

## **SULPHUR SPRINGS SCHOOL DISTRICT SCHOOL BUS SAFETY GUIDE FOR PARENTS/GUARDIANS AND STUDENTS**

**Responsibility for the safe transportation of school children is a joint effort and must be shared by parents, students and school personnel, as well as school bus drivers and supervisors.**

**Measures are in place to ensure physical distancing of students on school busses. These measures include:**

- A maximum of one child per bus seat.
- Face coverings required at all times.
- Open windows (if air quality and rider safety concerns allow).

### **Bus Stop Loading and Unloading**

The driver is responsible for the orderly conduct of the pupils while they are on the bus or while being escorted across a street, highway, or road. (CCR, Title 5 Sec. 14203)

Students are required to be at the bus stop five minutes before departure time. The students are to line up in the opposite direction in which the bus travels, 12 feet from where the bus stops, wait until the bus has stopped completely and the door has been opened. Board the bus single file, without pushing.

Students may get off the bus only at assigned bus stop closest to the home address. If a student needs to get off the bus at a different bus stop, written permission must be obtained from the parent/guardian and school administrator. Once signed the student is to turn in the note to the driver.

All students will follow the driver's instructions for the unloading sequence. Students who need to cross the street at the end of the day must follow the directions of the driver and cross in front of the bus, between the bus and the driver.

### **Student Responsibility**

Safe riding consist of sitting in your seat facing forward, speaking quietly to your closest neighbor, keeping your backpack on your lap, hands and feet to yourself, and out of the aisle. Always be respectful, courteous and follow the directions of the driver. If deemed necessary, the driver will assign seats. Riding the School Bus is a privilege that may be suspended when misconduct and minor infractions occur repeatedly.

The following is not allowed on the bus:

- Eating or drinking
- Use of Cell phone or electronics (must be kept in backpack)
- Standing or switching seats while the bus is in motion

### **Parents/Guardians Responsibility**

Make sure your child is at the bus stop on time and support good bus riding conduct. We ask that student's backpack is sized to be carried on their backs and on their laps when they are seated on the bus. If you drive your child to the bus stop or pick them up after school, please park on the same side of the street as the bus stop. School bus may be equipped with audio/video cameras that are actively recording.

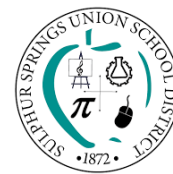
### **TK, Kindergarten and Primary Student Release**

TK and Kindergarten students must be met by an adult who is listed on the transportation release form. TK and Kindergarten students who are not met by an adult will be taken back to school. TK and Kindergarten students must have a release form on file.

Primary grade students (those in grades 1-3) will be released to an adult on the first day on the bus. The adult must provide ID and sign them out on the Release Form. After the first day of riding the bus, students (those in grades 1-3) will be released independently unless direction is provided otherwise.

### **Need additional information?**

Contact the Sulphur Springs Union School District Transportation Office weekdays between 6:30 a.m. and 4:00 p.m. at 661-252-3822.



## SULPHUR SPRINGS SCHOOL DISTRICT FINANCIAL EXEMPT STATUS QUALIFICATION FOR SCHOOL TRANSPORTATION

The following table shows income eligibility guidelines per household size and gross monthly income (before any deductions).

Family Size	Monthly Gross Income	Family Size	Monthly Gross Income
1	\$0-\$1,383	5	\$0-\$3,324
2	\$0-\$1,868	6	\$0-\$3,809
3	\$0-\$2,353	7	\$0- \$4,295
4	\$0-\$2,839	8	\$0- \$4,780

Effective 7/01/2020 - 6/30/2021

If over 8 family members add \$486 for each additional member.

To figure monthly income: weekly x 4.33; every two weeks x 2.15; twice a month x 2.

To apply for free bus transportation due to income status you must submit the following items to the Sulphur Springs Union School District Transportation Dept. 27000 Weyerhaeuser Way, Canyon Country, CA 91351.

- 1. Completed and signed Financial Exempt Bus Application.**
- 2. Proof of current income.** This may include either 2 copies of your current salary stubs showing date and gross amount earned, most recent W-2 Form, or a Santa Clarita Valley Food Service letter, or AFDC. If you have AFDC, supply a recent copy of Notice of Action from Social Services. Please send photocopies, not original documents. If sending documents you want returned, include a self-addressed, stamped envelope.

### DEFINITION OF INCOME

Income is considered money (not food stamps) received by all members of your household who receive income. Household means a group of related or non-related individuals who are living as one economic unit and sharing living expenses. It includes salary or wages; earnings from self-employment, including farming, welfare and unemployment; child support and alimony; strike benefits; Social Security, pensions, retirement and disability payments; dividends, interest, rent or other income from stocks, bonds, deposits, real estate or other investments; any other fiscal income received, deposited to your account or withdrawn from any source.

### WARNING

All information submitted in order to qualify for the exempt transportation status will be verified. Incomplete information may delay processing; incorrect information may result in loss of bus riding privilege and/or legal action.



**SULPHUR SPRINGS SCHOOL DISTRICT  
FINANCIAL EXEMPT BUS APPLICATION**

NAME, ADDRESS AND PHONE OF PARENT/GUARDIAN (PLEASE PRINT)

\_\_\_\_\_

\_\_\_\_\_

Last	First	Home Phone

Address (include apt. #)	City	Zip	Work Phone

LIST CHILDREN REQUESTING TRANSPORTATION (PLEASE PRINT)

Last Name	First Name	School	Grade	Name of Bus Stop

LIST ALL OTHER HOUSEHOLD MEMBERS (PLEASE PRINT)

Last Name	First Name	Age	Relationship

SOURCE OF INCOME (PLEASE PRINT)

LIST THE TOTAL MONIES RECEIVED BY ALL HOUSEHOLD MEMBERS BEFORE DEDUCTIONS.

Name & Address of Income Source/Employer	Income Source's or Employer's Phone No.	Gross Monthly Income

TOTAL GROSS MONTHLY INCOME OF HOUSEHOLD MEMBERS \$ \_\_\_\_\_

TOTAL NUMBER OF HOUSEHOLD MEMBERS \_\_\_\_\_

**\*\*ATTACH COPY OF CURRENT PROOF OF INCOME\*\***

**WITHOUT PROOF OF INCOME YOUR APPLICATION WILL NOT BE CONSIDERED.**

I hereby certify that all of the above information is true and correct and that all income is reported. I understand that school officials may verify the information on the application; that the Social Security numbers furnished on this application may be used to verify the information on the application; and that deliberate misrepresentation of the information may subject me to prosecution under applicable State and Federal statutes. Further, I certify that all adult household members have been informed that Social Security numbers may be utilized to verify income.

\_\_\_\_\_  
Signature of Parent/Guardian

Date \_\_\_\_\_  
Approved \_\_\_\_\_ Denied \_\_\_\_\_