

# SULPHUR SPRINGS UNION SCHOOL DISTRICT

Regular Meeting of the Governing Board

October 25, 2017

## MINUTES

### Meeting Location:

Mint Canyon Community School  
16400 Sierra Highway  
Canyon Country, CA 91351

### TRUSTEES PRESENT:

Mrs. Shelley Weinstein, President  
Mr. Ken Chase, Clerk  
Mr. Denis DeFigueiredo, Member  
Mrs. Lori MacDonald, Member  
Dr. Kerry Clegg, Member

### STAFF PRESENT:

Dr. Catherine Kawaguchi, Superintendent  
Mrs. Kathy Harris, Assistant Superintendent, Instructional Services  
Mrs. Michele Gookins, Assistant Superintendent, Business Services  
Mr. Josh Randall, Assistant Superintendent, Personnel/Pupil Services  
Ms. Marie Carrillo, District Executive Secretary

### **Call to Order, Roll Call**

Mrs. Weinstein called the Regular Meeting to order at 7:02PM and noted the roll.

### **Pledge of Allegiance**

Kovell Wheaton, Mint Canyon Community School 6th grader, led the Pledge of Allegiance.

### **Approval of Agenda,**

*Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Dr. Clegg, and seconded by Mr. DeFigueiredo, and passed 5-0 to approve the Agenda.

### **Approval of Regular Minutes,**

**October 11, 2017**

*Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 5-0, to approve the Minutes of the October 11, 2017 Regular Meeting.

### **Approval of Special Minutes,**

**October 18, 2017**

*Weinstein-Abstain  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Abstain  
Clegg-Aye*

The motion was made by Dr. Clegg, seconded by Mr. DeFigueiredo, and passed 3-0-2, with Mrs. Weinstein and Mrs. MacDonald abstaining, to approve the Minutes of the October 18, 2017 Special Meeting.

### **Hearing,**

*Requests to Address,  
Comments, Questions*

There were no requests to address the Board, nor any comments or questions regarding agenda items.

### **Hearing,**

*School Site  
Presentation and  
Recognitions*

Mrs. Roni Andrus, principal of Mint Canyon Community School, welcomed those in attendance and expressed her appreciation for the opportunity to present a video highlighting students demonstrating the Daily Student Network Announcements.

Mrs. Andrus and Trustees presented certificates of recognition to the following school staff members:

- Olivia Patiño, Teacher
- Julie Escalante, Preschool Director
- Jackie Charrow, Teacher

- Claudia Lopez-Gallagher, Teacher
- Debbie Denault, Teacher
- Karen Kraut, Teacher

**Recess, Reconvene**

Mrs. Weinstein called a recess at 7:20PM, reconvened at 7:25PM.

**Consent,**

*Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Dr. Clegg, and seconded by Mrs. MacDonald, and passed 5-0 to approve the Consent Calendar, as follows:

- Conference Action Report #17-18
- Field Trip Action Report #17-14
- Gift Action Report #17-17
- Personnel Action Report #17-20
- License Agreement – Santa Clarita Valley YMCA
- Request for a Home Teacher #109305
- Civil Engineering Services for Temporary Construction at Pinetree Community School
- Child Development Contract Amendment – 2017-18
- Approval of Agreement with Stephen G. White for Appraisal Services related to CFD 2006-1

**Conference,**

*PFMG Solar Presentation*

Mr. Johnbee Buencamino provided the Board of Trustees with an update on the PFMG Solar Power System Performance Report. Some highlights included: Year 1 Solar System Performance at 97%, Sulphur Springs USD Monitoring Portal, PPA and SCE Rate Escalation and total energy savings to date. Mr. Buencamino answered questions from the Trustees.

**Conference,**

*Update on Division of State Architects (DSA) Closeout Status*

Mr. Dean Matthews, Mr. Hal Stanley and Mrs. Gookins provided information on the Division of State Architects (DSA) Closeouts and Project Certification. Mr. Matthews explained the five status categories noting that the District's goal is to have all projects as category #1 – Closeout with Certification. Mr. Stanley explained the process for completing work that is required by DSA.

Board of Trustees thanked Mr. Matthews, Mr. Stanley and Mrs. Gookins for their dedicated effort to see that paperwork is completed with DSA. The Trustees then presented Mr. Stanley with a certificate of appreciation.

**Conference,**

*First Reading: Board Policy and Administrative Regulation 1330 – Community Relations*

Trustees participated in a First Reading of Board Policy and Administrative Regulation 1330-Community Relations. These materials will be brought back at a subsequent meeting for a Second Reading.

**Action,**

*Business Services Report #18-08  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Mr. Chase, and seconded by Mrs. MacDonald, and passed 5-0 to approve the Business Services Report # 18-08, as presented.

**Action,**  
*License Agreement –  
Sunshine Day Camp, Inc.  
at Pinetree  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Abstain  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Mrs. MacDonald, and seconded by Dr. Clegg, and passed 4-0-1, with Mr. DeFigueiredo abstaining, to approve License Agreement – Sunshine Day Camp, Inc. at Pinetree.

**Action,**  
*Board Policy 4117.2  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Dr. Clegg, and seconded by Mr. Chase, and passed 5-0 to approve Board Policy 4117.2 as presented.

**Action,**  
*Board Policy 4217.2  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Mr. DeFigueiredo, and seconded by Mrs. MacDonald, and passed 5-0 to approve Board Policy 4217.2 as presented.

**Action,**  
*Board Policy 4317.2  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Dr. Clegg, and seconded by Mr. Chase, and passed 5-0 to approve Board Policy 4317.2 as presented.

**Action,**  
*Transportation Manager  
Job Description  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Mr. DeFigueiredo, and seconded by Mr. Chase, and passed 5-0 to approve the Transportation Manager Job Description as presented.

**Correspondence and  
Board Information**

Board of Trustees discussed which members to elect to the Los Angeles County Committee on Reorganization. Mrs. Weinstein, Mr. Chase and Dr. Clegg mentioned that they would be attending the LACSTA event on October 30<sup>th</sup>.

Dr. Clegg reported his attendance at the recent Kids Expo noting the great turnout. He also mentioned attending the Board Tour and was very pleased with SCV Food Services.

Mrs. MacDonald also attended the Kids Expo and expressed how great it was. She thanked Maintenance and Operations for the delivery and pick-up of items that were used at the Expo.

Mr. DeFigueiredo also attended the Board Tour. He commended the TK teachers for all their hard work. He was impressed to see what TK students were doing at this time of year.

Mr. Chase mentioned attending the Board Tour and he thanked Jane Crawford from SCV Food Services for taking the time to talk to the Trustees. He noted that SCV Food Services food tastes good despite nutritional and cost constraints.

Mrs. Weinstein thanked Mrs. Gookins for making a difference with the SCV Food Services performance. She also attended the Kids Expo and noted that it was magnificent and bigger and better this year.

Mrs. Weinstein reminded the Trustees of the upcoming Leona Cox State Preschool Ribbon Cutting Ceremony on October 27<sup>th</sup> and the November 13<sup>th</sup> SCV Trustees meeting.

**Closed Session,**  
*Weinstein-Aye*  
*Chase-Aye*  
*DeFigueiredo-Aye*  
*MacDonald-Aye*  
*Clegg-Aye*

The motion was made by Dr. Clegg, seconded by Mrs. MacDonald, and passed 5-0 to adjourn to Closed Session at 8:43PM for discussion regarding:

- Potential Litigation
- Personnel
- Labor Negotiations
- Property Negotiations


**Reconvene**  
*Weinstein-Aye*  
*Chase-Aye*  
*DeFigueiredo-Aye*  
*MacDonald-Aye*  
*Clegg-Aye*


The motion was made by Dr. Clegg, seconded by Mr. Chase, and passed 5-0 to reconvene the meeting at 10:15PM.

**Adjournment**  
*Weinstein-Aye*  
*Chase-Aye*  
*DeFigueiredo-Aye*  
*MacDonald-Aye*  
*Clegg-Aye*

The motion was made by Mrs. MacDonald, seconded by Mr. DeFigueiredo, and passed 5-0 to adjourn the meeting at 10:17PM.

November 8, 2017

  
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Mrs. Shelley Weinstein, President

  
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Mr. Ken Chase, Clerk