

SULPHUR SPRINGS UNION SCHOOL DISTRICT

Regular Meeting of the Governing Board
August 10, 2016

MINUTES

District Administrative Office
27000 Weyerhaeuser Way
Canyon Country, CA 91351

TRUSTEES PRESENT:

Mrs. Shelley Weinstein, President
Mr. Denis DeFigueiredo, Clerk
Mr. Ken Chase, Member
Ms. Lori MacDonald, Member
Dr. Kerry Clegg, Member

STAFF PRESENT:

Dr. Catherine Kawaguchi, Superintendent
Mrs. Kathy Harris, Assistant Superintendent-Instructional Services
Mrs. Michele Gookins, Assistant Superintendent-Business Services
Mr. Josh Randall, Assistant Superintendent-Personnel/Pupil Services
Ms. Natalie Fears, District Executive Secretary

**Call to Order,
Roll Call**

Mrs. Weinstein called the Regular Meeting to order at 7:00 PM and noted the roll.

Pledge of Allegiance

Graham Drew (student) led the Pledge of Allegiance.

Approval of Agenda,

*Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 5-0 to approve the Agenda as presented.

Approval of Minutes,

*xxx Meeting
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye*

The motion was made by Mr. Chase, seconded by Ms. MacDonald, and passed 5-0 to approve the Minutes of the July 13, 2016 Regular Meeting.

Hearing,

*Requests to Address,
Comments, Questions*

There were no requests to address the Board, nor any comments or questions regarding agenda items.

Consent,
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 5-0, to approve the Consent Calendar as follows:

- Conference Action Report #16-12
- Field Trip Action Report # (n/a)
- Gift Action Report # (n/a)
- Personnel Action Report #16-13
- Consultant Agreement: Dolores Adams
- Los Angeles County School Trustees Association 2016-2017 Association Membership Dues
- Key Data Systems Agreement for SBAC Data Reports
- PAC K-12 Arts Education Outreach Package Confirmation
- Master Contract-Therapy in Action: Individual Service Agreements (ISA) for students: #106338, #93801, #94674, #105846, #107038, #104568, #97849, #105946
- Master Contract – Greg Kimberlin, Ph.D.
- K-12 Arts Education Outreach Program 2016-17 Arts Integration Professional Development
- 2016-17 Field Trip and Fee Schedule
- Contract – Vavrinek, Trine, Day & Co., LLP
- BP/AR 6173 Education for Homeless Children
- Cintas Agreement for Uniform Cleaning
- 2016-17 ESGI License
- Appointment of Heidi Heinrich to the Citizen's Bond Oversight Committee (CBOC)

Mrs. Weinstein, recognized and welcomed three newly appointed staff members to Sulphur Springs Union School District, all were present at the August 10, 2106 Regular Board Meeting.

- Ms. Stephanie Cruz -- TOSA Teacher on Special Assignment, Instructional Technology
- Ms. Melanie Morales-VanHecke – English Learner Program Coordinator
- Ms. Heather Drew – Assistant Principal, Leona Cox Community School

Conference,
Accounting Systems
Evaluation Updates

Accounting System Evaluation and Update

Mrs. Gookins, Superintendent of Business Services provided information to the Trustees of the current accounting systems LACOE-PeopleSoft/HRS. Mrs. Gookins, pointed out that SSUSD has currently outpaced the system that is currently been in place since the early 2000's. The system currently has limited capacity for review and lengthy processing times for requisition processing.

Dr. Kawaguchi noted that the presentation is an awareness to the Trustees of the challenges that are currently being faced with the outdated system that is currently in place.

District staff will convene a committee to explore options to look at an Accounting System that will interface with LACOE PeopleSoft/HRS. Board will be presented with information at a later date.

2016/17 Board Tours

The Trustees selected and agreed on the dates for upcoming Board Tours.
The dates are as follows:

- October 19, 2016
- January 25, 2017
- March 15, 2016

Action,
*Business Services
 Report# 17-01,
 Weinstein-Aye
 DeFigueiredo-Aye
 Chase-Aye
 MacDonald-Aye
 Clegg-Aye*

The motion was made by Mr. Chase, seconded by Dr. Clegg, and passed 5-0 to approve the Business Services Report #17-01 as presented.

Action,
*45 Day Budget Update
 Weinstein-Aye
 DeFigueiredo-Aye
 Chase-Aye
 MacDonald-Aye
 Clegg-Aye*

The motion was made by Mr. Chase, seconded by Ms. MacDonald and passed 5-0 to approve the 45-Day Budget Update as presented.

Action,
*R-16-55
 Weinstein-Aye
 DeFigueiredo-Aye
 Chase-Aye
 MacDonald-Aye
 Clegg-Aye*

The motion was made by Dr. Clegg, seconded by Ms. MacDonald, and passed 5-0 to approve the Governing Board Resolution R-16-55 for Emergency Resolution Public Project as presented.

Superintendent Dr. Kawaguchi responded to comments and questions from Trustees.

Mrs. Weinstein requested that parents of all students be notified of the cleaning process. She also expressed great appreciation to all staff and maintenance that worked to promptly and effectively clean each and every school site.

Action,
*American Tech, Inc. (ATI)
 Weinstein-Aye
 DeFigueiredo-Aye
 Chase-Aye
 MacDonald-Aye
 Clegg-Aye*

The motion was made by Mr. Chase, seconded by Ms. MacDonald, and passed 5-0 to approve the Service Agreement with American Technologies (ATI, Inc.), as presented.

Action,
*Selection of Health Insurance Plan Administrator
 Weinstein-Aye
 DeFigueiredo-Aye
 Chase-Aye
 MacDonald-Aye
 Clegg-Aye*

The motion was made by Mr. Chase, seconded by Dr. Clegg, and passed 5-0 to approve the Selection of Health Insurance Plan Administrator as presented.

Action,
*R-16-56 Cease CalPERS
 (PERS/STRS Members)
 Weinstein-Aye
 DeFigueiredo-Aye
 Chase-Aye
 MacDonald-Aye
 Clegg-Aye*

The motion was made by Dr. Clegg, seconded by Mr. DeFigueiredo, and passed 5-0 to approve the Resolution R-16-56 Cease CalPERS (PERS/STRS Members) as presented.

Action,
R-16-57 Cease CalPERS
(non PERS/STRS
Members)
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Dr. Clegg, seconded by Mr. Chase, and passed 5-0 to approve the Resolution R-16-57 Cease CalPERS (non PERS/STRS Members) as presented.

Action,
R-16-58 Resolution
Authorizing Participation
in Self insured School of
CA (SISC III)
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mr. Chase, seconded by Ms. MacDonald, and passed 5-0 to approve the Resolution R-16-58 Resolution Authorizing Participation in Self Insured School of California III (SISC III) as presented.

Action,
**Civil Grand Jury
Report**
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mr. DeFigueiredo, seconded by Ms. MacDonald, and passed 5-0 to approve the report to Civil Grand Jury pertaining to capital appreciation and other school bonds with stated corrections.

Action,
**BP/AR 5145.3 Non-
Discrimination**
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Dr. Clegg, seconded by Ms. MacDonald, and passed 5-0 to approve the BP/AR 5145.3 / Nondiscrimination as presented.

Action,
**Notice of Termination
J.E. School
Consulting**
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mr. DeFigueiredo, seconded by Ms. MacDonald, and passed 5-0 to approve the Notice of Termination of all Agreements between the Sulphur Springs Union School District and J.E. School Consulting as presented.

Action,
Variable Term Waiver
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mr. DeFigueiredo, seconded by Ms. MacDonald, and passed 5-0 to approve the Variable Term Waiver as presented.

**Correspondence and
Board Information
and Correspondence**

Trustees noted that Ms. MacDonald will not be at the 2016 SSUSD Orientation at Fair Oaks Ranch Community School. The Trustees will take their Board pictures on Wednesday, September 14, 2106 at 6:45pm at the District Office. Mr. Chase asked Ms. Fears, District Executive Secretary, to email a reminder to all Trustees of the date and time.

Mrs. Weinstein reminded all Trustees of reserved parking at Fair Oak Ranch Community School for Orientation. Board thanked staff for being on site during the recent Sand Canyon Fires.

CONT...

Mr. DeFigueiredo recognized Mr. Matthews and his team for all of their work with regards to the Sand Canyon Fires.

Mr. Chase, stated he is looking forward to the 2016-2017-school start. He commended Mr. Matthews on Valley View Community School renovations and expressed his deepest regards to the families affected by the Sand Canyon Fires.

No items noted or discussed at this time for upcoming Regular Board Meeting at Golden Oak Community School.

Items for Aug 24,
2016 meeting at
Golden Oak Commu-
nity School

*Closed Session,
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Dr. Clegg, and passed 5-0 to adjourn to Closed Session at 8:48PM for discussion regarding potential litigation, personnel, labor negotiations, and property negotiations.

*Reconvene,
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye*

The motion was made by Ms. MacDonald, seconded by Mr. DeFigueiredo, and passed 5-0 to reconvene the meeting at 10:50 PM.

*Adjournment,
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye*

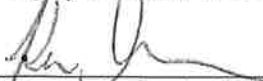
The motion was made by Dr. Clegg, seconded by Mr. Chase and passed 5-0 to adjourn the meeting at 10:52PM.

August 24, 2016

Date



Mrs. Shelley Weinstein, President



Mr. Denis DeFigueiredo, Clerk