

SULPHUR SPRINGS UNION SCHOOL DISTRICT

Regular Meeting of the Governing Board

January 25, 2017

MINUTES

Meeting Location:

Canyon Springs Community School
19059 Vicci Street
Santa Clarita, CA 91351

TRUSTEES PRESENT:

Mrs. Shelley Weinstein, President
Mr. Ken Chase, Clerk
Mr. Denis DeFigueiredo, Member
Ms. Lori MacDonald, Member
Dr. Kerry Clegg, Member

STAFF PRESENT:

Dr. Catherine Kawaguchi, Superintendent
Mrs. Kathy Harris, Assistant Superintendent, Instructional Services
Mrs. Michele Gookins, Assistant Superintendent, Business Services
Mr. Josh Randall, Assistant Superintendent, Personnel/Pupil Services
Ms. Natalie Fears, District Executive Secretary

Call to Order, Roll Call

Mrs. Weinstein called the Regular Meeting to order at 7:03 PM and noted the roll.

Pledge of Allegiance

Sally Mendez and Jose Lopez, students at Canyon Springs Community School, led Pledge of Allegiance.

Sally Mendez and Jose Lopez were both presented a Pledge of Allegiance certificate and a Sulphur Springs Union School District pin by Mrs. Weinstein on behalf of the Board of Trustees for leading the Pledge of Allegiance.

Approval of Agenda

Weinstein-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mr. Chase and seconded by Dr. Clegg, and passed 5-0 to approve the Agenda, as presented.

Approval of Minutes, Jan. 11, 2017

Weinstein-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Dr. Clegg, seconded by Mr. Chase, and passed 5-0 to approve the Minutes of the January 11, 2017 Regular Meeting.

Hearing

Requests to Address,
Comments, Questions

There were no requests to address the Board, nor any comments or questions regarding agenda items.

Hearing

Mrs. Stump, Principal of Canyon Springs Community School, opened the Canyon Springs Community School Site Presentation with a welcome speech. The presentation began with two songs, led by Mrs. Van Voorhis, Chorus Director the Canyon Springs Community School Chorus.

Roman Johnson and Melissa DeLaCruz, both 6th grade students at Canyon Springs Community School, led the school video presentation. This presentation showed daily highlights and events taking place at Canyon Springs Community Springs. Mrs. Weinstein thanked the students for a job well done and expressed her appreciation for the student's daily announcements and presentation.

Mrs. Stump and the Board of Trustees presented recognition certificates to the following:

- Carea Banuelos - for her dedication and commitment to our staff and scholars.
- Heather Ippolito - for her tireless efforts and support.
- Cynthia Troche - for her energy and commitment to our students.

- Erin Dowsley - for her dedication and support of our students.
- Gilda Dizon - for her tireless support and commitment to our school.
- Pamela Wight - for her energy, kindness, and dedication to our school
- Kelly Molina - for support of our students and school events.
- Lleny Bertran - for her service and support of our school
- Elizabeth Heredia - for her service and support of our school.
- Julie Mora - for her continued contributions to our school.
- Karen Lyznick - for her relentless support of our school.
- Carolyn Davenport - for her hard work and continued support of school PTA over the years.
- Cheryl Ojena - for her enthusiasm, organization and commitment to our school.
- Aura Pena - for her professionalism and commitment to our school.
- Monica Vidarte - for her support and dedication to our school.
- Lisa Ebeling- for her support and dedication to our school.

Recess, Reconvene

Mrs. Weinstein called a recess at 7:45 PM, reconvened at 7:57 PM

Consent Calendar

Weinstein-Aye

Chase-Aye

DeFigueiredo-Aye

MacDonald-Aye

Clegg-Aye

The motion was made by Dr. Clegg and seconded by Mrs. MacDonald, and passed 5-0 to approve the Consent Calendar, as presented.

- Conference Action Report #17-02
- Field Trip Action Report #17-02
- Gift Action Report #17-02
- Personnel Action Report #17-02
- Request for Approval of Service Agreement with School Works to provide School Facilities Needs Analysis
- Board Policy and Administrative Regulation 5131.62 - Tobacco
- Board Policy and Administrative Regulation 3513.3 - Tobacco-Free Schools
- Licensed Vocational Nurse Job Description and Salary Schedule

Conference Calendar

2017 Winter Academy

Ms. Tredick and Mrs. Jones presented the 2017 Winter Academy, which was held for four days during the first week of January 2017. The goals of the Winter Academy were to provide focused instruction in small group settings, intensely focusing on one standard / skill in Language Arts and one standard / skill in math, and utilizing research-based strategies and technology. Ms. Tredick noted that although the primary goal was to provide academic intervention, the academy offered so much more. Ms. Tredick stated that, "The Academy gives students the opportunity to build confidence, become risk takers, be safe, collaborate, speak up and be successful in class." Overall, the Winter Academy was a huge success for all involved. Ms. Tredick thanked everyone for working so hard and diligently with our children. Questions were asked by the Board of Trustees and answered by Ms. Tredick and Mrs. Jones.

Conference Calendar

2016/17 LCAP Evidence

Update

Dr. Kawaguchi, Mrs. Harris, Mr. Randall and Mrs. Gookins presented the annual update of the 2016 /2017 Local Control Accountability Plan to The Board of Trustees.

The following items were shared:

- Importance of the 8 Eight Priorities.
- 2016/2017 Goals and Actions.
- Actions were color coded to reflect their status of completion.
- Stakeholder engagement.
- Upcoming meeting dates.

Questions were asked by the Board of Trustees and answered by Dr. Kawaguchi and Assistant Superintendents.

Conference Calendar
*Governor's Proposed
Budget Update*

Dr. Kawaguchi stated District staff attended a presentation with School Services of California. Mrs. Gookins presented an update to the Board of Trustees regarding the Governor's Budget Proposal for 17/18 school years.

Highlights

- The LCFF base grant targets are adjusted for an estimated 1.48% COLA (Cost of Living Adjustment) in 2017/18.
- LCFF Implementation Progress.
- CalPers adjusted the Rate of Return Assumption from 7.5% to 7%
- Mandate Cost Reimbursements.

Mrs. Gookins noted in closing, that conservative budgeting practices have protected us from the volatility that we are seeing at the State level. Mrs. Gookins also noted that the District's second Interim Report will be presented at the March 8, 2017 Regular Meeting of the Governing Board.

Conference Calendar
*First Reading: Data
Specialist Job Description
and Salary Schedule*

Mr. Randall presented the first reading of the Data Specialist Job Description and Salary Schedule. This person will maintain the district data on several critical information systems including our Student Information System, CalPads, TOMS and other data systems the District utilizes.

The Board of Trustees requested that this item be brought back under Consent Calendar before the Board at the next Regular Board Meeting on February 7, 2017.

Conference Calendar
*First Reading: Board
Policy 3470 Debt
Issuance and
Management*

Mrs. Gookins presented Board Policy 3470 Debt Issuance and Management. Dr. Kawaguchi noted that this is new CSBA policy for our district and thanked Caldwell Flores Winters, Inc. and Jones Hall, our bond council for supporting us in reviewing the policy in great detail.

Questions were asked by the Board of Trustees and answered by Mrs. Gookins and Dr. Kawaguchi. The Board of Trustees requested that this item be brought back before the Board of Trustees with clarification regarding the District's goals as referenced in the BP3470.

Conference Calendar
Williams Quarterly Report

Mr. Randall presented that the district has no complaints. No comments or questions were asked.

**Action,
Business Service
Report #17-10**
*Weinstein-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald-Aye
Clegg-Aye*

The motion was made by Mr. Chase and seconded by Mrs. MacDonald, and passed 5-0 to approve the Business Services Report # 17-10, as presented.

**Action,
2015/16 School
Accountability
Report Cards (SARC)**
*Weinstein-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald-Aye
Clegg-Aye*

The motion was made by Dr. Clegg and seconded by Mr. DeFigueiredo, and passed 5-0 to approve 2015/16 School Accountability Report Cards (SARC), as presented.

Action, R-17-01
Resolution
to Approve CA
Multiple Award
Schedule
Weinstein-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mr. DeFigueiredo and seconded by Mrs. MacDonald, and passed 5-0 to approve R-17-01 Resolution to Approve CA Multiple Award Schedule, as presented.

Action,
Superintendent
Employment Contract
Amendment
Weinstein-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Dr. Clegg and seconded by DeFigueiredo and passed 5-0 to approve Superintendent Employment Contract Amendment, as presented.

Correspondence and
Board Information
2017 Estrella Awards

Mrs. Weinstein announced the 2017 Estrella Awards would be held on March 1, 2017 at three Sulphur Springs Union School District school locations (noted below) in the Multi-Purpose Rooms, beginning at 6:30pm. These awards recognize Sulphur Springs Union School District student successes.

1. Leona Cox Community School, will be celebrating Leona Cox and Canyon Springs Community Schools at 18643 Oakmoor Street, Canyon Country, California.
2. Mint Canyon Community School will be celebrating Mint Canyon and Valley View Community Schools at 16400 Sierra Highway, Canyon Country, California.
3. Sulphur Springs Community School will be celebrating Golden Oak, Fair Oaks, Pinetree, Mitchell and Sulphur Springs Community Schools at 16628 Lost Canyon Road, Canyon Country, California.

Correspondence and
Board Information

Mrs. Weinstein asked for a count of all Board of Trustees that would be available for a Special Meeting of the Governing Board on March 29, 2017 for the discussion on ELA / ELD adoption. With the exception of Dr. Clegg, all Board of Trustees will be available to attend. Mrs. Weinstein noted to bring this item back on the Consent Calendar at the February 7, 2017 Board Meeting.

Dr. Clegg noted that he attended the Board Tours, and was extremely pleased with the Special Education program at Leona Cox Community School. Great to see the interaction in the classrooms, especially the utilization of the Smart Boards.

Mr. DeFigueiredo stated how he appreciated the Board Tours, and how the tours reflect all the great things that are happening within the SSUSD. He commended Mrs. Harris on all of her efforts from the curriculum standpoint, and how it was displayed while touring the schools. Mr. DeFigueiredo expressed that he was heartfelt by watching the teachers allowing the students to teach.

Mr. DeFigueiredo would like to see the District assist Food Services more and inquired if there was a committee in place for input and suggestions from the parental side. Mrs. Gookins confirmed that there is a Parent Advisory committee within Food Services and Mr. DeFigueiredo asked how we, as a District can become more involved. Mrs. Gookins will prepare a Transmittal to provide to the Board of Trustees in reference to the Food Services Parent Advisory Committee and submit in the upcoming Board of Trustees Friday Packet.

Mr. Chase also enjoyed the Board Tours and expressed how happy he was to see that teachers are more comfortable in using the technology that is available. Mr. Chase noted that Board Tours reinforce what the District's purpose is to the students and families within our district. Mr. Chase noted his attendance at the Santa Clarita Valley Trustees meeting and his visit to the Culinary program, he stated that the program is quite impressive and fabulous to visit. He reminded the Board of Trustees of the upcoming LACSTA Meeting that he will attend on January 30, 2017. Dr. Clegg noted that he will not attend the January 30, 2017 LACSTA meeting.

Mrs. Weinstein also attended the Santa Clarita Valley Trustees meeting at College of the Canyons and advised everyone to visit the Institute of Culinary program if they have not had the opportunity to do so. Mrs. Weinstein noted that the Culinary Program is student managed and is a wonderful place to visit and dine.

Mrs. Weinstein noted upcoming event dates:

Feb 9, 2017: Legislature Night at College of the Canyons

Feb 22, 2017: Brown Act Meeting at College of the Canyon 2-5PM

Feb 25, 2017: 'Many Families, One Community' Family Resource Fair, February 25, 2017 8:30AM at Golden Valley High School

Closed Session,
Weinstein-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mr. Chase, seconded by Mrs. MacDonald and passed 5-0 to adjourn to Closed Session at 9:41 PM for discussion regarding:

- CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: one case.
- Potential Litigation
- Labor Negotiations
- Property Negotiation

Reconvene
Weinstein-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mr. Chase, seconded by Mr. DeFigueiredo and passed 5-0 to reconvene the meeting at 11:20PM.

Report from Closed Session
Weinstein-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald-Aye
Clegg-Aye


In closed session, on motion of Mr. Chase, seconded by Mrs. MacDonald, the governing board took action by a vote of 5-0 to pay the amount of \$4,635.30 for Claim Number 532451.

Adjournment
Weinstein-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mrs. MacDonald, seconded by Mr. Chase and passed 5-0 to adjourn the meeting at 11:25PM.

February 7, 2017


Mrs. Shelley Weinstein, President


Mr. Ken Chase, Clerk