

SULPHUR SPRINGS UNION SCHOOL DISTRICT

Regular Meeting of the Governing Board

May 24, 2017

MINUTES

Meeting Location:

Sulphur Springs Union School District  
27000 Weyerhaeuser Way  
Santa Clarita, CA 91351

TRUSTEES PRESENT:

Mrs. Shelley Weinstein, President  
Mr. Ken Chase, Clerk  
Mr. Denis DeFigueiredo, Member  
Mrs. Lori MacDonald, Member  
Dr. Kerry Clegg, Member

STAFF PRESENT:

Dr. Catherine Kawaguchi, Superintendent  
Mrs. Kathy Harris, Assistant Superintendent, Instructional Services  
Mrs. Michele Gookins, Assistant Superintendent, Business Services  
Mr. Josh Randall, Assistant Superintendent, Personnel/Pupil Services  
Ms. Marie Carrillo, Administrative Secretary, Business Services

**Call to Order,  
Roll Call**

Mrs. Weinstein called the Regular Meeting to order at 7:02PM and noted the roll.

**Pledge of Allegiance**

Mr. Khushroo Gheyara of Caldwell Flores Winters, Inc., led the Pledge of Allegiance.

**Approval of Agenda,  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye**

The motion was made by Mr. Chase, and seconded by Mrs. MacDonald, and passed 5-0 to approve the Agenda.

**Approval of Regular  
Minutes,  
May 10, 2017  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye**

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 5-0, to approve the Minutes of the May 10, 2017 Regular Meeting.

**Hearing,  
Requests to Address,  
Comments, Questions**

There were no requests to address the Board, nor any comments or questions regarding agenda items.

**Consent,  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye**

Mr. Chase requested removal of item VII.E. Gift Action Report #17-10 from the Consent Calendar for individual consideration.

The motion was made by Dr. Clegg, and seconded by Mr. DeFigueiredo, and passed 5-0 to approve the Consent Calendar, as follows:

- Conference Action Report #17-10
- Field Trip Action Report #17-10
- Personnel Action Report #17-10
- Resolution R-17-22 of the Governing Board of Sulphur Springs Union School District Approving Assignment of Delinquent Tax Receivables to the California Statewide Delinquent Tax Authority
- Retainer Agreement with the Law Offices of Margaret A. Chidester & Associates
- Contract with Parker & Covert, LLP
- Disposal of Obsolete/Surplus Materials

- Therapy in Action – Individual Service Agreement (ISA) for student #105729
- Master Contract – Maxim Healthcare Services
- Memorandum of Understanding Between the Sulphur Springs Union School District and the Sulphur Springs Teachers Association

**Consent,**  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye

Mr. Chase noted that item VII.E. Gift Action Report #17-10 was loaded with the incorrect title of Report #17-09. Staff corrected this error and it was reloaded.

The motion was made by Mr. Chase, and seconded by Mrs. MacDonald, and passed 5-0 to approve Gift Action Report #17-10.

President Weinstein requested to move Action Item IX.A. before Conference.

**Action,**  
R-17-21: Issuance and  
Sale of GO Bonds,  
Election of 2012, Series  
2016D  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye

The motion was made by Mr. Chase, and seconded by Mr. DeFigueiredo, and passed 5-0 to approve Resolution R-17-21: Resolution Authorizing the Distribution of an Official Statement in Connection with the Issuance and Sale of General Obligation Bonds, Election of 2012, Series 2016D.

**Conference,**  
ZenDesk: New  
Technology Support  
Program

Mr. Burcham, Mr. Elliott and Mr. Gage presented Trustees a ZenDesk I.T. Support System PowerPoint presentation. They noted the goals to using ZenDesk were to improve and enhance customer service, streamline service process and to gather a more detailed performance matrix. It was noted that currently three school sites are piloting this program and they have had positive feedback.

**Conference,**  
Valley View Community  
School Construction  
Update

Dr. Kawaguchi introduced Mr. Matthews and thanked both Mr. Burcham and Mr. Matthews for creating the Valley View Community School modernization and construction video. Mr. Matthews took the Board of Trustees back in time by demonstrating in the video the beginning and the near close of the 2-year project. He highlighted the demolishing of the old structure and the process of new construction, as well as many other details such as the storm water drainage systems.

**Action,**  
Business Services Report  
#17-18  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye

The motion was made by Mr. Chase, and seconded by Dr. Clegg, and passed 5-0 to approve the Business Services Report # 17-18, as presented.

**Action,**  
Resolution R-17-20:  
Issuance of 2017-2018  
Tax and Revenue  
Anticipation Notes  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye

The motion was made by Mr. DeFigueiredo, and seconded by Mrs. MacDonald, and passed 5-0 to approve Resolution R-17-20: Resolution of the Governing Board of the Sulphur Springs Union School District Requesting the Issuance of 2017-2018 Tax and Revenue Anticipation Notes for the District by the Board of Supervisors of the County of Los Angeles.

**Action,**  
*LACOE PeopleSoft  
Contract  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Dr. Clegg, and seconded by Mrs. MacDonald, and passed 5-0 to approve LACOE PeopleSoft Contract.

**Action,**  
*2017-2018 LEA Plan  
Addendum  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Mr. DeFigueiredo, and seconded by Mr. Chase, and passed 5-0 to approve Sulphur Springs Union School District's 2017-2018 LEA Plan Addendum.

**Action,**  
*MOU between CSEA  
Chapter298 and SSUSD  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Mr. DeFigueiredo, and seconded by Dr. Clegg, and passed 5-0 to approve Memorandum of Understanding between California School Employees Association Chapter 298 and Sulphur Springs Union School District regarding changes to State Preschool Instructor/Site Supervisor Job Description.

**Action,**  
*State Preschool  
Instructor/Site Supervisor  
Job Description Change  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Dr. Clegg, and seconded by Mrs. MacDonald, and passed 5-0, to approve State Preschool Instructor/Site Supervisor Job Description Change.

**Action,**  
*R-17-19: Reduction  
in Hours or Layoff  
Classified Employees  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Mr. Chase, and seconded by Dr. Clegg, and passed 5-0, to approve Resolution R-17-19: Reduction in Hours or Layoff Classified Employees.

**Action,**  
*MOU between CSEA  
Chapter298 and SSUSD  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Dr. Clegg, and seconded by Mr. DeFigueiredo, and passed 5-0, to approve Memorandum of Understanding between California School Employees Association Chapter 298 and the Sulphur Springs Union School District.

**Correspondence and  
Board Information**

Dr. Clegg reported attending California School Boards Association Delegate Assembly and noted there was a discussion about the March California Ninth Circuit Appeal decision involving Antelope Valley Union High School District and IEP contracts.

Mr. DeFigueiredo reported there would be a total eclipse of the sun on August 21. He suggested we look into purchasing sunglasses for our children.

Mr. Chase mentioned that he attended the SELPA tour and noted seeing children with special needs participating in Choir in a General Education classroom. He also attended the LACSTA meeting, mentioning no candidates ran from the floor and there was a discussion on the May Revise.

Mrs. Weinstein mentioned attending breakfast with U.S. Congressman Steve Knight along with Dr. Kawaguchi.

**Closed Session,**  
*Weinstein-Aye*  
*Chase-Aye*  
*DeFigueiredo-Aye*  
*MacDonald-Aye*  
*Clegg-Aye*

The motion was made by Mr. Chase, seconded by Dr. Clegg, and passed 5-0 to adjourn to Closed Session at 8:59PM for discussion regarding:

- Conference with Legal Counsel-Existing Litigation; Government Code Sections 54954.5(c) and 54956.9(d)(1); Case #BC611012
- Personnel
- Public Employee Discipline/Dismissal/Release: Government Code Section 54957
- Labor Negotiations
- Property Negotiations

**Reconvene**  
*Weinstein-Aye*  
*Chase-Aye*  
*DeFigueiredo-Aye*  
*MacDonald-Aye*  
*Clegg-Aye*

The motion was made by Mr. Chase, seconded by Mr. DeFigueiredo, and passed 5-0 to reconvene the meeting at 10:18PM.

**Report from Closed Session**  
*Weinstein-Aye*  
*Chase-Aye*  
*DeFigueiredo-Aye*  
*MacDonald-Aye*  
*Clegg-Aye*

In closed session, on motion by Mrs. MacDonald, seconded by Dr. Clegg, the Board took unanimous action to direct the Superintendent to notify employee #UZ8468445 of the decision not to reelect employee #UZ8468445 for the next succeeding school year, pursuant to Education Code section 44929.21.

**Adjournment**  
*Weinstein-Aye*  
*Chase-Aye*  
*DeFigueiredo-Aye*  
*MacDonald-Aye*  
*Clegg-Aye*

The motion was made by Mrs. MacDonald, seconded by Dr. Clegg, and passed 5-0 to adjourn the meeting at 10:22PM.

June 14, 2017

  
Mrs. Shelley Weinstein, President

  
Mr. Ken Chase, Clerk