

SULPHUR SPRINGS UNION SCHOOL DISTRICT
ANNUAL ORGANIZATIONAL and REGULAR Meeting of the Governing Board
December 6, 2017
MINUTES

Meeting Location:

Sulphur Springs Union School District
27000 Weyerhaeuser Way
Santa Clarita, CA 91351

TRUSTEES PRESENT:

Mrs. Shelley Weinstein, President
Mr. Ken Chase, Clerk
Mr. Denis DeFigueiredo, Member
Mrs. Lori MacDonald, Member
Dr. Kerry Clegg, Member

STAFF PRESENT:

Dr. Catherine Kawaguchi, Superintendent
Mrs. Kathy Harris, Assistant Superintendent, Instructional Services
Mrs. Michele Gookins, Assistant Superintendent, Business Services
Mr. Josh Randall, Assistant Superintendent, Personnel/Pupil Services
Ms. Marie Carrillo, District Executive Secretary

**Call to Order,
Roll Call** Mrs. Weinstein called the Annual Organizational and Regular Meeting to order at 7:01PM and noted the roll.

Pledge of Allegiance Mrs. Cristina Fiock, led the Pledge of Allegiance.

**Approval of Agenda,
Weinstein-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald-Aye
Clegg-Aye** The motion was made by Mrs. MacDonald, and seconded by Mr. Chase, and passed 5-0 to approve the Agenda.

**Approval of Regular
Minutes,
November 8, 2017
Weinstein-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald-Aye
Clegg-Aye** The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 5-0, to approve the Minutes of the November 8, 2017 Regular Meeting.

**Election,
Nomination of President
Weinstein-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald-Aye
Clegg-Aye** The motion was made by Dr. Clegg, seconded by Mrs. MacDonald, and passed 5-0 to nominate Mr. Chase to the position of President of the Governing Board. As there were no other nominations, the floor was closed.

**Election,
President
Weinstein-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald-Aye
Clegg-Aye** The motion was made by Dr. Clegg, seconded by Mrs. MacDonald, and passed 5-0 to elect Mr. Chase as President for the 2017-2018 term of office.

**Election,
Nomination of Clerk
Chase-Aye
DeFigueiredo-Aye
Weinstein-Aye
MacDonald-Aye
Clegg-Aye** The motion was made by Mrs. Weinstein, seconded by Dr. Clegg, and passed 5-0 to nominate Mr. DeFigueiredo to the position of Clerk of the Governing Board. As there were no other nominations, the floor was closed.

Election,
Clerk
Chase-Aye
DeFigueiredo-Aye
Weinstein-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Dr. Clegg, seconded by Mrs. MacDonald, and passed 5-0 to elect Mr. DeFigueiredo as Clerk for the 2017-2018 term of office.

Election,
Nomination of Presiding
Officer
Chase-Aye
DeFigueiredo-Aye
Weinstein-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mrs. Weinstein, seconded by Mr. DeFigueiredo, and passed 5-0 to nominate Dr. Clegg to the position of Presiding Officer of the Governing Board. As there were no other nominations, the floor was closed.

Election,
Presiding Officer
Chase-Aye
DeFigueiredo-Aye
Weinstein-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mrs. Weinstein, seconded by Mr. DeFigueiredo, and passed 5-0 to elect Dr. Clegg as Presiding Officer for the 2017-2018 term of office.

Election,
Board Secretary
Chase-Aye
DeFigueiredo-Aye
Weinstein-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mrs. Weinstein, seconded by Mr. DeFigueiredo, and passed 5-0 to designate Dr. Kawaguchi for the position of Secretary to the Governing Board for the 2017-2018 term of office.

Election,
Nominate LACSTA
Delegate
Chase-Aye
DeFigueiredo-Aye
Weinstein-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mrs. Weinstein, seconded by Mrs. MacDonald, and passed 5-0 to nominate Dr. Clegg to the serve as the District's delegate to the Los Angeles County School Trustees Association. As there were no other nominations, the floor was closed.

Election,
LACSTA Delegate
Chase-Aye
DeFigueiredo-Aye
Weinstein-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mrs. Weinstein, seconded by Mrs. MacDonald, and passed 5-0 to elect Dr. Clegg to the serve as the District's delegate to the Los Angeles County School Trustees Association for the 2017-2018 term of office.

Election,
Nominate LACSTA
Alternate
Chase-Aye
DeFigueiredo-Aye
Weinstein-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Dr. Clegg, seconded by Mr. DeFigueiredo, and passed 5-0 to nominate Mrs. MacDonald to the serve as the District's alternate delegate to the Los Angeles County School Trustees Association. As there were no other nominations, the floor was closed.

Election,
LACSTA Alternate
Delegate
Chase-Aye
DeFigueiredo-Aye
Weinstein-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Dr. Clegg, seconded by Mr. DeFigueiredo, and passed 5-0 to elect Mrs. MacDonald to the serve as the District's alternate delegate to the Los Angeles County School Trustees Association for the 2017-2018 term of office.

Election,
*Nominate SELPA Liaison
Committee Representative
Chase-Aye
DeFigueiredo-Aye
Weinstein-Aye
MacDonald-Aye
Clegg-Aye*

The motion was made by Dr. Clegg, seconded by Mrs. MacDonald, and passed 5-0 to nominate Mrs. Weinstein to serve as the District's representative to the Santa Clarita Valley Special Education Local Planning Area Board Liaison Committee. As there were no other nominations, the floor was closed.

Election,
*SELPA Liaison
Committee Representative
Chase-Aye
DeFigueiredo-Aye
Weinstein-Aye
MacDonald-Aye
Clegg-Aye*

The motion was made by Dr. Clegg, seconded by Mrs. MacDonald, and passed 5-0 to elect Mrs. Weinstein to serve as the District's representative to the Santa Clarita Valley Special Education Local Planning Area Board Liaison Committee for the 2017-2018 term of office.

Election,
*Nominate SELPA Liaison
Committee Alternate
Chase-Aye
DeFigueiredo-Aye
Weinstein-Aye
MacDonald-Aye
Clegg-Aye*

The motion was made by Dr. Clegg, seconded by Mrs. MacDonald, and passed 5-0 to nominate Mr. DeFigueiredo to serve as the District's alternate representative to the Santa Clarita Valley Special Education Local Planning Area Board Liaison Committee. As there were no other nominations, the floor was closed.

Election,
*SELPA Liaison
Committee Alternate
Chase-Aye
DeFigueiredo-Aye
Weinstein-Aye
MacDonald-Aye
Clegg-Aye*

The motion was made by Dr. Clegg, seconded by Mrs. MacDonald, and passed 5-0 to elect Mr. DeFigueiredo to serve as the District's alternate representative to the Santa Clarita Valley Special Education Local Planning Area Board Liaison Committee for the 2017-2018 term of office.

Election,
*Nominate LA County
Committee School District
Organization
Chase-Aye
DeFigueiredo-Aye
Weinstein-Aye
MacDonald-Aye
Clegg-Aye*

The motion was made by Mrs. Weinstein, seconded by Mrs. MacDonald, and passed 5-0 to nominate Dr. Clegg to serve as the District's voting representative to elect members to the Los Angeles County Committee on School District Organization. As there were no other nominations, the floor was closed.

Election,
*LA County Committee
School District
Organization
Chase-Aye
DeFigueiredo-Aye
Weinstein-Aye
MacDonald-Aye
Clegg-Aye*

The motion was made by Mrs. Weinstein, seconded by Mrs. MacDonald, and passed 5-0 to elect Dr. Clegg to serve as the District's voting representative to elect members to the Los Angeles County Committee on School District Organization for the 2017-2018 term of office.

At this time, Trustees moved to their new places on the dais.

Recess, Reconvene

Mr. Chase called a recess at 7:07PM, reconvened at 7:09PM.

Consent,
*Annual Authorizations
Chase-Aye
DeFigueiredo-Aye
Weinstein-Aye
MacDonald-Aye
Clegg-Aye*

Mr. Chase noted the changes in dates on 2018 Board of Trustees Meetings.

The motion was made by Mrs. Weinstein, seconded by Dr. Clegg, and passed 5-0 to approve the Annual Organizational Meeting Consent Calendar, as follows:

- Establish dates, hours, and place(s) for the Regular Meetings of the Governing Board.

- Adopt Certification of Signatures Resolution for the period December 6, 2017 through December 31, 2018.
- Authorize the Superintendent, Dr. Catherine Kawaguchi, and/or the Assistant Superintendent of Business Services, Mrs. Michele Gookins, and/or Fiscal Services Manager, Mrs. Cristina Fiock, to sign warrants (one signature only required), purchase orders, contracts, tax-sheltered annuities; service, other reports and applications for State and Federal projects as needed; developer mitigation agreements, Mello-Roos agreements, and notices of employment subject to the ratification of the Board of Trustees for the period December 6, 2017 through December 31, 2018.
- Adopt all District policies presently in effect as official policies for the period December 6, 2017 through December 31, 2018.
- Authorize the Superintendent, Dr. Catherine Kawaguchi, and/or Assistant Superintendent of Business Services, Mrs. Michele Gookins, to sign the required statements related to school transportation and attendance areas to comply with the Business and Professions Code, Section 11010 as amended, with only one signature required.
- Authorize the Superintendent to authorize payroll deductions for organizations approved for such purposes by the Los Angeles County Superintendent of Schools Office subject to approved business practices for the period December 6, 2017 through December 31, 2018.
- Authorize the Superintendent to approve reimbursement at the designated rate established by the federal government for District employees for all authorized travel requiring the use of private vehicles for the period of December 6, 2017 through December 31, 2018.

Action,
Board Member Compensation Authorization
 Chase-Aye
 DeFigueiredo-Aye
 Weinstein-Aye
 MacDonald-Aye
 Clegg-Aye

The motion was made by Mr. DeFigueiredo, seconded by Mrs. Weinstein, and passed 5-0 to authorize compensation for members of the Governing Board at called meetings of the Board of Trustees at the rate of a maximum of \$240.00 per month prorated by the number of meetings held, as provided by Education Code Section 31520.

Action,
R-17-55: Compensation of Members of the Governing Board
 Chase-Aye
 DeFigueiredo-Aye
 Weinstein-Aye
 MacDonald-Aye
 Clegg-Aye

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 5-0 to adopt Resolution R-17-55: Compensation of Members of the Governing Board as presented.

**Adjournment of Annual Organizational Meeting
 Commencement of Regular Meeting,**
 Chase-Aye
 DeFigueiredo-Aye
 Weinstein-Aye
 MacDonald-Aye
 Clegg-Aye

The motion was made by Mr. DeFigueiredo, seconded by Dr. Clegg, and passed 5-0 to adjourn the Annual Organizational Meeting and convene the Regular Meeting at 7:12PM.

Hearing,
Requests to Address, Comments, Questions

There were no requests to address the Board, nor were there any comments or questions regarding agenda items.

Consent,
Chase-Aye
DeFigueiredo-Aye
Weinstein-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Dr. Clegg, and seconded by Mr. DeFigueiredo, and passed 5-0 to approve the Consent Calendar, as follows:

- Conference Action Report #17-20
- Field Trip Action Report #17-16
- Gift Action Report #17-19
- Personnel Action Report #17-22
- Agreement with Lifetouch for Yearbook publication – Golden Oak
- Therapy in Action – Individual Service Agreements, Student #108942, #108945
- 2017-18 Single Plan for Student Achievement (SPSA)
- Memorandum of Understanding Between Santa Clarita Induction Consortium and the Sulphur Springs Union School District 2017-2018
- License Agreements – Sunshine Day Camp, Inc.
- Adoption of Board Policy 1330 – Community Relations
- Adoption of Administrative Regulation 1330 – Community Relations
- Service Agreement with Demsey Filliger & Associates for Actuarial Services
- Request for Approval – Piggyback Bid National IPA Region 4 Education Service Center Contract #R141703 – Office Depot
- 2017-18 STAR Deputy Program for Canyon Springs Community School

Action,
SSUSD Audit Reports –
2016-2017 Fiscal Year
Chase-Aye
DeFigueiredo-Aye
Weinstein-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mrs. Weinstein, and seconded by Dr. Clegg, and passed 5-0 to approve the Sulphur Springs Union School District Audit Reports – 2016-2017 Fiscal Year.

Mr. Chase requested item XIII.H. Resolution R-17-57: Alteration to Existing Freestanding Ground Supported Photovoltaic Panels to be addressed next.

Action,
R-17-57: Alteration to
Existing Freestanding
Ground Supported
Photovoltaic Panels
Chase-Aye
DeFigueiredo-Aye
Weinstein-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mr. DeFigueiredo, and seconded by Mrs. MacDonald, and passed 4-0, with Dr. Clegg abstaining, to approve Resolution R-17-57: Alteration to Existing Freestanding Ground Supported Photovoltaic Panels, as presented.

Action,
Business Services Report
#18-10
Chase-Aye
DeFigueiredo-Aye
Weinstein-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Dr. Clegg, and seconded by Mr. DeFigueiredo, and passed 5-0 to approve the Business Services Report # 18-10, as presented.

Action,
*AB1200, MOU, and
Tentative Agreement
Between SSUSD
Teachers' Assoc.
Chase-Aye
DeFigueiredo-Aye
Weinstein-Aye
MacDonald-Aye
Clegg-Aye*

The motion was made by Mr. DeFigueiredo, and seconded by Mrs. Weinstein, and passed 5-0 to approve the AB1200, MOU, and Tentative Agreement Between the Sulphur Springs Teachers' Association and the Sulphur Springs Union School District.

Action,
*2017-18 First Interim
Financial Report
Chase-Aye
DeFigueiredo-Aye
Weinstein-Aye
MacDonald-Aye
Clegg-Aye*

The motion was made by Dr. Clegg, and seconded by Mrs. MacDonald, and passed 5-0 to approve the 2017-18 First Interim Financial Report, as presented.

Action,
*2017-18 Use of Facilities
Fee Schedule
Chase-Aye
DeFigueiredo-Aye
Weinstein-Aye
MacDonald-Aye
Clegg-Aye*

The motion was made by Mrs. Weinstein, and seconded by Dr. Clegg, and passed 5-0, to approve the 2017-18 Use of Facilities Fee Schedule, as presented.

Action,
*R-17-56: SIRMA III JPA
Chase-Aye
DeFigueiredo-Aye
Weinstein-Aye
MacDonald-Aye
Clegg-Aye*

The motion was made by Dr. Clegg, and seconded by Mrs. MacDonald, and passed 5-0, to approve Resolution R-17-56: Provide Initial Notification of Intent to Withdraw from Membership in the SIRMA III JPA.

Action,
*Revisions- BP1325 and
Exhibit 1325
Chase-Aye
DeFigueiredo-Aye
Weinstein-Aye
MacDonald-Aye
Clegg-Aye*

The motion was made by Dr. Clegg, and seconded by Mrs. Weinstein, and passed 5-0, to approve Revisions- BP 1325 and Exhibit 1325.

**Correspondence and
Board Information**

Dr. Clegg mentioned attending CSBA and he shared information from the Delegate Assembly meeting. He also noted his appreciation to CFW for the dinner and their great scholarship program.

Mrs. Weinstein enjoyed attending CSBA and she shared information on workshops and the Governor's Candidate Forum. She also mentioned attending the SCV Trustees Association meeting. Mrs. Weinstein reminded the Trustees of the upcoming Holiday Celebration.

Mr. DeFigueiredo attended the Estrella Awards at Canyon Springs Community School. He noted it was a great event and how proud the parents were of their children and how excited the students were to be recognized. He also attended CSBA and he shared information on Technology workshops.

Mr. Chase expressed his excitement to be Board President and that he looked forward to a great year. He mentioned being present at the Valley View Community School's Estrella Awards. He believed this to be one of the greatest celebrations. He also mentioned attending the SCV Trustees meeting and CSBA. Mr. Chase shared information on CSBA workshops. He wished everyone Happy Holidays.

Closed Session,
Chase-Aye
DeFigueiredo-Aye
Weinstein-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mrs. Weinstein, seconded by Dr. Clegg, and passed 5-0 to adjourn to Closed Session at 8:49PM for discussion regarding:

- CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
Government Code sections 54954.5 (c) and 54956.9 (d)(1): Case #2017080665
- Personnel
- Labor Negotiations
- Property Negotiations


**Report of Closed
Session Action,**
Chase-Aye
DeFigueiredo-Aye
Weinstein-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mr. DeFigueiredo, and seconded by Mrs. Weinstein, and passed 5-0 with no Report out of Closed Session.


Adjournment
Chase-Aye
DeFigueiredo-Aye
Weinstein-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mrs. MacDonald, seconded by Dr. Clegg, and passed 5-0 to adjourn the meeting at 10:27PM.

January 10, 2018



Mr. Chase, President



Mr. DeFigueiredo, Clerk