

**SULPHUR SPRINGS UNION SCHOOL DISTRICT**  
Regular Meeting of the Governing Board  
April 22, 2020  
**MINUTES**

Meeting Location:

Zoom and Live Streamed  
for Public Access,  
<https://youtu.be/pQtO8aUJeSw>

TRUSTEES PRESENT:

Mrs. Shelley Weinstein, President  
Mr. Ken Chase, Clerk  
Mrs. Lori MacDonald, Member  
Mr. Denis DeFigueiredo, Member

STAFF PRESENT:

Dr. Catherine Kawaguchi, Superintendent  
Dr. Jezelle Fullwood, Assistant Superintendent, Educational Services  
Dr. Josh Randall, Assistant Superintendent, Business Services  
Ms. Marie Carrillo, District Executive Secretary

Due to the emergency mandate COVID-19, and Executive Order from the Governor to stay home, the Board of Trustees met through Zoom at: <https://youtu.be/pQtO8aUJeSw> as well as the Superintendent and Assistant Superintendents. The meeting was Live Streamed to provide public communication.

**Call to Order,  
Roll Call**

Mrs. Weinstein called the Regular Meeting to order at 7:02PM, and noted the roll.

**Pledge of Allegiance**

Mr. Chase led the Pledge of Allegiance.

**Approval of Agenda,  
Weinstein- Aye  
Chase- Aye  
MacDonald- Aye  
DeFigueiredo- Aye**

The motion was made by Mrs. MacDonald, seconded by Mr. DeFigueiredo, and passed 4-0 by a roll call vote to approve the Agenda.

**Approval of Regular  
Minutes,  
April 8, 2020  
Weinstein- Aye  
Chase- Aye  
MacDonald- Aye  
DeFigueiredo- Aye**

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 4-0 by a roll call vote, to approve the Minutes of the April 8, 2020 Regular Meeting.

**Hearing,  
Requests to Address,  
Comments, Questions**

There were no requests to address the Board, nor any comments or questions regarding agenda items.

**Consent,  
Weinstein- Aye  
Chase- Aye  
MacDonald- Aye  
DeFigueiredo- Aye**

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 4-0 by a roll call vote, to approve Consent Calendar, as follows:

- Conference Action Report N/A
- Field Trip Action Report N/A
- Gift Action Report #20-06
- Personnel Action Report #20-07
- Approval of Contract with Eide Bailly LLP for Accounting Support Services
- Approval of Contract with Eide Bailly LLP – Bond Fund (Measure CK)

- Approval of Contract with Eide Bailly LLP – SSUSD
- Retainer Agreement with the Law Offices of Margaret A. Chidester & Associates
- Disposal of Surplus/Obsolete Materials

**Conference,**  
*Demographics Report  
by Davis Demographics*

Dr. Kawaguchi introduced Mr. David Kaitz of Davis Demographics and Planning, Inc. Mr. Kaitz presented to Trustees the annual demographics report for the District. The report included information and mapping of student data, attendance matrix, projection methodology, historical birth information, birth data correlated to Kindergarten class sizes, mobility factors, tracking future residential development, 7-year residential development summary report, projections by study area, attendance area, and District-wide, as well as projected changes in K-6 student population through 2026.

**Conference,**  
*Possible Issuance  
of CFD 2006-1 and  
2014-1 Mello-Roos  
Bonds*

Dr. Kawaguchi introduced Mr. Khushroo Gheyara, Financial Advisor from CFW Advisory Services LLC. Mr. Gheyara shared information regarding possible issuance of CFD 2006-1 and 2014-1 Mello-Roos Bonds.

**Agenda Order  
Change,**

Mrs. Weinstein changed the order of the Agenda. Trustees took action on the following Action Calendar item: X.A. Issuance of CFD 2006-1 and 2014-1 Mello-Roos Bonds.

**Action,**  
*Issuance of CFD 2006-1  
and 2014-1 Mello-Roos  
Bonds  
Weinstein- Aye  
Chase-Aye  
MacDonald- Aye  
DeFigueiredo-Aye*

The motion was made by Mr. Chase, seconded by Mr. DeFigueiredo, and passed 4-0 by a roll call vote, to approve the Issuance of CFD 2006-1 and 2014-1 Mello-Roos Bonds.

**Conference,**  
*1<sup>st</sup> Reading: BP 5121  
Grades and Evaluation of  
Student Achievement*

Dr. Fullwood presented the Trustees with the First Reading of Board Policy 5121 – Grades and Evaluation of Student Achievement. There being no comments or questions, Trustees agreed to bring Board Policy 5121 as an Action Item on this meeting.

**Action,**  
*Acceptance of  
Resignation: Trustee  
B. Martinez Gerson  
Weinstein- Aye  
Chase-Aye  
MacDonald- Aye  
DeFigueiredo-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 4-0 by a roll call vote, to approve the Acceptance of Resignation: Trustee Brenda Martinez Gerson.

**Action,**  
*Board Vacancy  
Provisional Appointment  
or Special Election  
Weinstein- Aye  
Chase-Aye  
MacDonald- Aye  
DeFigueiredo-Aye*

The motion was made by Mrs. MacDonald, seconded by Mr. Chase, and passed 4-0 by a roll call vote, to approve the Board Vacancy be filled by Provisional Appointment per Education Code section 5091 (a)(1).

**Action,**  
*Public Notice of Vacancy  
and Next Steps  
Weinstein- Aye  
Chase-Aye  
MacDonald- Aye  
DeFigueiredo-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 4-0 by a roll call vote, to approve the Public Notice of Vacancy and Next Steps to Fill Vacant Seat on the Governing Board of Trustees of the Sulphur Springs Union School District.

**Action,**  
*R-20-08: CA Day of  
the Teacher  
Weinstein- Aye  
Chase-Aye  
MacDonald- Aye  
DeFigueiredo-Aye*

The motion was made by Mr. Chase, seconded by Mr. DeFigueiredo, and passed 4-0 by a roll call vote, to approve Resolution R-20-08: California Day of the Teacher.

**Action,**  
*R-20-09: Classified  
School Employee Week  
Weinstein- Aye  
Chase-Aye  
Martinez Gerson-Aye  
MacDonald- Aye  
DeFigueiredo-Aye*

The motion was made by Mrs. MacDonald, seconded by Mr. DeFigueiredo, and passed 4-0 by a roll call vote, to approve Resolution R-20-09: Classified School Employee Week.

**Action,**  
*2<sup>nd</sup> Reading: BP 5121  
Weinstein- Aye  
Chase-Aye  
MacDonald- Aye  
DeFigueiredo-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 4-0 by a roll call vote, to approve Second Reading: Board Policy 5121 – Grades and Evaluation of Student Achievement.

**Action,**  
*MOU SSUSD and CSEA  
Weinstein- Aye  
Chase-Aye  
MacDonald- Aye  
DeFigueiredo-Nay*

The motion was made by Mrs. MacDonald, seconded by Mr. Chase, and passed 3-1 by a roll call vote, with Mr. DeFigueiredo opposing to approve the Memorandum of Understanding between SSUSD and CSEA regarding response to COVID-19.

**Action,**  
*Tentative MOU  
SSUSD and CSEA  
Weinstein- Aye  
Chase-Aye  
MacDonald- Nay  
DeFigueiredo-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 3-1 by a roll call vote, with Mrs. MacDonald opposing to approve the Tentative Agreement and Memorandum of Understanding between SSUSD and CSEA Chapter #298 regarding 2019-20 Contract Year.

**Action,**  
*AB1200 for Tentative  
Agreement SSUSD  
and CSEA  
Weinstein- Aye  
Chase-Aye  
MacDonald- Nay  
DeFigueiredo-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 3-1 by a roll call vote, with Mrs. MacDonald opposing to approve AB1200 for Tentative Agreement between SSUSD and CSEA Chapter #298.

**Action,**  
*2019-20 Classified  
Salary Schedule  
Weinstein- Aye  
Chase-Aye  
MacDonald- Aye  
DeFigueiredo-Aye*

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 4-0 by a roll call vote, to approve 2019-2020 Classified Salary Schedule contingent upon Classified ratifying the Tentative Agreement between SSUSD and CSEA.

**Action,**  
*2019-20 Confidential  
Salary Schedule  
Weinstein- Aye  
Chase-Aye  
MacDonald- Aye  
DeFigueiredo-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 4-0 by a roll call vote, to approve the 2019-2020 Confidential Salary Schedule.

**Action,**  
*2019-20 Unrepresented  
Salary Schedule  
Weinstein- Aye  
Chase-Aye  
MacDonald- Aye  
DeFigueiredo-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 4-0 by a roll call vote, to approve the 2019-2020 Unrepresented Salary Schedule.

**Action,**  
*2019-20 Supervisory  
Salary Schedule  
Weinstein- Aye  
Chase-Aye  
MacDonald- Aye  
DeFigueiredo-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 4-0 by a roll call vote, to approve the 2019-2020 Supervisory Salary Schedule.

**Action,**  
*Contract for Dr.  
Jezelle Fullwood  
Amendment No. 2  
Weinstein- Aye  
Chase-Aye  
MacDonald- Aye  
DeFigueiredo-Aye*

The Superintendent announced the amount of salary and the position pursuant to the contract for Dr. Jezelle Fullwood, Assistant Superintendent Educational Services.

The motion was made Mrs. MacDonald, seconded by Mr. DeFigueiredo, and passed 4-0 by a roll call vote, to approve Amendment No. 2 to the April 25, 2018 Employment Contract for Dr. Jezelle Fullwood, Assistant Superintendent Educational Services.

**Action,**  
*Contract for Dr.  
Joshua Randall  
Amendment No. 1  
Weinstein- Aye  
Chase-Aye  
MacDonald- Aye  
DeFigueiredo-Aye*

The Superintendent announced the amount of salary and the position pursuit to the contract for Dr. Joshua Randall, Assistant Superintendent Business Services.

The motion was made by Mr. Chase, seconded by Mr. DeFigueiredo, and passed 4-0 by a roll call vote, to approve Amendment No. 1 to the March 25, 2020 Employment Contract for Dr. Joshua Randall, Assistant Superintendent Business Services.

**Action,**  
*2019-2020 Management  
Salary Schedule  
Weinstein- Aye  
Chase-Aye  
MacDonald- Aye  
DeFigueiredo-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 4-0 by a roll call vote, to approve the 2019-2020 Management Salary Schedule.

**Action,**  
*Contract and Salary  
Schedules for Dr.  
Catherine Kawaguchi  
Weinstein- Aye  
Chase-Aye  
MacDonald- Aye  
DeFigueiredo-Aye*

Mrs. Weinstein announced the amount of salary and the position pursuit to the contract for Dr. Catherine Kawaguchi, Superintendent.

The motion was made by Mrs. MacDonald, seconded by Mr. Chase, and passed 4-0 by a roll call vote, to approve Dr. Catherine Kawaguchi, Superintendent, Employment Contract and Salary Schedules.

**Action,**  
*Resolution for  
Non-State Agencies  
Weinstein- Aye  
Chase-Aye  
MacDonald- Aye  
DeFigueiredo-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 4-0 by a roll call vote, to approve the Designation of Applicant's Agent Resolution for Non-State Agencies.

**Action,**  
*Business Services  
Report #20-17  
Weinstein- Aye  
Chase-Aye  
MacDonald- Aye  
DeFigueiredo-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 4-0 by a roll call vote, to approve the Business Services Report #20-17.

**Correspondence and  
Board Information**

Mr. Chase thanked Mrs. Brenda Martinez Gerson for her service. He expressed his appreciation for Mrs. Martinez Gerson's different perspective, knowledge, and for all she has done for our District. Mr. Chase also thanked the Sulphur Springs Union School District staff for supporting our students during these difficult times. He announced that today is his 31<sup>st</sup> wedding anniversary and he wished his wife a Happy Anniversary.

Mrs. MacDonald expressed her appreciation for the time Mrs. Martinez Gerson gave to our District. She stated that it was an honor to serve alongside her. Mrs. MacDonald noted going to Canyon Springs Community School to see the lunch program. Mrs. MacDonald is very grateful to our teachers who have put so much effort into Google Classroom and to Classified staff for all the work behind the scenes.

Mr. DeFigueiredo recognized Mrs. Martinez Gerson for all she did for our District and colleagues. She was a great contributor to the community and Board. She will be missed. Mr. DeFigueiredo mentioned speaking to parents regarding schooling at home and noted the overwhelming positive votes on their behalf. Parents are being very appreciative. He is incredibly impressed of what our faculty and staff are doing to support our children.

Mrs. Weinstein mentioned that Mrs. Martinez Gerson would be missed and she asked if anyone knew of a possible candidate in the Leona Cox Trustee Area to please pass on the word. She noted that the candidate will have to run for the position again in November during elections. Mrs. Weinstein participated in the Assistant Superintendent Personnel/Pupil Services interviews. She thanked Dr. Kawaguchi for representing the District well on the KHTS Radio Talk Show and noted that it was clear Dr. Kawaguchi has a love in her heart for our children. Mrs. Weinstein thought it amazing what the District has done for the schooling at home program.

**Closed Session,**  
*Weinstein- Aye*  
*Chase-Aye*  
*MacDonald- Aye*  
*DeFigueiredo-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 4-0 by a roll call vote, to adjourn to Closed Session at 8:43PM for discussion regarding:

- Potential Litigation
- Personnel
- Labor Negotiations
- Property Negotiations

**Reconvene**  
*Weinstein- Aye*  
*Chase-Aye*  
*MacDonald- Aye*  
*DeFigueiredo-Aye*

The motion was made by Mrs. MacDonald, seconded by Mr. Chase, and passed 4-0 by a roll call vote, to reconvene the meeting at 9:48PM.

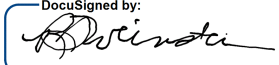
**Report of Closed Session,**

There were no comments regarding Closed Session items.

**Adjournment**  
*Weinstein- Aye*  
*Chase-Aye*  
*MacDonald- Aye*  
*DeFigueiredo-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 4-0 by a roll call vote, to adjourn the meeting at 9:51PM.

May 13, 2020

DocuSigned by:  
  
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Mrs. Shelley Weinstein, President

DocuSigned by:  
  
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Mr. Ken Chase, Clerk