

# SULPHUR SPRINGS UNION SCHOOL DISTRICT

Regular Meeting of the Governing Board

January 22, 2020

## MINUTES

### Meeting Location:

Canyon Springs Community School  
19059 Vicci Street  
Canyon Country, CA 91351

### TRUSTEES PRESENT:

Mrs. Shelley Weinstein, President  
Mr. Ken Chase, Clerk  
Mrs. Brenda Martinez Gerson, Member  
Mrs. Lori MacDonald, Member  
Mr. Denis DeFigueiredo, Member

### STAFF PRESENT:

Dr. Catherine Kawaguchi, Superintendent  
Dr. Jezelle Fullwood, Assistant Superintendent, Educational Services  
Mrs. Gretchen Bergstrom, Assistant Superintendent, Business Services  
Dr. Josh Randall, Assistant Superintendent, Personnel/Pupil Services  
Ms. Marie Carrillo, District Executive Secretary

### **Call to Order, Roll Call**

Mrs. Weinstein called the Regular Meeting to order at 7:00PM, and noted the roll.

### **Pledge of Allegiance**

Anthony Molina, Canyon Springs Community School 4<sup>th</sup> grader, led the Pledge of Allegiance.

### **Approval of Agenda,**

*Weinstein- Aye  
Chase- Aye  
Martinez Gerson- Aye  
MacDonald- Aye  
DeFigueiredo- Aye*

Mr. Chase requested Action Calendar items X.A. and X.B. be moved after Conference Calendar item IX.B.

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 5-0 by a voice vote to approve the Agenda.

### **Approval of Special Minutes, December 16, 2019**

*Weinstein- Aye  
Chase- Aye  
Martinez Gerson- Aye  
MacDonald- Aye  
DeFigueiredo- Aye*

The motion was made by Mr. Chase, seconded by Mrs. Martinez Gerson, and passed 5-0 by a voice vote, to approve the Minutes of the December 16, 2019 Special Meeting.

### **Approval of Regular Minutes, December 18, 2019**

*Weinstein- Aye  
Chase- Aye  
Martinez Gerson- Aye  
MacDonald- Aye  
DeFigueiredo- Aye*

The motion was made by Mrs. Martinez Gerson, seconded by Mrs. MacDonald, and passed 5-0 by a voice vote, to approve the Minutes of the December 18, 2019 Regular Meeting.

### **Hearing, Requests to Address, Comments, Questions**

There were no requests to address the Board, nor any comments or questions regarding agenda items.

### **Agenda Order,**

Mrs. Weinstein changed the order of the Agenda. Trustees took action on the Consent Calendar items before Hearing Session item VII.C. School Site Presentation.

**Consent,**  
*Weinstein- Aye*  
*Chase-Aye*  
*Martinez Gerson-Aye*  
*MacDonald- Aye*  
*DeFigueiredo-Aye*

Mr. Chase requested removal of Consent Calendar item VIII.L Retirement Resolution R-20-01: Wes Burcham for separate consideration.

The motion was made by Mrs. MacDonald, seconded by Mrs. Martinez Gerson, and passed 5-0 by a voice vote, to approve Consent Calendar, as follows:

- Conference Action Report #20-01
- Field Trip Action Report #20-01
- Gift Action Report #20-01
- Personnel Action Report #20-01
- Call for Special Board Meeting: Board Tour – February 6, 2020, 8:00AM
- Relational Leadership Confirmation Agreement
- Contract for Professional Consulting Services between CFW Advisory Services, LLC and the Sulphur Springs Union School District
- Service Agreement with DFA, LLC for Actuarial Services
- Approval of Transportation Fees for the 2020-21 School Year
- Resolution R-20-02: Designation of the Official Representative to the Santa Clarita Valley School Food Services Agency Board of Directors
- Resolution R-20-03: Authorizing an Update to the Self-Insurance Risk Management Authority II (SIRMA II) Joint Powers Authority Agreement
- Agreement for Consultant Services – SCV Water Agency – Mint Canyon
- Agreement for Consultant Services – Puppet Art Theatre Co – Leona Cox
- Agreement for Consultant Services – Cultivating Creative Minds – Valley View
- Agreement for Consultant Services – Follett Book Fair – Golden Oak & Leona Cox
- Advanced Behavioral Pathways NPA Master Contract
- Agreement for Consultant Services – Victoria Cooper (Cooper Fundraising) – Leona Cox

The motion was made by Mrs. MacDonald, seconded by Mrs. Martinez Gerson, and passed 5-0 by a voice vote, to approve Retirement Resolution R-20-01: Wes Burcham. Board of Trustees presented Mr. Burcham a Resolution Plaque and certificates.

**Hearing,**  
*School Site*  
*Presentation*

Mrs. Julie Martinez, Principal, welcomed the Board of Trustees and presented an iMovie highlighting Canyon Springs Community School's Circle of Friends.

Trustees presented certificates of recognition to the following:

- Issac Batres – Classified Employee
- Cheryl Ojena – Classified Employee
- Lleny Bertran – Community Member
- Pam Wight – Community Member
- Jennifer Terrazas – Community Member
- Karrie McClenahan – Teacher
- Elizabeth Gutierrez – Teacher
- Karen Lyznick – Teacher
- Maureen Teague – Teacher
- Jeri Potter – Teacher
- Hanin Eid – Teacher

- Elizabeth Mowry – Teacher
- Lynette Vermeulen – Teacher

**Recess, Reconvene**

Mrs. Weinstein called a recess at 7:31PM and then reconvened at 7:40PM.

**Conference,  
PFMG Solar  
Presentation**

The Board of Trustees was presented an update on Year 3 of the solar project by PFMG staff. The presentation provided a summary of the systems solar usage compared to total electricity usage, and how the solar savings works.

**Conference,  
Construction: Sulphur  
Springs & Pinetree  
Community School  
Projects**

Mr. Yuri Calderon of MillerCalderon, Inc. and Mr. Scott Gaudineer of Flewing & Moody, Inc. provided Trustees a construction project update for Sulphur Springs Community School, Project Nos. 2020/01/01-SS and 2020/01/02-SS, and Pinetree Community School Construction Project No. 2020/01/01-PT.

**Action,  
Consider Approval  
Project No.  
2020/01/01-PT  
Weinstein- Aye  
Chase-Aye  
Martinez Gerson-Aye  
MacDonald- Aye  
DeFigueiredo-Aye**

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 5-0 by a voice vote, to approve the Construction Documents and Plans for the Construction of a new Classroom Building at Pinetree Community School, Project No. 2020/01/01-PT ("Project"), and authority to proceed with formal bidding upon receipt of DSA Approval of the construction documents.

**Action,  
Consider Approval  
Project Nos.  
2020/01/01-SS  
2020/01/02-SS  
Weinstein- Aye  
Chase-Aye  
Martinez Gerson-Aye  
MacDonald- Aye  
DeFigueiredo-Aye**

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 5-0 by a voice vote, to approve the Construction Documents and Plans for the Construction of a new Classroom Building (Project No. 2020/01/01-SS) and Hardcourt, Student Assembly Area and Playground (Project No. 2020/01/02-SS) at Sulphur Springs Community School (hereinafter, collectively "Projects"), and authority to proceed with formal bidding of either Project or the Projects collectively upon receipt of DSA Approval of the construction documents.

**Conference,  
Proposition 13**

Dr. Kawaguchi presented the Board of Trustees the CSBA and CASH sample resolutions regarding Proposition 13.

**Conference,  
2019 California  
School Dashboard**

Dr. Fullwood and Dr. Randall presented the Trustees a presentation on the 2019 California School Dashboard.

**Conference,  
Williams Quarterly  
Report**

Dr. Randall presented the Williams Quarterly Report for October 1 to December 31, 2019, noting no complaints were received during this time period.

**Action,  
2019-2020 TUPE  
Weinstein- Aye  
Chase-Aye  
Martinez Gerson-Aye  
MacDonald- Aye  
DeFigueiredo-Aye**

The motion was made by Mrs. MacDonald, seconded by Mr. DeFigueiredo, and passed 5-0 by a voice vote, to approve the 2019-2020 Tobacco Use Prevention Education Curriculum and Instructional Services (TUPE) Contract Agreement – Los Angeles County Office of Education.

**Action,**  
*Provisional  
Internship Permit  
Weinstein- Aye  
Chase-Aye  
Martinez Gerson-Aye  
MacDonald- Aye  
DeFigueiredo-Aye*

The motion was made by Mr. Chase, seconded by Mrs. Martinez Gerson, and passed 5-0 by a voice vote, to approve the Provisional Internship Permit.

**Action,**  
*School Accountability  
Report Cards  
Weinstein- Aye  
Chase-Aye  
Martinez Gerson-Aye  
MacDonald- Aye  
DeFigueiredo-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. Martinez Gerson, and passed 5-0 by a voice vote, to approve the School Accountability Report Cards.

**Action,**  
*Business Services Report  
#20-11  
Weinstein- Aye  
Chase-Aye  
Martinez Gerson-Aye  
MacDonald- Aye  
DeFigueiredo-Aye*

The motion was made by Mrs. Martinez Gerson, seconded by Mr. Chase, and passed 5-0 by a voice vote, to approve the Business Services Report #20-11.

**Correspondence and  
Board Information**

Dr. Kawaguchi reminded the Board of Trustees of the upcoming Many Families One Community event on February 22, 2020 at Golden Valley High School. She also mentioned the upcoming Board Tour on January 23, 2020 at 8:00AM.

Mrs. MacDonald hoped everyone enjoyed the Holiday Break.

Mrs. Martinez Gerson mentioned that she is looking forward to the Board Tour and trying the SCV Food Services food.

Mr. Chase gave a shout-out to Mrs. Bergstrom. He thanked her for all she did for our District.

Mrs. Weinstein also thanked Mrs. Bergstrom, and wished her well on her new endeavor. Mrs. Weinstein reminded the Board of Trustees of the upcoming SCV Trustees meeting on January 27, 2020 at 6:30PM at Castaic High School.

**Closed Session,**  
*Weinstein- Aye  
Chase-Aye  
Martinez Gerson-Aye  
MacDonald- Aye  
DeFigueiredo-Aye*

The motion was made by Mrs. MacDonald, seconded by Mrs. Martinez Gerson, and passed 5-0 by a voice vote, to adjourn to Closed Session at 9:22PM for discussion regarding:

- Potential Litigation
- Personnel
- Superintendent Evaluation: Government Code Section 54957
- Labor Negotiations
- Property Negotiations

**Reconvene,**  
*Weinstein- Aye*  
*Chase-Aye*  
*Martinez Gerson-Aye*  
*MacDonald- Aye*  
*DeFigueiredo-Aye*

The motion was made by Mrs. Martinez Gerson, seconded by Mr. DeFigueiredo, and passed 5-0 by a voice vote, to reconvene the meeting at 11:29PM.

**Report of Closed Session Action,**

There were no comments regarding Closed Session items.

**Report of Closed Session**

No Report out of Closed Session


**Adjournment**  
*Weinstein- Aye*  
*Chase-Aye*  
*Martinez Gerson-Aye*  
*MacDonald- Aye*  
*DeFigueiredo-Aye*

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 5-0 by a voice vote, to adjourn the meeting at 11:32PM.

February 12, 2020



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Mrs. Shelley Weinstein, President



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Mr. Ken Chase, Clerk