

# SULPHUR SPRINGS UNION SCHOOL DISTRICT

Regular Meeting of the Governing Board

July 12, 2017

## MINUTES

### Meeting Location:

Sulphur Springs Union School District  
27000 Weyerhaeuser Way  
Santa Clarita, CA 91351

### TRUSTEES PRESENT:

Mrs. Shelley Weinstein, President  
Mr. Ken Chase, Clerk  
Mr. Denis DeFigueiredo, Member  
Dr. Kerry Clegg, Member

### STAFF PRESENT:

Dr. Catherine Kawaguchi, Superintendent  
Mrs. Kathy Harris, Assistant Superintendent, Instructional Services  
Mrs. Michele Gookins, Assistant Superintendent, Business Services  
Mr. Josh Randall, Assistant Superintendent, Personnel/Pupil Services  
Ms. Marie Carrillo, District Executive Secretary

### TRUSTEE ABSENT:

Mrs. Lori MacDonald, Member

### **Call to Order, Roll Call**

Mrs. Weinstein called the Regular Meeting to order at 7:03PM, noted the roll and Mrs. MacDonald's absence.

### **Pledge of Allegiance**

Dean Matthews led the Pledge of Allegiance.

### **Approval of Agenda,**

*Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Absent  
Clegg-Aye*

The motion was made by Mr. Chase, and seconded by Mr. DeFigueiredo, and passed 4-0 to approve the Agenda.

### **Approval of Regular Minutes,**

*June 28, 2017  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Absent  
Clegg-Aye*

The motion was made by Mr. DeFigueiredo, and seconded by Mr. Chase, and passed 4-0, to approve the Minutes of the June 28, 2017 Regular Meeting.

### **Hearing,**

*Requests to Address,  
Comments, Questions*

There were no requests to address the Board, nor any comments or questions regarding agenda items.

### **Consent,**

*Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Absent  
Clegg-Aye*

Dr. Clegg requested removal of Item VII.O. Establish dates, hours, and place(s) for the Regular Meetings of the Governing Board for separate consideration.

The motion was made by Dr. Clegg, and seconded by Mr. DeFigueiredo, and passed 4-0 to approve the Consent Calendar, as follows:

- Conference Action Report #17-13
- Field Trip Action Report (N/A)
- Gift Action Report (N/A)
- Personnel Action Report #17-13
- Contract with Adventure Associates, Inc and Sulphur Springs Union School District
- Approval of Transportation Fees for the 2017-18 school year
- SCV K-12 Arts Education Outreach Program-Title One School Assembly
- SCV K-12 Arts Education Outreach Program-Kennedy Center Partners in Arts Education Program

- 2017-18 Illuminate Renewal
- SCV K-12 Arts Education Outreach Package-6<sup>th</sup> Grade Hip Hop Residencies
- VCOE Agreement for CHAMPS Professional Learning-Leona Cox
- 2017-18 Learning A to Z Renewal

**Consent,**  
*Establish dates, hours,  
 and place(s) for Regular  
 Meetings of the  
 Governing Board  
 Weinstein-Aye  
 Chase-Aye  
 DeFigueiredo-Aye  
 MacDonald-Absent  
 Clegg-Aye*

The motion was made by Mr. Chase, and seconded by Dr. Clegg, and passed 4-0 to approve Item VII.O. Establish dates, hours, and place(s) for the Regular Meetings of the Governing Board.

**Conference,**  
*First Reading: BP/AR/BB*

Trustees participated in a First Reading of the following Board Policy, Administrative Regulation and Board Bylaw:

- BP 1340 – Access to District Records
- AR 3580 – District Records
- BB 9012 – Board Member Electronic Communications

These materials will be brought back at a subsequent meeting for a Second Reading.

**Conference,**  
*Williams Quarterly Report*

Mr. Randall presented the Williams Quarterly Report for April 1, to June 30, 2017, noting no complaints were received regarding Instructional Materials, Facilities, and/or Teacher Vacancy and Misassignments during this time period.

**Action,**  
*R-17-45: Board of  
 Trustees of SSUSD Acting  
 as the Legislative Body of  
 CFD No. 2002-1  
 Weinstein-Aye  
 Chase-Aye  
 DeFigueiredo-Aye  
 MacDonald-Absent  
 Clegg-Aye*

The motion was made by Mr. Chase, and seconded by Mr. DeFigueiredo, and passed 4-0 to adopt Resolution R-17-45: Resolution of the Board of Trustees of the Sulphur Springs Union School District Acting as the Legislative Body of CFD No. 2002-1 – Levying Special Taxes as presented.

**Action,**  
*Business Services Report  
 #18-01  
 Weinstein-Aye  
 Chase-Aye  
 DeFigueiredo-Aye  
 MacDonald-Absent  
 Clegg-Aye*

The motion was made by Mr. Chase, and seconded by Mr. DeFigueiredo, and passed 4-0 to approve the Business Services Report #18-01, as presented.

**Action,**  
*Approval of Amendment  
 No. 1 to August 12, 2015  
 Employment Contract  
 Weinstein-Aye  
 Chase-Aye  
 DeFigueiredo-Aye  
 MacDonald-Absent  
 Clegg-Aye*

The motion was made by Dr. Clegg, and seconded by Mr. DeFigueiredo, and passed 4-0 to approve Amendment No. 1 to August 12, 2015 Employment Contract for Michele Gookins, Assistant Superintendent of Business Services. This is a renewal of Assistant Superintendent Michele Gookins' contract from July 1, 2017 to June 30, 2019. There is no change in salary pursuant to the contract. The salary is \$128,740.

**Action,**  
R-17-46: Board Member  
Compensation  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Absent  
Clegg-Aye

The motion was made by Dr. Clegg, and seconded by Mr. DeFigueiredo, and passed 4-0 to adopt Resolution R-17-46: Board Member Compensation for Lori MacDonald as presented.

**Correspondence and  
Board Information**

President Weinstein reminded fellow Trustees of the upcoming Welcome Back/Orientation for District Staff on August 10 at Sulphur Springs Community School.

Dr. Kawaguchi mentioned New Teacher Orientation on August 7 at the District Administrative Offices. Orientation will begin at 8:00AM.

Trustees were provided with 2017-18 Board Tour dates. The following are the dates where sites will be visited:

- October 18: Fair Oaks Ranch, Golden Oak and Valley View Community School
- February 1: Mitchell, Sulphur Springs and Pinetree Community School
- March 29: Canyon Springs, Leona Cox and Mint Canyon Community School

Mr. DeFigueiredo gave a reminder about the Solar Eclipse on August 21. Mr. Chase expressed purchasing glasses so he could watch the Eclipse. Mrs. Harris mentioned ordering glasses for our students and thanked Mr. DeFigueiredo for the suggestion.

Mrs. Weinstein commented that she participated in the interview process for Principal candidates. She looks forward to the continued process.

**Closed Session,**  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Absent  
Clegg-Aye

The motion was made by Mr. Chase, seconded by Mr. DeFigueiredo, and passed 4-0 to adjourn to Closed Session at 8:13PM for discussion regarding:

- Conference with Legal Counsel-Anticipated Litigation: Government Code sections 54954.5 (c) and 54956.9 (d)(2); one possible case
- Personnel
- Labor Negotiations
- Property Negotiations

**Reconvene**  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Absent  
Clegg-Aye


The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 4-0 to reconvene the meeting at 10:12PM.

**Adjournment**  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Absent  
Clegg-Aye

The motion was made by Dr. Clegg, seconded by Mr. DeFigueiredo, and passed 4-0 to adjourn the meeting at 10:15PM.

July 26, 2017

  
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Mrs. Shelley Weinstein, President

  
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Mr. Ken Chase, Clerk