

SULPHUR SPRINGS UNION SCHOOL DISTRICT

Regular Meeting of the Governing Board

June 12, 2019

MINUTES

Meeting Location:

Sulphur Springs Union School District
27000 Weyerhaeuser Way
Santa Clarita, CA 91351

TRUSTEES PRESENT:

Mr. Denis DeFigueiredo, President
Mrs. Shelley Weinstein, Clerk
Mr. Ken Chase, Member
Mrs. Lori MacDonald, Member
Mrs. Brenda Martinez Gerson, Member

STAFF PRESENT:

Dr. Catherine Kawaguchi, Superintendent
Dr. Jezelle Fullwood, Assistant Superintendent, Educational Services
Mrs. Gretchen Bergstrom, Assistant Superintendent, Business Services
Dr. Josh Randall, Assistant Superintendent, Personnel/Pupil Services
Ms. Marie Carrillo, District Executive Secretary

**Call to Order,
Roll Call**

Mr. DeFigueiredo called the Regular Meeting to order at 7:05PM and noted the roll.

Pledge of Allegiance

David DeFigueiredo, grandson to Mr. DeFigueiredo, led the Pledge of Allegiance by video.

**Approval of Agenda,
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Martinez Gerson-Aye**

Mr. DeFigueiredo requested that items VII.G. – VII.U. Retirement Resolutions be moved from the Consent Calendar and presented after item VI.D., and item IX.A. Resolution R-19-27 to Levy Alternative Fees (Level 2 Developer Fees) on Residential Construction be moved from the Action Calendar and presented after item VII.A.

The motion was made by Mrs. Weinstein, seconded by Mrs. MacDonald, and passed 5-0 by a voice vote to approve the Agenda.

**Approval of Regular
Minutes,
May 22, 2019
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Abstain
Martinez Gerson-Aye**

The motion was made by Mrs. Martinez Gerson, seconded by Mrs. Weinstein, and passed 4-0-1 by a voice vote, with Mrs. MacDonald abstaining, to approve the Minutes of the May 22, 2019 Regular Meeting.

**Hearing,
Requests to Address,
Comments, Questions**

There were no requests to address the Board, nor any comments or questions regarding agenda items.

**Hearing,
California Honor Roll
Award Recipients for the
2018-2019**

The Board of Trustees presented Mint Canyon, Mitchell, Pinetree and Valley View Community Schools with a plaque for earning the California Honor Roll Award for the 2018-19 school year. These schools demonstrated consistent high levels of student academic achievement, improvement in achievement over time, and reduction in achievement gaps.

Hearing,
*Classified and Certificated
California Credit Union
Staff Recognition*

California Credit Union representative, Mariam Nasiry, along with Dr. Kawaguchi and the Board of Trustees, recognized the following District staff members for their contributions to our District.

- Cecilia Villaruz, Payroll/Benefits Specialist
- Kim Grim, Data Student Information Specialist
- Marie LaCross, TOSA Coach

Consent,
*Retirement Resolutions
R-19-13 – R-19-26
R-19-32*

Trustees recognized the retirement of the several staff members (listed below). Retirees received a Resolution Plaque and flower from the District and certificates from representatives of the City of Santa Clarita and State of California.

The motion was made by Mrs. Martinez Gerson, seconded by Mr. Chase, and passed 5-0 by a voice call vote to approve Consent Calendar items VII.G. – VII.U. Retirement Resolutions.

- R-19-13: Ione Chu
- R-19-14: Elizabeth Kent
- R-19-15: Edward Brunner
- R-19-16: Rosie Escalante
- R-19-17: Elizabeth Sparks
- R-19-18: Laurie Morris-Curtis
- R-19-19: Russell Tenpas
- R-19-20: Janice Runnels
- R-19-21: Deborah Neimand
- R-19-22: Gaylynn Evans
- R-19-23: Angela Buchanan
- R-19-24: Barbara Lewin
- R-19-25: Alan Reinstein
- R-19-26: Jeanne Renee Branam
- R-19-32: Katherine Moreton

Recess, Reconvene

Mr. DeFigueiredo called a recess at 7:35PM and then reconvened at 7:46PM.

Hearing,
*SSUSD's 2019-20
Proposed Local Control
and Accountability Plan*

Mr. DeFigueiredo opened a Public Hearing for the purpose of hearing comments and responding to questions regarding the 2019-20 Local Control Accountability Plan (LCAP). As there were no comments or questions, the Public Hearing was closed.

Hearing,
*SSUSD's 2019-20
Proposed Budget and
Multi-Year Projections*

Mr. DeFigueiredo opened a Public Hearing for the purpose of hearing comments and responding to questions regarding the 2019-20 Proposed Budget and Multi-Year Projections. As there were no comments or questions, the Public Hearing was closed.

Hearing,
*R-19-27 to Levy
Alternative Fees (Level 2
Developer Fees) on
Residential Construction*

Mr. DeFigueiredo opened a Public Hearing for the purpose of hearing comments and responding to questions regarding Resolution R-19-27 to Levy Alternative Fee (Level 2 Developer Fees) on Residential Construction. As there were no comments or questions, the Public Hearing was closed.

Hearing,
*Initial Proposal from
SSDTA to the SSUSD*

Mr. DeFigueiredo opened a Public Hearing for the purpose of hearing comments and responding to questions regarding Initial Proposal from the Sulphur Springs District Teachers Association to the Sulphur Springs Union School District.

Hearing,
*Proposal from CSEA
Chapter #298 to SSUSD*

Mr. DeFigueiredo opened a Public Hearing for the purpose of hearing comments and responding to questions regarding Proposal to Negotiate AB 1808 Classified PD Funds from the California School Employees Association Chapter #298 to the Sulphur Springs Union School District.

Consent,
*DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Martinez Gerson-Aye*

The motion was made by Mrs. Weinstein, seconded by Mr. Chase, and passed 5-0 by a voice vote, to approve the Consent Calendar, as follows:

- Conference Action Report #19-11
- Field Trip Action Report #19-11
- Gift Action Report #19-10
- Personnel Action Report #19-11
- Resolution R-19-29: Temporary Transfers from the Schools Pools Fund Maintained by the Los Angeles County Treasurer
- Resolution R-19-30: Temporary Cash Borrowing from Other District Funds
- Approval of Contract with Vavrinek, Trine, Day & Co., LLP (VTD)
- Approval of the 2019-20 Use of Facility Fee Schedule
- Request for Home Teacher #106923
- Agreement with Mutual of Omaha
- Agreement for Consultant Services – Best Entertainment & Events – Sulphur Springs
- Agreement for Consultant Services – Cultivating Creative Minds – Pinetree
- Agreement for Consultant Services – Cultivating Creative Minds – Leona Cox
- Agreement for Consultant Services – Assistance League
- Licensing Agreement – Renaissance Software
- Licensing Agreement – ESGI Software
- Hatch & Cesario – Agreement for Legal Services
- Golden Oak and Leona Cox Community School – Flippen Group Training Confirmation Agreement – 8-19
- Fair Oaks Ranch Community School – Flippen Group Professional Development Confirmation Agreement – 10-19 and 3-20
- Resolution R-19-34: Declaration of Indefinite Salaries
- Behavioral Services Supervisor Job Description
- Management Salary Schedule
- Inspection Services for Project 19-6PT Parking Lot Improvements, Over-Excavation, Re-Compaction and Replacement of Marquis at Pinetree Community School

Conference,
*Attention 2 Attendance
Presentation*

Mr. Jeremy Lee and Mr. Nick Gilstrap, representatives from Attention 2 Attendance, provided the Board of Trustees an update on our attendance program.

Action,
*Resolution R-19-27 to
Levy Alternative Fees
(Level 2 Developer Fees)
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Martinez Gerson-Aye*

Mr. Ken Reynolds of SchoolWorks, provided the Board of Trustees an update on our School Facilities Needs Analysis regarding Level 2 Developer Fees.

The motion was made by Mr. Chase, and seconded by Mrs. MacDonald, and passed 5-0 by a voice vote to approve Resolution R-19-27 to Levy Alternative Fees (Level 2 Developer Fees) on Residential Construction.

Conference,
*State Preschool 2018-19
End of Year Report*

Mrs. Mary Mercogliano, Director of State Preschool Program, presented Trustees with the annual State Preschool End of Year Report including the results of the annual Self-Assessment. Some highlights of the program include, student hearing screening in collaboration with Dr. Naomi Smith and vision screening in collaboration with the UCLA Jules Stein Eye Institute. The program also provides classes for parents and opportunities to participate by reading to classes and attending field trips.

Conference,
*SSUSD's 2019-20
Proposed Local Control
and Accountability Plan*

Dr. Kawaguchi, Dr. Fullwood and Dr. Randall provided Trustees with a presentation of the District's Proposed Local Control and Accountability Plan (LCAP) for 2019-2020. The presentation included information regarding goals, specific actions and services, measurable outcomes, District data collected and stakeholder engagement.

Conference,
*SSUSD's 2019-20
Proposed Budget and
Multi-Year Projections*

Mrs. Bergstrom and Mrs. Cristina Fiock presented the Trustees the 2019-2020 Proposed Budget and Multi-Year Projections. The budget was developed in conjunction with the Local Control and Accountability Plan (LCAP) and included estimated actuals, budget assumptions, CalSTRS and CalPERS increases, declining ADA due to absences and multi-year projections.

Conference,
*First Reading:
BP 7310 – Naming of
Facility*

Trustees participated in a First Reading of Board Policy 7310: Naming of Facility. BP 7310 will be brought back at a subsequent meeting for a Second Reading.

Recess, Reconvene

Mr. DeFigueiredo called a recess at 9:33PM and then reconvened at 9:42PM.

Action,
*Contract with Asphalt
Fabric & Engineering, Inc.
for Project 19-6PT
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Martinez Gerson-Aye*

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 5-0 by a voice vote, to approve the contract with Asphalt Fabric & Engineering Inc., including Alternate 1, in the amount of Five Hundred Fifty Thousand Eight Hundred Dollars and No Cents (\$550,800.00) for Project 19-6PT: Parking Lot Improvements, Over-Excavation, Re-compaction and replacement of Marquis at Pinetree Community School.

Action,
*R-19-33 for State
Preschool Contract
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Martinez Gerson-Aye*

The motion was made by Mrs. Weinstein, seconded by Mrs. MacDonald, and passed 5-0 by a voice vote, to approve Resolution R-19-33 for State Preschool and the 2019-20 State Preschool Contract.

Action,
*QSLA for Canyon Springs,
Leona Cox and Mint
Canyon State Preschools
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Martinez Gerson-Aye*

The motion was made by Mrs. Martinez Gerson, seconded by Mrs. MacDonald, and passed 5-0 by a voice vote, to approve the Los Angeles Universal Preschool Quality Start Los Angeles (QSLA) Grant – Canyon Springs, Leona Cox and Mint Canyon State Preschools.

Action,
*End of Year State
Preschool Report
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Martinez Gerson-Aye*

The motion was made by Mr. Chase, seconded by Mrs. Weinstein, and passed 5-0 by a voice vote, to approve the End of Year State Preschool Report.

Action,
*Initial Proposal from the
SSDTA to SSUSD
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Martinez Gerson-Aye*

The motion was made by Mrs. Weinstein, seconded by Mr. Chase, and passed 5-0 by a voice vote, to approve the Initial Proposal from the Sulphur Springs District Teachers Association to the Sulphur Springs Union School District.

Action,
*Proposal from CSEA
Chapter #298
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Martinez Gerson-Aye*

The motion was made by Mr. Chase, seconded by Mrs. Weinstein, and passed 5-0 by a voice vote, to approve the Proposal from CSEA Chapter #298 to negotiate AB 1808 Professional Development funds.

Action,
*Declaration of Need for
Fully Qualified Educators
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Martinez Gerson-Aye*

The motion was made by Mrs. Weinstein, seconded by Mrs. Martinez Gerson, and passed 5-0 by a voice vote, to approve the adoption of the Declaration of Need for Fully Qualified Educators.

Action,
*R-19-31: Board Member
Compensation
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Abstain
Martinez Gerson-Aye*

The motion was made by Mrs. Weinstein, seconded by Mr. Chase, and passed 4-0-1 by a voice vote, with Mrs. MacDonald abstaining, to approve Resolution R-19-31: Board Member Compensation.

Action,
*Amendment No. 5
Contract for Dr. Catherine
Kawaguchi
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Martinez Gerson-Aye*

The motion was made by Mrs. Weinstein, seconded by Mrs. Martinez Gerson, and passed 5-0 by a voice vote, to approve Amendment No. 5 to December 10, 2014 Employment Contract for Dr. Catherine Kawaguchi.

Action,
*Business Services Report
#19-20
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Martinez Gerson-Aye*

The motion was made by Mr. Chase, seconded by Mrs. Martinez Gerson, and passed 5-0 by a voice vote, to approve the Business Services Report #19-20.

**Correspondence and
Board Information**

Dr. Fullwood mentioned that the District is offering a Summer EL Academy to 80 English Learner students in the Kinder-5th grades. The Academy will be held at Valley View Community School on July 8-19, 2019 from 8:30AM to 12:00PM.

Mrs. Bergstrom announced that the District was awarded six electric school buses and infrastructure through the Electric School Bus Grant from the California Energy Commission.

Dr. Kawaguchi reminded the Board of Trustees of the Special Board Meeting at the Skyline Ranch property on June 13, 2019 at 6:00PM.

Mr. Chase thanked staff for all that they have done. He attended the Promotional Ceremony at Valley View Community School, and he noted that the District has prepared our 6th graders for middle school and life.

Mrs. Weinstein also attended the Promotional Ceremony at Valley View Community School. She noted that Mrs. Maureen Server supported the children as they sang and she thought the student speakers were great. Mrs. Weinstein will also be attending the Promotion Ceremony at Canyon Springs Community School on June 13th. She then went on to share the Foundation video created by Mrs. Heather Ippolitto. The video shares what the Foundation anticipates doing. Mrs. Weinstein expressed that the Foundation is looking for sources of funding but they do not want to compete with PTA. She also thanked Dr. Kawaguchi and Dr. Randall for putting together a great committee.

Mrs. MacDonald shared that her school did a video that was really neat and was given to 8th graders. She did not attend the last Board meeting due to attending STEM Night at her school. Mrs. MacDonald attended the Mint Canyon Community School Promotional Ceremony. She mentioned that the 6th graders wrote appreciation letters to their parents, and she found that very touching.

Mrs. Martinez Gerson attended World Oceans Day with her son. They watched the movie Otter 501. It was amazing. She thought everyone did a great job at the event, and is pleased with the partnership with College of the Canyons. Parents were very involved, and it was family oriented. She thanked everyone who participated.

Mr. DeFigueiredo attended the Promotional Ceremony at Golden Oak Community School. The staff did an amazing job. He gave a shout-out to Maintenance & Operations, the unsung heroes, for cleaning, setting up and putting away. Tomorrow he will attend the Mitchell Community School Promotional Ceremony.

Closed Session,
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Martinez Gerson-Aye

The motion was made by Mr. Chase, seconded by Mrs. Weinstein, and passed 5-0 by a voice vote, to adjourn to Closed Session at 10:25PM for discussion regarding:

- Potential Litigation
- Personnel
- Superintendent Evaluation: Government Code Section 54957
- Labor Negotiations
- Property Negotiations
- CONFERENCE WITH REAL PROPERTY NEGOTIATORS pursuant to Section 54956.8 of the Government Code: Property: Proposed Skyline Ranch school site as identified by Pardee Homes, Developer Agency negotiator: Dr. Catherine Kawaguchi, Superintendent; Yuri Calderon, MillerCalderon, Inc.; Michael Toy, Parker & Covert, LLP. Negotiating parties: Skyline Ranch Developer Pardee Home Under negotiation: Conditions, Price and Terms of Payment

Reconvene
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Martinez Gerson-Aye

The motion was made by Mr. Chase, seconded by Mrs. Weinstein, and passed 5-0 by a voice vote, to reconvene the meeting at 12:25AM.

Report of Closed Session,

There were no comments regarding Closed Session items.

Adjournment
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Martinez Gerson-Aye

The motion was made by Mrs. Martinez Gerson, seconded by Mrs. MacDonald, and passed 5-0 by a voice vote, to adjourn the meeting at 12:30AM.

June 26, 2019


Mr. Denis DeFigueiredo, President


Mrs. Shelley Weinstein, Clerk