

**SULPHUR SPRINGS UNION SCHOOL DISTRICT**  
Regular Meeting of the Governing Board  
March 08, 2017  
**MINUTES**

Meeting Location:

Sulphur Springs Union School District  
District Administrative Office  
27000 Weyerhaeuser Way  
Santa Clarita, CA 91351

TRUSTEES PRESENT:

Mrs. Shelley Weinstein, President  
Mr. Ken Chase, Clerk  
Mr. Denis DeFigueiredo, Member  
Ms. Lori MacDonald, Member  
Dr. Kerry Clegg, Member

STAFF PRESENT:

Dr. Catherine Kawaguchi, Superintendent  
Mrs. Kathy Harris, Assistant Superintendent, Instructional Services  
Mrs. Michele Gookins, Assistant Superintendent, Business Services  
Mr. Josh Randall, Assistant Superintendent, Personnel/Pupil Services  
Ms. Natalie Fears, District Executive Secretary

**Call to Order,  
Roll Call**

Mrs. Weinstein called the Regular Meeting to order at 7:03 PM and noted the roll.

**Pledge of Allegiance**

Mr. Frisina, Director of Special Education, Sulphur Springs Union School District led the Pledge of Allegiance.

**Approval of Agenda**  
*Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Dr. Clegg and seconded by Mr. DeFigueiredo and passed 5-0 to approve the Agenda, as presented.

**Approval of Regular  
Minutes,  
February 22, 2017**  
*Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Mr. Chase, seconded by Mr. DeFigueiredo, and passed 5-0 to approve the Minutes of the February 22, 2017 Regular Meeting.

**Hearing**  
*Requests to Address,  
Comments, Questions*

There were no requests to address the Board, nor any comments or questions regarding agenda items.

**Consent Calendar**  
*Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Mr. DeFigueiredo and seconded by Dr. Clegg, and passed 5-0 to approve the Consent Calendar, as presented.

- Conference Action Report #17-05
- Field Trip Action Report #N/A
- Gift Action Report #17-05
- Personnel Action Report #17-05
- Sixth Grade Promotion Field Trips

**Conference Calendar**  
*2016/17 Instructional  
Tech. Teacher on Special  
Assignment Presentation  
(TOSA)*

Mrs. Stephanie Cruz, Teacher on Special Assignment (TOSA) provided an update on different ways that she is supporting teachers and students throughout the district with the use of technology in order to support mastery grade level standards and to prepare students for college and career.

The Board of Trustees asked questions.

**Conference Calendar**  
*Prop 39 Project Update*

Mrs. Gookins and Mr. Matthews presented updates on the Proposition 39-Energy Efficiency Project. Mr. Matthews noted that the majority of the work has been upgrading exterior lighting fixtures at eight school sites with a small amount of interior lighting upgrades. Mr. Matthews also noted that Climatec has been working with the district to assist in targeting areas to utilize the most savings and that the district will continue to work with Climatec to create a list of new projects to be reviewed by the Board that would be funded by future Prop 39 dollars.

Questions were asked by the Board of Trustees and answered by Dr. Kawaguchi, Mr. Matthews and Mrs. Gookins.

**Conference Calendar**  
*Valley View Construction Update*

Mr. Matthews presented updates on the Valley View Community School Project noting that progress is steady moving forward. Mr. Matthews noted that due to weather conditions, the interior of the project is targeted for completed before most exterior work (anticipating 3 weeks during Spring Break for move-in).

Highlights include:

- Office remodel and extension – almost completed
- Landscaping
- Play structure next to Building B is close to completion
- Paving
- Cameras installed on the B-Bldg

Questions were asked by the Board of Trustees and answered by Mr. Matthews.

**Action,**  
**Business Services**  
**Report #17-13**  
*Weinstein-Aye*  
*Chase-Aye*  
*DeFigueiredo-Aye*  
*MacDonald-Aye*  
*Clegg-Aye*

The motion was made by Dr. Clegg and seconded by Mr. Chase, and passed 5-0 to approve the Business Services Report # 17-13, as presented.

**Action,**  
**Los Angeles**  
**Universal Preschool**  
**CSPP Quality**  
**Improvement Grant-**  
**Mint Canyon**  
**Preschool**  
*Weinstein-Aye*  
*Chase-Aye*  
*DeFigueiredo-Aye*  
*MacDonald-Aye*  
*Clegg-Aye*

The motion was made by Mr. Chase and seconded by Mr. DeFigueiredo, and passed 5-0 to approve Los Angeles Universal Preschool CSPP Quality Improvement Block Grant – Mint Canyon Preschool, as presented.

**Action, 2016/17**  
**Second Interim**  
**Financial Report**  
*Weinstein-Aye*  
*Chase-Aye*  
*DeFigueiredo-Aye*  
*MacDonald-Aye*  
*Clegg-Aye*

The motion was made by Mr. Chase and seconded by Dr. Clegg, and passed 5-0 to approve 2016/17 Second Interim Financial Report, as presented.

**Action,**  
**Comprehensive**  
**School Safety Plans**  
*Weinstein-Aye*  
*Chase-Aye*  
*DeFigueiredo-Aye*  
*MacDonald-Aye*  
*Clegg-Aye*

The motion was made by Dr. Clegg and seconded by Mrs. MacDonald, and passed 5-0 to approve Comprehensive School Safety Plans for all nine sites, as presented.

**Action, R-17-03  
Golden Handshake  
Retirement Incentive  
Program**  
*Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Dr. Clegg and seconded by Mrs. MacDonald, and passed 5-0 to approve Resolution R-17-03: Golden Handshake / Retirement Incentive Program, as presented.

**Action, R-17-04  
Regarding a  
Reduction or  
Discontinuance of  
Particular Kinds of  
Service**  
*Weinstein-Abstain  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Dr. Clegg and seconded by Mrs. MacDonald, and passed 4-0 to approve Resolution R-17-04: Regarding a Reduction or Discontinuance of Particular Kinds of Service, as presented.

**Action, R-17-04  
Exhibit A**  
*Weinstein-Abstain  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Dr. Clegg and seconded by Mrs. MacDonald, and passed 4-0 to approve Resolution R-17-04: Exhibit "A" to Layoff Resolution: Certificated Permanent, Probationary and Temporary Personnel whom the District shall seek to exempt from the order of layoff pursuant to Education Code Section 44955(d), as presented.

**Action, R-17-04  
Exhibit B**  
*Weinstein-Abstain  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Mrs. MacDonald seconded by Dr. Clegg, and passed 4-0 to approve Resolution R-17-04: Exhibit "B" to Layoff Resolution: Tiebreak Criteria and Point System to be applied when Sulphur Springs Union School District Certificated Permanent and Probationary Personnel share the same first date of paid service, as presented.

**Action, 2017  
Teacher Tribute  
Sponsorship**  
*Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Dr. Clegg and seconded by Mrs. MacDonald, and passed 5-0 to approve and increase the 2017 Teacher Tribute Sponsorship from Friend to Partner, as presented.

**Action, Acceptance  
of E-Rate Quotations  
for Networking  
Equipment**  
*Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Mr. Chase and seconded by Mr. DeFigueiredo, and passed 5-0 to approve Acceptance of E-Rate Quotations for Networking equipment, as presented

**Correspondence and  
Board Information**

Mrs. Weinstein announced that the SSUSD Board Tours would be on Wednesday, March 15, 2017 beginning at 8:00AM. Schools to be visited: Fair Oaks, Golden Oak and Valley View Community School, with lunch following at Valley View.

Mrs. Weinstein also announced that the next SSUSD Regular Board Meeting would be held at Pinetree Community School on March 22, 2017 at 7:00PM. Mrs. Weinstein mentioned the 22<sup>nd</sup> Kids Cooking Campaign at 12:00pm on March 9, 2017 at the Central Kitchen for Mrs. Abril's, (Leona Cox) 4<sup>th</sup> grade class.

**Correspondence and Board Information**

Mrs. MacDonald noted that due to a personal matter, she may not attend the next Regular Board Meeting on March 22, 2017.

Mr. Chase, Mr. DeFigueiredo and Mrs. Weinstein all noted their attendance at the Many Families, One Community Family Resource Fair on Saturday, February 25, 2017. Mr. DeFigueiredo noted that he appreciated all the hard work by District staff to make this event possible. Mr. Chase sent kudos to the events keynote, Jake Kelfer, for such a great inspirational speech and to all the media coverage for the event. Mrs. Weinstein expressed her appreciation and thanked everyone who helped make this event possible, and noted that the district did a wonderful job on the preparation of the event.

Mr. Chase announced his attendance at the William S. Hart High School Board Meeting where they reviewed the Einstein Charter. He also announced his attendance the SSUSD Estrella Awards at Leona Cox.

*Closed Session,  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Mr. Chase, seconded by Mr. DeFigueiredo and passed 5-0 to adjourn to Closed Session at 8:52 PM for discussion regarding:

- Potential Litigation  
CONFERENCE WITH LEGAL COUNSEL: Existing litigation: LASC # PC055518 Government Code sections 54954.5(c) and 54956.9 (d)(1) : Approval of Settlement Agreement
- Personnel  
Public Employee Discipline/Dismissal/Release: Government Code Section 54957
- Labor Negotiations
- Property Negotiations

*Report Out of  
Closed Session-  
Potential Litigation*

In closed session, on motion of Mr. DeFigueiredo, seconded by Mrs. MacDonald, the Board voted unanimously to approve a settlement agreement in LASC No. PC055518.

*Report Out of  
Closed Session-  
Property  
Negotiations*

In closed session, on motion of Mr. Chase, seconded by Mr. DeFigueiredo, the Governing Board took action by a vote of 5-0 to pay the amount of \$151.87 for a SSUSD Accident/Incident Claim Form.

*Report Out of  
Closed Session-  
Public Release*

In closed session, the Governing Board took action by a vote of 5-0 to notify a Site Administrator of possible release from the administrative position pursuant to Education Code section 44951.

*Report Out of  
Closed Session-  
Public Release*

In closed session, on motion by Mrs. MacDonald, seconded by Dr. Clegg, the Board took action by a vote of 4-0 (Mrs. Weinstein, abstained) to direct the Superintendent to notify employee #AG0060755 of the decision not to reelect employee #AG0060755 for the next succeeding school year, pursuant to Education Code section 44929.21

In closed session, on motion by Dr. Clegg, seconded by Mrs. MacDonald, the Board took action by a vote of 4-0 (Mrs. Weinstein, abstained) to direct the Superintendent to notify employee #AB5588191 of the decision not to reelect employee #AB5588191 for the next succeeding school year, pursuant to Education Code section 44929.21

In closed session, on motion by Mrs. MacDonald, seconded by Mr. DeFigueiredo, the Board took action by a vote of 4-0 (Mrs. Weinstein, abstained) to direct the Superintendent / designee to notify the following temporary certificated employees identified by their employee numbers:

NQ8383355  
DM9021595  
MF8608911  
BF1384662  
RK7117494

of non –reemployment with the ending of this temporary contract at the conclusion of the current school year.

**Reconvene**  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye

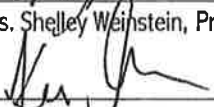
The motion was made by Mrs. MacDonald, seconded by Mr. Chase and passed 5-0 to reconvene the meeting at 10:30PM.

**Adjournment**  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye

The motion was made by Mr. DeFigueiredo, seconded by Dr. Clegg and passed 5-0 to adjourn the meeting at 10:35PM.

March 22, 2017

  
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Mrs. Shelley Weinstein, President

  
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Mr. Ken Chase, Clerk