, and help each other, the District will reach for the very best. Mr. DeFigueiredo added he is looking forward to joining the Board Tours.

Mr. Chase said that it is great to be doing a Board Tour, and to go to the school sites and see everything that is going on. He is looking forward to the March 14, 2023 Board Tour.

Mrs. Jellings shared that she had her first in-person parent teacher conference since before the pandemic and she was so grateful. She said it was a humbling experience for her. She expressed her appreciation for the school support that her and her family received. Her daughter recently broke her leg and the school goes above and beyond to make sure she is taken care of and supported. She shared that they have been wonderful.

Mrs. Weinstein had no comments.

Many Families One Community Resource Fair will be held on Saturday, April 15, 2023, at Golden Valley High School.

Tuesday, March 14, 2023 the Board will meet at the District Office at 8:00 am and carpool to the following school sites: Pinetree, Sulphur Springs, and Mitchell.

**Items for the March  
22, 2023, Regular  
Meeting**

Staff will provide an update on the implementation of the RISE After School Program.

**Closed Session**  
*Weinstein-Aye*  
*Jellings-Aye*  
*Chase-Aye*  
*DeFigueiredo-Aye*  
*MacDonald-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. Jellings, and passed 5-0 by voice vote to adjourn to Closed Session at 8:19 PM for discussion regarding:

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957 (i.e., personnel).

- Personnel: Public Employee Discipline/Dismissal/Release: Government Code Section 54957

With respect to every item of business to be discussed in Closed Session pursuant to Section 54956.9 (i.e., potential litigation).

- Potential Litigation:

Potential Litigation:

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Initiation of litigation pursuant to Paragraph (4) of Subdivision (d) of Government Code § 54956.9 :

Consideration of One (1) Potential Case—Social Media Litigation

CONFERENCE WITH LEGAL COUNSEL — EXISTING/PENDING LITIGATION

(Government Code § 54956.9)

*In Re: Juul Labs, Inc. Marketing, Sales Practices, and Products Liability Litigation*, Federal District Court for the Northern District of CA, Case No: 3:19-md-02913-WHO

With respect to every item of business to be discussed in Closed Session pursuant to Section EC 48918 & 35146 (i.e., student expulsion)

Student Expulsion case #22-23-108152

Documentation is confidential and maintained in District files.

#### **Reconvene to Open Session**

*Weinstein-Aye*

*Jellings-Aye*

*Chase-Aye*

*DeFigueiredo-Aye*

*MacDonald-Aye*

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 5-0 by voice vote to reconvene to Open Session at 9:48 PM.

#### **Report of Closed Session**

In Closed Session, the Board took action by a unanimous vote of 5 to 0 to release the following administrator from their position(s) as an Assistant Principal at the conclusion of the current school year pursuant to Education Code section 44951:

- SN6566504

The Board has directed the Superintendent or her designee to provide all appropriate legal notices and otherwise effectuate this process.

The roll-call vote was as follows:

Ayes: Mrs. Weinstein, Mrs. Jellings, Mr. Chase, Mr. DeFigueiredo, Mrs. MacDonald

In Closed Session, the Board took action by a unanimous vote to notify the following administrator of a possible release from their position(s) as an Elementary Principal at the conclusion of the current school year pursuant to Education Code section 44951:

- WX8602651

The Board has directed the Superintendent or her designee to provide all appropriate legal notices and otherwise effectuate this process.

The roll-call vote was as follows:

Ayes: Mrs. Weinstein, Mrs. Jellings, Mr. Chase, Mr. DeFigueiredo, Mrs. MacDonald

In Closed Session, the Board took action by a unanimous vote to non-reelect the following probationary certificated employees from their positions as Special Education Preschool Teacher at the conclusion of the current school year pursuant to Education Code section 44929.21(b):

- MP0378741

The roll-call vote was as follows:

Ayes: Mrs. Weinstein, Mrs. Jellings, Mr. Chase, Mr. DeFigueiredo, Mrs. MacDonald

In Closed Session, the Board directed legal counsel to initiate or intervene in a legal action (social media litigation), by a 5 to 0 majority vote. The action, the defendants, and the other particulars shall, once formally commenced, be disclosed to any person upon inquiry, unless to do so would jeopardize the District's ability to effectuate service of process on one or more unserved parties, or that to do so would jeopardize the District's ability to conclude existing settlement negotiations to its advantage.

The roll-call vote was as follows:

Ayes: Mrs. Weinstein, Mrs. Jellings, Mr. Chase, Mr. DeFigueiredo, Mrs. MacDonald

In Closed Session, the Board, by a 5 to 0 majority vote instructed District Counsel to settle the matter of In Re: Juul Labs, Inc. Marketing, Sales Practices, and Products Liability Litigation, Federal District Court for the Northern District of CA, Case No: 3:19-md-02913-WHO, as against JUUL Labs, Inc. and its founders, directors and board members, up to the stipulated amount.

The roll-call vote was as follows:

Ayes: Mrs. Weinstein, Mrs. Jellings, Mr. Chase, Mr. DeFigueiredo, Mrs. MacDonald

With a motion by Mrs. Jellings seconded by Mr. Chase the Board voted by a vote of 4-0-1 with Mrs. Weinstein, Mrs. Jellings, Mr. Chase, Mr. DeFigueiredo in favor and Mrs. MacDonald abstaining to approve the recommendation of staff to enter into the Agreement for a Stipulated Suspended Expulsion in expulsion case #22-23-108152.

The roll-call vote was as follows:

Ayes: Mrs. Weinstein, Mrs. Jellings, Mr. Chase, Mr. DeFigueiredo

Abstain: Mrs. MacDonald

**Reconvene to Closed Session,**

*Weinstein-Aye*

*Jellings-Aye*

*Chase-Aye*

*DeFigueiredo-Aye*

*MacDonald-Aye*

The motion was made by Mr. Chase, seconded by Mrs. Jellings, and passed 5-0 by voice vote to reconvene to Closed Session at 9:57 PM for discussion regarding:

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.8 (i.e., property negotiations).

- Property Negotiations:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS pursuant to Section 54956.8 of the Government Code:  
Property: Proposed Skyline Ranch school site as identified by Tri Pointe, Developer

Agency negotiator: Dr. Catherine Kawaguchi, Superintendent; Yuri Calderon, MillerCalderon, Inc.; Michael Toy, Parker & Covert, LLP; Anthony J. Barron, Nixon Peabody LLP.  
Negotiating parties: Skyline Ranch Developer, TriPointe  
Under negotiation: Conditions, price and Terms of Payment

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.6 (i.e., labor negotiations)

- Labor Negotiations

With respect to every item of business to be discussed in Closed Session pursuant to Section 54956.9 (i.e., potential litigation).

- Potential Litigation

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957 (i.e., Personnel).

- Personnel: Superintendent Evaluation: Government Code Section 54957

**Adjournment**

Weinstein-Aye  
Jellings-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 5-0 by voice vote adjourn the Board Meeting at 10:57 PM.

March 22, 2023

  
Mrs. Shelley Weinstein, President

  
Mrs. Paola Jellings, Clerk