

SULPHUR SPRINGS UNION SCHOOL DISTRICT

Regular Meeting of the Governing Board

September 26, 2018

MINUTES

Meeting Location:

Leona Cox Community School
18643 Oakmoor Street
Canyon Country, CA 91351

TRUSTEES PRESENT:

Mr. Ken Chase, President
Mr. Denis DeFigueiredo, Clerk
Dr. Kerry Clegg, Member
Mrs. Shelley Weinstein, Member

STAFF PRESENT:

Dr. Catherine Kawaguchi, Superintendent
Dr. Jezelle Fullwood, Assistant Superintendent, Educational Services
Mrs. Gretchen Bergstrom, Assistant Superintendent, Business Services
Mr. Josh Randall, Assistant Superintendent, Personnel/Pupil Services
Ms. Marie Carrillo, District Executive Secretary

TRUSTEE ABSENT:

Mrs. Lori MacDonald, Member

**Call to Order,
Roll Call** Mr. Chase called the Regular Meeting to order at 7:02PM and noted the roll, and Mrs. MacDonald's absence.

Pledge of Allegiance Michael Leos, 3rd grade student, led the Pledge of Allegiance.

Approval of Agenda,
*Chase-Aye
DeFigueiredo-Aye
Clegg-Aye
Weinstein-Aye
MacDonald-Absent* The motion was made by Mr. DeFigueiredo, and seconded by Mrs. Weinstein, and passed 4-0 by a voice vote, to approve the Agenda.

**Approval of Regular
Minutes,
September 12, 2018**
*Chase-Aye
DeFigueiredo-Aye
Clegg-Aye
Weinstein-Aye
MacDonald-Absent* The motion was made by Mrs. Weinstein, seconded by Dr. Clegg, and passed 4-0 by a voice vote, to approve the Minutes of the September 12, 2018 Regular Meeting.

Hearing,
*Requests to Address,
Comments, Questions* There were no requests to address the Board, nor any comments or questions regarding agenda items.

Hearing,
*School Site Presentation:
Leona Cox Community
School* Mrs. Heather Drew, principal of Leona Cox Community School, welcomed those in attendance and expressed her appreciation for the opportunity to share a presentation sharing successes and celebrations at Leona Cox Community School.

Trustees, Mrs. Drew and Mrs. Toledo presented certificates of recognition to the following people:

- Rob Harris, Community Member
- Heather Ippolito, Community Member
- Karen Cowhick, Classified Employee
- Joanna Jamal, Classified Employee
- Felicia Kubinski, Classified Employee
- Gina Fu, School Psychologist
- Christian Abril, Teacher
- Melanie Elder, Teacher

- Amanda Pritchard, Teacher
- Marisa Rosenblatt, Teacher

Recess, Reconvene

Mr. Chase called a recess at 7:40PM and then reconvened at 7:48PM.

Hearing,

*Public Hearing R-18-53:
Sufficiency of Instructional
Materials*

Mr. Chase opened a Public Hearing for the purpose of hearing comments and responding to questions regarding the Resolution R-18-53: Sufficiency of Instructional Materials. As there were no comments or questions, the Public Hearing was closed.

Consent,

*Chase-Aye
DeFigueiredo-Aye
Clegg-Aye
Weinstein-Aye
MacDonald-Absent*

The motion was made by Dr. Clegg, and seconded by Mr. DeFigueiredo, and passed 4-0 by a voice vote, to approve the Consent Calendar, as follows:

- Conference Action Report #18-16
- Field Trip Action Report #18-14
- Gift Action Report #18-16
- Personnel Action Report #18-16
- Disposal of Surplus/Obsolete Materials
- Therapy in Action – Individual Service Agreements (ISAs) for students #109008, #110559, #110619, #110622, and #110624
- Agreement for Consultant Services for the APEX Leadership Company for Mitchell Community School
- Agreement for Consultant Services – Los Angeles Sparks – Fair Oaks Ranch Community School
- Agreement for Consultant Services – Bureau of Lectures & Concerts – Fair Oaks Ranch Community School
- Agreement for Consultant Services for Cornerstone Photography at Leona Cox Community School
- Agreement for Consultant Services – Mad Science of Los Angeles – Fair Oaks Ranch & Sulphur Springs Community School
- Substitute Teacher Salary Schedule
- Board Policy and Administrative Regulation 5145.3 – Nondiscrimination/Harassment
- Board Policy 5131.2 – Bullying
- Board Policy and Administrative Regulation 5145.13 – Response to Immigration Enforcement
- Memorandum of Understanding Between the California School Employees Association and the Sulphur Springs Union School District

Conference,

*Transportation
Department 2017-18
Annual Report*

Mrs. Bergstrom and Mrs. Danielle Cuevas, Transportation Manager, presented the Board of Trustees an update on the 2017-18 Transportation Department Annual Report. Some of the highlights from the presentation were:

- Driver requirements, which includes background checks and random screening
- Our Fleet: 23 buses, 2 transport vans and 1 mechanic road call vehicle
- CHP Inspections: 27 bus inspections, 1 terminal inspection and 0 violations
- Safety is our priority: Child check system which includes, after trip inspections
- SCAQMD award of 3 propane buses
- Bus bucks: positive behavior incentive program

Dr. Kawaguchi and the Board of Trustees commended Mrs. Bergstrom, Mrs. Cuevas, Mr. Manny Rubio, the District's mechanic and the bus drivers for all the work they do to provide safe transportation for our children.

Conference,
*Traversa Agreement,
Routing Software for the
Transportation
Department*

Mrs. Bergstrom and Mrs. Danielle Cuevas presented the Board of Trustees an overview of the Traversa Agreement, Routing Software for the Transportation Department. They highlighted the software's ability to include functionality for routing, scheduling fleet maintenance, tracking fleet work orders and driver training/certifications.

Action,
*Resolution R-18-54:
Petition for Transfer of
Uninhabited Territory
Chase-Aye
DeFigueiredo-Aye
Clegg-Aye
Weinstein-Aye
MacDonald-Absent*

The motion was made by Dr. Clegg, and seconded by Mr. DeFigueiredo, and passed 4-0 by a roll vote, to approve the Adoption of Resolution R-18-54 of the Board of Trustees of the Sulphur Springs Union School District Authorizing the Filing of a Petition with the Los Angeles County Office of Education for the Transfer of Uninhabited Territory Between the Saugus Union School District and the Sulphur Springs Union School District.

Action,
*Consultant Services for
Dr. Michele Douglass/MD
School Solutions
Chase-Aye
DeFigueiredo-Aye
Clegg-Aye
Weinstein-Aye
MacDonald-Absent*

The motion was made by Mrs. Weinstein, and seconded by Mr. DeFigueiredo, and passed 4-0 by a voice vote, to approve the Agreement for Consultant Services for Dr. Michele Douglass/MD School Solutions.

Action,
*Resolution R-8-53:
Sufficiency of Instructional
Materials
Chase-Aye
DeFigueiredo-Aye
Clegg-Aye
Weinstein-Aye
MacDonald-Absent*

The motion was made by Mr. DeFigueiredo, and seconded by Dr. Clegg, and passed 4-0 by a voice vote, to approve the Resolution R-18-53: Sufficiency of Instructional Materials.

Action,
*Business Services Report
#19-05
Chase-Aye
DeFigueiredo-Aye
Clegg-Aye
Weinstein-Aye
MacDonald-Absent*

The motion was made by Dr. Clegg, and seconded by Mrs. Weinstein, and passed 4-0 by a voice vote, to approve the Business Services Report #19-05, as presented.

**Correspondence and
Board Information**

Dr. Kawaguchi invited the Board of Trustees to Pinetree Community Schools 30-Year Celebration on October 19, 2018.

Mrs. Weinstein mentioned she attended the SCV Trustees Association. She noted that it was a pleasure to tour College of the Canyons welding area and art gallery with Mr. Randall. Mrs. Weinstein also noted attending College of the Canyons Advisory meeting with Dr. Fullwood. She also noted that the opening of their science building and Valencia parking structure was discussed.

Mrs. Weinstein congratulated Mr. Chase for being nominated Member at Large.

Mr. Chase expressed that it would be an honor to serve in the position: Member at Large.

Closed Session,
*Chase-Aye
DeFigueiredo-Aye
Clegg-Aye
Weinstein-Aye
MacDonald-Absent*

The motion was made by Mrs. Weinstein, seconded by Dr. Clegg, and passed 4-0 by a voice vote, to adjourn to Closed Session at 8:51PM for discussion regarding:

- Potential Litigation
- Personnel
- Public Employee Discipline/Dismissal/Release: Government Code Section 54957
- Labor Negotiations
- Property Negotiations

Reconvene

*Chase-Aye
DeFigueiredo-Aye
Clegg-Aye
Weinstein-Aye
MacDonald-Absent*

The motion was made by Dr. Clegg, seconded by Mrs. Weinstein, and passed 4-0 by a voice vote, to reconvene the meeting at 10:54PM.

Report of Closed Session,

There were no comments regarding Closed Session items.

Adjournment

*Chase-Aye
DeFigueiredo-Aye
Clegg-Aye
Weinstein-Aye
MacDonald-Absent*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. Weinstein, and passed 4-0 by a voice vote, to adjourn the meeting at 10:58PM.

October 10, 2018



Mr. Ken Chase, President



Mr. Denis DeFigueiredo, Clerk

Dr. Kerry Clegg, Member