

# Employee Annual Notifications Handbook

## Board Policies and Administrative Regulations

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All employees must annually review the following Board Policies.

### Personnel Services Department

- Sexual Harassment [BP 4119.11](#) / [AR 4119.11](#)
- Sexual Harassment [BP 5145.7](#) / [AR 5145.7](#)
- Nondiscrimination/Harassment [BP 5154.3](#) / [AR 5145.3](#)
- Employee Assistance Programs [BP 4159](#)
- Uniform Complaint Procedures [BP 1312.3](#) / [AR 1312.3](#)
- Drug and Alcohol-Free Workplace [BP 4020](#)
- Universal Precautions [BP 4119.43](#) / [AR 4119.43](#)
- [Workplace Violence Prevention Plan](#) (SB 553)

### Business Services Department

- Integrated Pest Management [AR 3514.2](#)
- Environmental Safety [BP 3514](#) / [AR 3514](#)
- Exposure Control Plan For Bloodborne Pathogens [BP 4119.42](#) / [AR 4119.42](#)
- Hazardous Substances [BP 3514.1](#) / [AR 3514.1](#)

### Instructional Services Department

Tobacco-Free Schools [BP 3513.3](#) / [AR 3513.3](#)

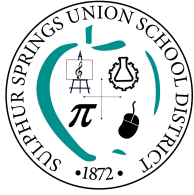
**To contact our Title IX/Equity Coordinator for information or to file a complaint please reach out to:**

Dr. Jay Greenlinger  
Assistant Superintendent of Personnel/Pupil Services  
(661) 252-5131 ext. 191; [jgreenlinger@sssd.k12.ca.us](mailto:jgreenlinger@sssd.k12.ca.us)

**For the 504 Coordinator, please contact:**

Paul Frisina  
Executive Director of Special Education and Student Services  
(661) 252-5131 ext. 239; [pfrisina@sssd.k12.ca.us](mailto:pfrisina@sssd.k12.ca.us)

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## Sulphur Springs Union School District

Serving Grades Preschool – 6

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www.sssd.k12.ca.us

To: All SSUSD Employees

From: Dr. Jay Greenlinger  
Assistant Superintendent of Personnel/Pupil Services

Re: Employee Annual Notifications

You are required to read the Employee Annual Notifications handbook and sign, date, and return this form to the Personnel Department.

I have read and understand the Employee Annual Notifications Handbook.

Name \_\_\_\_\_

Site: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_