

SULPHUR SPRINGS UNION SCHOOL DISTRICT

Regular Meeting of the Governing Board

July 19, 2023

MINUTES

Meeting Location:

Sulphur Springs Union School District
27000 Weyerhaeuser Way
Santa Clarita, CA 91351

STAFF PRESENT:

Dr. Catherine Kawaguchi, Superintendent
Dr. Joshua Randall, Deputy Superintendent, Business Services
Dr. Jezelle Fullwood, Assistant Superintendent, Educational Services
Dr. Jay Greenlinger, Assistant Superintendent, Personnel/Pupil Services
Ms. Nancy Raygoza, District Executive Secretary

TRUSTEES PRESENT:

Mrs. Shelley Weinstein, President
Mr. Ken Chase, Member
Mr. Denis DeFigueiredo, Member
Mrs. Lori MacDonald, Member (arrived during Closed Session at 9:00pm)

TRUSTEES ABSENT:

Mrs. Paola Jellings, Clerk

Call to Order, Roll Call

Mrs. Weinstein called the Regular Meeting to order at 7:07 PM and noted the absence of Board Members, Mrs. Paola Jellings, and Mrs. Lori MacDonald.

Pledge of Allegiance

Mrs. Danielle Cuevas, District Director of Transportation led the Pledge of Allegiance.

Approval of Agenda,

*Weinstein-Aye
Jellings-Absent
Chase-Aye
DeFigueiredo-Aye
MacDonald-Absent*

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 3-0 by voice vote to approve the Agenda.

Approval of Regular Minutes, June 28, 2023

*Weinstein-Aye
Jellings-Absent
Chase-Aye
DeFigueiredo-Aye
MacDonald-Absent*

The motion was made by Mr. Chase, seconded by Mr. DeFigueiredo, and passed 3-0 by voice vote to approve the Minutes of the June 28, 2023, Regular Board Meeting.

Hearing Session,

*Recognition: Danielle
Cuevas, Certified Bus
Driver Instructor*

Dr. Kawaguchi and the Board of Trustees recognized Mrs. Danielle Cuevas and shared their excitement for her completion of a three-week Bus Driver Instructor Academy through the CA Department of Education, which was held in Sacramento. Dr. Kawaguchi presented a video showcasing a few segments of Mrs. Cuevas's journey leading to her completion of the academy and graduation. The Board of Trustees presented Mrs. Cuevas with a plaque recognizing her commitment and dedication to the Transportation Department and the District.

Hearing Session, Advance Request(s) to Address the Board

Mrs. Weinstein asked if any advanced requests to address the Board had been received. There were no requests to address the Board.

Hearing Session, Comments and/or Questions Regarding Agenda Items

Mrs. Weinstein asked if there were any comments or questions regarding agenda items. There were no comments or questions regarding agenda items.

Consent Calendar,

Weinstein-Aye
Jellings-Absent
Chase-Aye
DeFigueiredo-Aye
MacDonald-Absent

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 3-0 by voice vote to approve the Consent Calendar, as follows:

- Conference Action Report #23-12
- Field Trip Action Report N/A
- Gift Action #23-12
- Memorandum of Understanding with William S. Hart Union High School District for Field Trip Transportation
- Consultant Agreement - The Flippen Group DBA Capturing Kids Hearts - Fair Oaks Ranch Community School
- Consultant Agreement - Fostering Dreams Project - Expanded Learning Opportunities Program - Fair Oaks Ranch Community School, Leona Cox Community School, and Valley View Community School
- Consultant Agreement - CalArts Community Arts Partnership - Canyon Springs Community School, Fair Oaks Ranch Community School, Golden Oak Community School, Leona Cox Community School, Mint Canyon Community School, Mitchell Community School, Pinetree Community School, Sulphur Springs Community School, and Valley View Community School
- MOVE International Training Agreement 2023-24
- LRA Interpreters Agreement 23-24
- Professional Tutors of America NPA Master Contract 23-24 + Student ISA
- Therapy In Action NPA Master Contract 23-24
- Circle of Friends Consultant Agreement (23-24)
- Canela Contract (23-24)
- Vision Screening Services Agreement (23-24)
- My Education Ally Consultant Agreement (23-24)
- Behavioral Learning Center NPA 23-24 Master + ISA
- Inter-SELPA Fiscal Agreement - Palmdale (2022-23)

Following the approval of the Consent Calendar, Mrs. Weinstein announced the reorder of Agenda items in the Conference Calendar and Action Calendar. Beginning with Conference Calendar Item A., and then moving onto Action Calendar Items A. and Action Calendar Item B., next Action Calendar Item C. Then Conference Calendar Item B. and Conference Calendar Item C. Then Action Calendar Item D. and then proceed with remaining Action Calendar items.

Conference Calendar,

*Community Facilities
Districts No. 2006-1, No.
2014-1, and No. 2019-1,
Fiscal Year 2023/2024,
Special Tax Levy*

Dr. Randall introduced, Ms. Josephine Moses, representative from Willdan Financial Services, who presented to the Board of Trustees information regarding the Community Facilities Districts No. 2006-1, No. 2014-1, and No. 2019-1, Fiscal Year 2023/2024, Special Tax Levy.

Action Calendar,

*Resolution R-23-44:
Resolution of the Board of
Trustees of the Sulphur
Springs Union School
District as the Legislative
Body of CFD No. 2006-1
(Aliento) - Authorizing and
providing for the Levying
of Special Taxes within said
District
Weinstein-Aye
Jellings-Absent*

A resolution is required to authorize the tax levy for 2023-2024. CFD No. 2006-1 (Aliento) was formed in October 2007. Proceeds from these taxes are dedicated toward debt service payments and/or projects related to the CFD. The motion was made by Mr. Chase, seconded by Mr. DeFigueiredo, and passed 3-0 by voice vote to approve Resolution R-23-44: Resolution of the Board of Trustees of the Sulphur Springs Union School District as the Legislative Body of CFD No. 2006-1 (Aliento) - Authorizing and providing for the Levying of Special Taxes within said District.

Chase-Aye
DeFigueiredo-Aye
MacDonald-Absent

Action Calendar,

*Resolution R-23-45:
Resolution of the Board of
Trustees of the Sulphur
Springs Union School
District as the Legislative
Body of CFD No. 2014-1
(Vista Canyon) -
Authorizing and providing
for the Levying of Special
Taxes within said District*

Weinstein-Aye
Jellings-Absent

Chase-Aye
DeFigueiredo-Aye
MacDonald-Absent

A resolution is required to authorize the tax levy for 2023-2024. CFD No. 2014-1 (Vista Canyon) was formed in September 2014. Proceeds from these taxes are dedicated toward debt service payments, and/or projects related to the CFD. The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 3-0 by voice vote to approve Resolution R-23-45: Resolution of the Board of Trustees of the Sulphur Springs Union School District as the Legislative Body of CFD No. 2014-1 (Vista Canyon) - Authorizing and providing for the Levying of Special Taxes within said District.

Action Calendar,

*Resolution R-23-46:
Resolution of the Board of
Trustees of the Sulphur
Springs Union School
District as the Legislative
Body of CFD No. 2019-1
(Skyline) - Authorizing and
providing for the Levying
of Special Taxes within said
District*

Weinstein-Aye
Jellings-Absent

Chase-Aye
DeFigueiredo-Aye
MacDonald-Absent

A resolution is required to authorize the tax levy for 2023-2024. CFD No. 2019-1 (Skyline) was formed in February 2019. Proceeds from these taxes are dedicated toward debt service payments and/or projects related to the CFD. The motion was made by Mr. Chase, seconded by Mr. DeFigueiredo, and passed 3-0 by voice vote to approve Resolution R-23-46: Resolution of the Board of Trustees of the Sulphur Springs Union School District as the Legislative Body of CFD No. 2019-1 (Skyline) - Authorizing and providing for the Levying of Special Taxes within said District.

Conference Calendar,

*Williams Quarterly Report -
April 1, 2023 to June 30,
2023*

Dr. Greenlinger presented to the Board of Trustees the Williams Quarterly Report – April 1, 2023 to June 30, 2023. For the fourth quarter, ending June 30, 2023, there were no Williams Complaints received by the District.

Conference Calendar,

*Board Tours, 2023-2024
School Year*

The Board of Trustees discussed the Board Tours for the 2023-2024 School Year.

Action Calendar,

*Approval of Resolution No.
R-23-47 of the Sulphur
Springs Union School
District Governing Board of
Trustees Authorizing a
Change Order in Excess of
10% of the Original Bid for
Project No. 2021-01-PT,
Student Support Building
at Pinetree Community
School ("Project").*

Weinstein-Aye
Jellings-Absent

Chase-Aye
DeFigueiredo-Aye

Dr. Kawaguchi presented to the Board of Trustees Resolution No. R-23-47. The Governing Board of Trustees adopted Resolution No. R-23-02 authorizing the District to approve change orders associated with certain design changes and accommodate several unforeseen conditions that were discovered during the demolition of portions of the existing school office. Change Order 7 is associated with change orders 5 and 6, that were presented at the January 18, 2023, and February 8, 2023, Board meetings, respectively. Change Order No. 7 includes several minor miscellaneous items that were in the review process at the time change orders 5 and 6 were presented to the Board or were not known at the time the change orders were being considered by the Board. The final change order also includes the final general contractor's general conditions associated with the additional time required to complete the project caused by the changes. The cumulative value of all change orders is \$1,053,297.49, including Change Order No. 7. Resolution R-23-47 authorizes the additional unforeseen site improvements associated with the new primary grade classrooms by making the required statutory findings. Change order number 7 is submitted under the authority and reasoning set forth in the

MacDonald-Absent

Board's Resolution No. R-23-02, the attached Resolution No. R-23-47, and Public Contract Code §20118.4. The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 3-0 by voice vote to approve Resolution No. R-23-47 of the Sulphur Springs Union School District Governing Board of Trustees Authorizing a Change Order in Excess of 10% of the Original Bid for Project No. 2021-01-PT, Student Support Building at Pinetree Community School ("Project").

Action Calendar,

*Director of Transportation,
Job Description
Weinstein-Aye
Jellings-Absent
Chase-Aye
DeFigueiredo-Aye
MacDonald-Absent*

Dr. Greenlinger presented to the Board of Trustees the Director of Transportation, Job Description. Dr. Greenlinger stated as the scope of the Transportation Department has increased, so too have the training and oversight requirements. Due to the changes in responsibilities and duties, the District is proposing this job description to provide leadership and oversight of the Transportation Department. The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 3-0 by voice vote to approve the Director of Transportation, Job Description.

Action Calendar,

*Supervisory Salary
Schedule
Weinstein-Aye
Jellings-Absent
Chase-Aye
DeFigueiredo-Aye
MacDonald-Absent*

Dr. Greenlinger presented to the Board of Trustees the Supervisory Salary Schedule. Dr. Greenlinger stated that the Supervisory Salary Schedule has been updated to include the position of Director of Transportation. The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 3-0 by voice vote to approve the Supervisory Salary Schedule.

Action Calendar,

*Personnel Action Report
#23-12
Weinstein-Aye
Jellings-Absent
Chase-Aye
DeFigueiredo-Aye
MacDonald-Absent*

Dr. Kawaguchi presented to the Board of Trustees the Personnel Action Report #23-12 and recommended to the Board of Trustees, Mrs. Danielle Cuevas for the position as the Director of Transportation and Mr. Ronaldo Garcia-Lopez for the position as the Director of Facilities & Projects. The motion was made by Mr. Chase, seconded by Mr. DeFigueiredo, and passed 3-0 by voice vote to approve the Personnel Action Report #23-12.

Action Calendar,

*Memorandum of
Understanding between
Sulphur Springs Union
School District and CSEA
Chapter #298: Bus
Driver/Instructor Signing
Bonus
Weinstein-Aye
Jellings-Absent
Chase-Aye
DeFigueiredo-Aye
MacDonald-Absent*

Dr. Greenlinger presented to the Board of Trustees the Memorandum of Understanding between Sulphur Springs Union School District and CSEA Chapter #298: Bus Driver/Instructor Signing Bonus. Dr. Greenlinger stated that this is a continuation of the Bus Driver and Bus Driver Instructor Signing Bonus, which looks to incentivize hiring for hard to fill positions. The motion was made by Mr. Chase, seconded by Mr. DeFigueiredo, and passed 3-0 by voice vote to approve the Memorandum of Understanding between Sulphur Springs Union School District and CSEA Chapter #298: Bus Driver/Instructor Signing Bonus.

Action Calendar,

*Memorandum of
Understanding between
Sulphur Springs Union
School District and Sulphur
Springs District Teachers
Association Regarding
Moderate/Severe Teacher
Signing Bonuses
Weinstein-Aye
Jellings-Absent
Chase-Aye
DeFigueiredo-Aye
MacDonald-Absent*

Dr. Greenlinger presented to the Board of Trustees the Memorandum of Understanding between Sulphur Springs Union School District and Sulphur Springs District Teachers Association Regarding Moderate/Severe Teacher Signing Bonuses. This Memorandum of Understanding between the Sulphur Springs Union School District and the Sulphur Springs District Teachers Association provides a signing bonus for Moderate/Severe Special Day Class teachers. Dr. Greenlinger stated that these positions are difficult to fill, and the hiring incentive will help secure staff for the 2023-24 school year. The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 3-0 by voice vote to approve the Memorandum of Understanding between Sulphur Springs Union School District and Sulphur Springs District Teachers Association Regarding Moderate/Severe Teacher Signing Bonuses.

Action Calendar,
*Memorandum of
Understanding between
Sulphur Springs Union
School District and CSEA
Chapter #298:
Catastrophic Leave
Weinstein-Aye
Jellings-Absent
Chase-Aye
DeFigueiredo-Aye
MacDonald-Absent*

Dr. Greenlinger presented to the Board of Trustees the Memorandum of Understanding between Sulphur Springs Union School District and CSEA Chapter #298: Catastrophic Leave. Dr. Greenlinger stated that the Memorandum of Understanding between Sulphur Springs Union School District and CSEA Chapter #298: Catastrophic Leave is a continuation of an existing Memorandum of Understanding with CSEA Chapter #298 that provides employees with a bank of donated sick time from other employees, to be used in extreme circumstances. This renewal contains a few minor adjustments, which were written in response to the District and CSEA's experience utilizing this leave for the first time. The changes include an increase in the number of days that can be requested to better align catastrophic leave with similar statutory leaves. Additionally, this renewal allows retiring employees to donate their accrued sick time. Lastly, this renewal includes a provision that maintains a bank of unused donated sick time, which will quicken an employee's access to this leave. The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 3-0 by voice vote to approve the Memorandum of Understanding between Sulphur Springs Union School District and CSEA Chapter #298: Catastrophic Leave.

Action Calendar,
*Variable Term Waiver for
Victoria Connell
Weinstein-Aye
Jellings-Absent
Chase-Aye
DeFigueiredo-Aye
MacDonald-Absent*

Dr. Greenlinger presented to the Board of Trustees the Variable Term Waiver for Victoria Connell. Dr. Greenlinger requested that the Board of Trustees approve the Variable Term Waiver for Victoria Connell, as she finalizes the steps required to earn her Pupil Personnel Services credential. The motion was made by Mr. Chase, seconded by Mr. DeFigueiredo, and passed 3-0 by voice vote to approve the Variable Term Waiver for Victoria Connell.

Action Calendar,
*Music Instruments, BID
#23-07-07
Weinstein-Aye
Jellings-Absent
Chase-Aye
DeFigueiredo-Aye
MacDonald-Absent*

Dr. Randall presented to the Board of Trustees the bids of the Music Instruments, BID #23-07-07 held on July 7, 2023 for musical instruments to support the Sulphur Springs Union School District's Visual and Performing Arts Plan. The lowest responsive bid for the musical instruments was:
Sweetwater Sound, LLC:
MI001 Yamaha YSL-20AD Advantage Student Trombone, cost per unit: \$494.00

Nick Rail Music:

MI002 Yamaha YTR-200ADH Advantage Trumpet, cost per unit: \$640.00
MI003 Yamaha YAS-200ADH Advantage Alto Sax, cost per unit: \$1,153.00
MI004 Yamaha YCL-200ADH Advantage Clarinet, cost per unit: \$474.00
MI005 Yamaha YFL-200ADH Advantage Student Flute, cost per unit: \$451.00

The award is based on each line item with an extended price. The District may award to multiple bidders.

The motion was made by Mr. Chase, seconded by Mr. DeFigueiredo, and passed 3-0 by voice vote to approve the Music Instruments, BID #23-07-07.

Action Calendar,
*Addendum No. 1 to
Consultant Agreement -
RISE Educational Services -
Expanded Learning
Opportunities Program -
Canyon Springs Community
School, Fair Oaks Ranch
Community School, Golden
Oak Community School,
Leona Cox Community*

Dr. Fullwood presented to the Board of Trustees the Addendum No. 1 to Consultant Agreement - RISE Educational Services -Expanded Learning Opportunities Program - Canyon Springs Community School, Fair Oaks Ranch Community School, Golden Oak Community School, Leona Cox Community School, Mint Canyon Community School, Mitchell Community School, Sulphur Springs Community School, and Valley View Community School. Addendum No. 1 modifies the agreement approved on June 14, 2023 to reduce the number of school sites served from nine to eight. The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 3-0 by voice vote to approve the Addendum No. 1 to Consultant Agreement - RISE Educational Services -Expanded Learning Opportunities Program - Canyon Springs Community School, Fair Oaks Ranch

School, Mint Canyon
Community School, Mitchell
Community School, Sulphur
Springs Community School,
and Valley View Community
School
Weinstein-Aye
Jellings-Absent
Chase-Aye
DeFigueiredo-Aye
MacDonald-Absent

Community School, Golden Oak Community School, Leona Cox Community School, Mint Canyon Community School, Mitchell Community School, Sulphur Springs Community School, and Valley View Community School.

Action Calendar,
Consultant Agreement -
Sunshine Day Camp,
Expanded Learning
Opportunities Program, at
Pinetree Community School
Weinstein-Aye
Jellings-Absent
Chase-Aye
DeFigueiredo-Aye
MacDonald-Absent

Dr. Fullwood presented to the Board of Trustees the Consultant Agreement - Sunshine Day Camp, Expanded Learning Opportunities Program, at Pinetree Community School. Sunshine Day Camp will provide homework support and enrichment through the Expanded Learning Opportunities Program. Services will be provided to unduplicated students at Pinetree Community School for the 2023-2024 school year. The motion was made by Mr. Chase, seconded by Mr. DeFigueiredo, and passed 3-0 by voice vote to approve the Consultant Agreement - Sunshine Day Camp, Expanded Learning Opportunities Program, at Pinetree Community School.

Action Calendar,
Resolution R-23-43 Board
Member Lori MacDonald,
Compensation
Weinstein-Aye
Jellings-Absent
Chase-Aye
DeFigueiredo-Aye
MacDonald-Absent

The motion was made by Mr. Chase, seconded by Mr. DeFigueiredo, and passed 3-0 by voice vote to approve the Resolution R-23-43 Board Member Lori MacDonald, Compensation.

Action Calendar,
Business Services Report
#23-12
Weinstein-Aye
Jellings-Absent
Chase-Aye
DeFigueiredo-Aye
MacDonald-Absent

The motion was made by Mr. Chase, seconded by Mr. DeFigueiredo, and passed 3-0 by voice vote to approve the Business Services Report #23-12.

Correspondence and Board Information

Mr. DeFigueiredo shared that he enjoyed listening to his California son tell his Boston son about Transitional Kindergarten (TK) and how it works.

Mr. Chase shared that he would like to give a shout out to Maintenance and Operations working during the summer, and those who work outside during the hot weather.

Mrs. Weinstein shared that the Form 470 is due by July 31st for Board Members.

The Educational Services and Special Education Departments will host the New Teacher Orientation on August 4, 2023 at Golden Oak Community School. Teachers will be trained on the District curriculum and provided time to plan and ask questions to support their first days of school.

Closed Session
Weinstein-Aye
Jellings-Absent
Chase-Aye

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase and passed 3-0 by voice vote to adjourn to Closed Session at 8:02 PM for discussion regarding:

DeFigueiredo-Aye
MacDonald-Absent

With respect to every item of business to be discussed in Closed Session pursuant to Section 54956.9 (i.e., potential litigation).

- Potential Litigation:

CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

Government Code sections 54954.5 (c) and 54956.9 (d)(1): 2 Cases:

OAH Case No. 2023050232 and OAH Case No. 2023060935

Reconvene to Open Session

Weinstein-Aye
Jellings-Absent
Chase-Aye
DeFigueiredo-Aye
MacDonald-Absent

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 3-0 by voice vote to reconvene to Open Session at 8:35 PM.

Report of Closed Session

The Board voted by a vote of 3-0 to accept the settlement offer of the student in the case named Student v. Sulphur Springs Union School District, OAH Case No. 2023060935. The District will pay a total of \$63,550 to settle this case.

Names of members in favor:

Mr. DeFigueiredo, Mr. Chase, Mrs. Weinstein

Reconvene to Closed Session,

Weinstein-Aye
Jellings-Absent
Chase-Aye
DeFigueiredo-Aye
MacDonald-Absent

The motion was made by Mr. Chase, seconded by Mr. DeFigueiredo, and passed 3-0 by voice vote to reconvene to Closed Session at 8:37 PM.

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.8 (i.e., property negotiations).

- Property Negotiations:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS pursuant to Section 54956.8 of the Government Code:

Property: Proposed Skyline Ranch school site as identified by Tri Pointe, Developer

Agency negotiator: Dr. Catherine Kawaguchi, Superintendent; Yuri Calderon, MillerCalderon, Inc.; Michael Toy, Parker & Covert, LLP; Anthony J. Barron, Nixon Peabody LLP.

Negotiating parties: Skyline Ranch Developer, TriPointe

Under negotiation: Conditions, price and Terms of Payment

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957 (i.e., Personnel).

- Personnel: Public Employee Discipline/Dismissal/Release: Government Code Section 54957

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.6 (i.e., labor negotiations)

- Labor Negotiations

With respect to every item of business to be discussed in Closed Session pursuant to Section 54956.9 (i.e., potential litigation).

- Potential Litigation

Board Member, Mrs. Lori MacDonald arrived during Closed Session at 9:00 PM.

Adjournment

Weinstein-Aye

Jellings-Absent

Chase-Aye

DeFigueiredo-Aye

MacDonald-Aye

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 4-0 by voice vote to adjourn the Board Meeting at 10:30 PM.

August 9, 2023


Mrs. Shelley Weinstein, President


Mrs. Paola Jellings, Clerk