

# SULPHUR SPRINGS UNION SCHOOL DISTRICT

Regular Meeting of the Governing Board

August 23, 2017

## MINUTES

### Meeting Location:

Sulphur Springs Union School District  
27000 Weyerhaeuser Way  
Santa Clarita, CA 91351

### TRUSTEES PRESENT:

Mrs. Shelley Weinstein, President  
Mr. Ken Chase, Clerk  
Mrs. Lori MacDonald, Member  
Dr. Kerry Clegg, Member

### STAFF PRESENT:

Dr. Catherine Kawaguchi, Superintendent  
Mrs. Kathy Harris, Assistant Superintendent, Instructional Services  
Mrs. Michele Gookins, Assistant Superintendent, Business Services  
Mr. Josh Randall, Assistant Superintendent, Personnel/Pupil Services  
Ms. Marie Carrillo, District Executive Secretary

### TRUSTEE ABSENT:

Mr. Denis DeFigueiredo, Member

#### **Call to Order, Roll Call**

Mrs. Weinstein called the Regular Meeting to order at 7:02PM, noted the roll and Mr. DeFigueiredo's absence.

#### **Pledge of Allegiance**

Ms. Maureen Server led the Pledge of Allegiance.

#### **Approval of Agenda,**

*Weinstein-Aye*

*Chase-Aye*

*DeFigueiredo-Absent*

*MacDonald-Aye*

*Clegg-Aye*

The motion was made by Mr. Chase, and seconded by Dr. Clegg, and passed 4-0 to approve the Agenda.

#### **Approval of Regular**

**Minutes,**

**August 09, 2017**

*Weinstein-Aye*

*Chase-Aye*

*DeFigueiredo-Absent*

*MacDonald-Aye*

*Clegg-Aye*

The motion was made by Dr. Clegg, and seconded by Mrs. MacDonald, and passed 4-0 to approve the Minutes of the August 09, 2017 Regular Meeting.

#### **Hearing,**

*Requests to Address,*

*Comments, Questions*

There were no requests to address the Board, nor any comments or questions regarding agenda items.

#### **Hearing,**

*Recognize Canyon*

*Country Library and Staff*

Mrs. Weinstein tabled Item VI.C. Recognize Canyon Country Library and Staff for the next Board Meeting.

#### **Consent,**

*Weinstein-Aye*

*Chase-Aye*

*DeFigueiredo-Absent*

*MacDonald-Aye*

*Clegg-Aye*

The motion was made by Dr. Clegg, and seconded by Mrs. MacDonald, and passed 4-0 to approve the Consent Calendar, as follows:

- Conference Action Report #17-4
- Gift Action Report #17-15
- Personnel Action Report #17-16
- 2017-18 Cultivating Creative Minds Consultant (CCM) Agreements
- Board Bylaws 9012 – Board Member Electronic Communications
- Adoption of Board Policy and Administrative Regulation 3100 – Budget
- Student Teaching Agreement Between the Sulphur Springs Union School District and USC Rossier

**Conference,**  
*2016-17 Workers'  
Compensation Update  
Report*

Mr. Randall introduced Ms. Suzanne Trowbridge, Keenan and Associates, who presented Trustees with the 2016-2017 Workers' Compensation Update Report. Information was shared regarding an overview of the Workers' Compensation Insurance Rating Bureau, PIPS Renewal, PIPS Ex-Mod, and information pertaining to Sulphur Springs Workers' Compensation Process. Successes that were noted for Sulphur Springs was the Return to Work Program, quarterly training to staff on safety, and significant reduction on lost time due to injuries. Mr. Randall thanked Ms. Sandy Gonzalez, Department Secretary, for her work with supporting the Workers' Compensation process for the District.

**Conference,**  
*2017 Summer Academy  
Presentation*

EL TOSA Melanie Morales-Van Hecke and Technology TOSA Stephanie Cruz presented Trustees with a report on the 2017 Summer Academy. The Academy served 88 4<sup>th</sup>-6<sup>th</sup> graders during two weeks of summer vacation. The amount of students' doubled from last year's enrollment. The learning goals for the students were to understand how to incorporate the skills of English Language Arts, mathematics, and technology to learn about future careers that they can pursue later in life. Student's parents also participated in a Parent Academy. The Trustees expressed their gratitude to Ms. Morales-Van Hecke, Ms. Stephanie Cruz and to all the teachers that spent their time supporting the EL program.

**Conference,**  
*Special Education End of  
Year Report*

Mr. Paul Frisina, Director of Special Education, provided the Trustees with highlights of the 2016-2017 Special Education End of Year Report. These highlights included the Preschool and Intensive Autism programs, the new Valley View Community School facilities and playground, Behavior Support Team and Facilitated IEP meetings. Mr. Frisina thanked Dr. Kawaguchi and Trustees for making our Valley View Community School playground a model of integration for the Valley of Santa Clarita. He responded to questions from Trustees, and the Trustees expressed their appreciation for what teachers and staff does to support students with special needs.

**Action,**  
*Business Services Report  
#18-04  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Absent  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Mr. Chase, and seconded by Mrs. MacDonald, and passed 4-0 to approve the Business Services Report #18-04, as presented.

**Action,**  
*Board Policy 1340 –  
Access to District Records  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Absent  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Dr. Clegg, and seconded by Mr. Chase, and passed 4-0 to approve Board Policy 1340 – Access to District Records, as presented.

**Action,**  
*Administrative Regulation  
1340 – Access to District  
Records  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Absent  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Dr. Clegg, and seconded by Mrs. MacDonald, and passed 4-0 to approve Administrative Regulation 1340 – Access to District Records, as presented.

**Action,**  
*Board Policy 3580 –  
District Records  
Weinstein-Aye  
Chase-Aye*

The motion was made by Mr. Chase, and seconded by Dr. Clegg, and passed 4-0 to approve Board Policy 3580 – District Records, as presented.

*DeFigueiredo-Absent  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Dr. Clegg, and seconded by Mrs. MacDonald, and passed 4-0 to approve Administrative Regulation 3580 – District Records, as presented.

**Action,**  
*Administrative Regulation  
3580 – District Records  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Absent  
MacDonald-Aye  
Clegg-Aye*

**Correspondence and Board Information**

Dr. Clegg reminded fellow Trustees of the upcoming Antelope Valley Summit on September 26<sup>th</sup> at the Antelope Valley High School.

Mrs. MacDonald commented on how wonderful the schools did starting off the new school year. Mrs. MacDonald noted the positive participation of children, school staff and parents with the Solar Eclipse. She emphasized that our District was well publicized.

Mr. Chase also noted the positive participation during the Solar Eclipse. He then stated that he enjoyed the Welcome Back Orientation, which welcomed new employees as well as honored many milestones.

Mrs. Weinstein reminded fellow Trustees of the upcoming Trustees Association Meeting on September 18<sup>th</sup> in Castaic. She mentioned that the focus will be on the Newhall Ranch Project. Mrs. Weinstein noted the P.T.A. websites publicity of the Solar Eclipse, and she thanked staff for assisting with the purchase of the glasses.

**Closed Session,**  
*Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Absent  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Dr. Clegg, seconded by Mrs. MacDonald, and passed 4-0 to adjourn to Closed Session at 9:25PM for discussion regarding:

- CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION; Government Code sections 54954.5 (c) and 54956.9 (d)(1): Case #2017080665
- Personnel
- Labor Negotiations


**Reconvene**  
*Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Absent  
MacDonald-Aye  
Clegg-Aye*


The motion was made by Mr. Chase, seconded by Dr. Clegg, and passed 4-0 to reconvene the meeting at 11:15PM.

**Adjournment**  
*Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Absent  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Mrs. MacDonald, seconded by Mr. Chase, and passed 4-0 to adjourn the meeting at 11:17PM.

September 13, 2017

  
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Mrs. Shelley Weinstein, President

  
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Mr. Ken Chase, Clerk