

SULPHUR SPRINGS UNION SCHOOL DISTRICT

Regular Meeting of the Governing Board

September 28, 2016

AMENDED MINUTES

Mint Canyon Community School  
16400 Sierra Highway  
Canyon Country, CA

TRUSTEES PRESENT:

Mrs. Shelley Weinstein, President

Mr. Denis DeFigueiredo, Clerk

Mr. Ken Chase, Member

Dr. Kerry Clegg, Member

STAFF PRESENT:

Dr. Catherine Kawaguchi, Superintendent

Mrs. Kathy Harris, Assistant Superintendent-Instructional Services

Mrs. Michele Gookins, Assistant Superintendent-Business Services

Mr. Josh Randall, Assistant Superintendent-Personnel/Pupil Services

Ms. Natalie Fears, District Executive Secretary

Call to Order, Roll Call

Mrs. Weinstein called the Regular Meeting to order at 7:04PM and noted the roll.

Pledge of Allegiance

Pledge of Allegiance led by Mint Canyon Community School student, Lissett Leon.

Approval of Agenda,  
*Weinstein-Aye*  
*DeFigueiredo-Aye*  
*Chase-Aye*  
*MacDonald-Absent*  
*Clegg-Aye*

The motion was made by Mr. Chase, seconded by Mr. DeFigueiredo, and passed 4-0 to approve the Agenda as presented. Mrs. MacDonald was absent.

Approval of Minutes, *August*  
*24, 2016 Meeting*  
*Weinstein-Aye*  
*DeFigueiredo*  
*Chase-Aye*  
*MacDonald--Absent*  
*Clegg-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Dr. Clegg, and passed 4-0, to approve the Minutes of the September 14, 2016 Regular Meeting.

Hearing,  
*Requests to Address,*  
*Comments, Questions*

There were no requests to address the Board, nor any comments or questions regarding agenda items.

Hearing  
*Mint Canyon Site*  
*Presentation*

■ Mint Canyon School Site Presentation.

“Mint Canyon’s Superheroes” Presented by Principal Andrus.

Mrs. Andrus opened the presentation with a powerful introduction quote, “To have a culture of motivated students, evidence of learning, and a school-wide positive mindset, you must have SUPER teacher”- by Mrs. Andrus.

Presentation highlights:

- K-6, 2015-16 ELA and MATH accomplishments.
- Increase in ELA and MATH scores attributed to great teaching at Mint Canyon Community School.
- Introduction of teachers from Preschool 1-6, and the amazing support team.
- Outstanding academic growth in ASES.

*R-16-62 Sufficiency of*  
*Instructional Materials*

The ‘Superhero’ theme was unique and well enjoyed by all in attendance. Mrs. Weinstein commended Mrs. Andrus on the upward rising scores in ELA and Math test within her school, and expressed her enjoyment of the Superhero themed presentation.

Recess, Reconvene

Consent Calendar,  
Weinstein-Aye  
DeFigueiredo-Aye  
Chase-Aye  
MacDonald-Absent  
Clegg-Aye

Conference Calendar,  
2016 Smarter Balanced  
Assessment (SBA) Data

- Public Hearing R-16-62 Sufficiency of Instructional Materials was opened then closed.

Mrs. Weinstein called a recess at 7:25PM and then reconvened at 7:30PM.

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 4-0, to approve the Consent Calendar as follows:

- Conference Action Report #16-15
  - Field Trip Action Report # (n/a)
  - Gift Action Report # 6-15
  - Personnel Action Report # 16-16
  - Approval of Amendment No. 1 to August 12, 2015 Contract for Mrs. Kathy Harris, Assistant Superintendent, Instructional Services
  - Staff Rehab Agreement
  - Cultivating Creative Minds (CCM) Agreement for ASES
  - Resolution R-16-63 Transfer of Funds to pay COP Debt Services
  - Call for Special Meeting – October 19, 2016, 8:00AM
- 2016 Smarter Balanced Assessment (SBA) Data  
Presented by Superintendent, Dr. Kawaguchi and Mrs. Harris, Assistant Superintendent Instructional Services.  
Dr. Kawaguchi opened the presentation by stating her excitement in the overall growth within the District. She noted that the students in the district are working harder, thinking more critically and applying their learning skills to the real world as evidence by the SBA 2016 results.
  - SBA is an online assessment with two components:
    1. CAT – Compute Adaptive Test
    2. PT – Performance Task

### ELA

Across the district, key areas to target under ELA include:

- Reading
- Listening

\*Overall within the District, ELA scores were higher than Math scores.

### MATH

Grades 4 and 5 – Math scores higher than previous year.

It was noted that the 2016 5<sup>th</sup> Grade Science Scores have not been released by the State and that the state is preparing to transition from CA Standards Test for Science to the Next Generation Science Standards (NGSS) assessments. NGSS pilot will begin during the 2016-17 school year.

Physical Fitness Assessments: Official scores available late October 2016.

In closing, it was noted that the District and Site Administrators are working with staff to identify areas of strength and areas in which to grow. Goals to improve instruction will be identified in both ELA and Math. The District will continue to provide development for administrators and teachers and focus on improving student mastery at all grade level standards.

- 2015/16 Instructional Services End of Year Report.  
Presented by Mrs. Harris, Assistant Superintendent, Instructional Services.  
Presentation highlights:
  - Continuous work on Arts Integration.

2015/16 Instructional Services  
End of Year  
Report

- STEAM units added for 5<sup>th</sup> and 6<sup>th</sup> grades.
- 2<sup>nd</sup> year Math Expressions Implementation.
- ELA/ELD Adoption Committee in place.
- Professional Development included that all teachers receive a 1-day training on ELD Standards / Matrix.
- NGSS
- STEAM across all grades
- Continuing to work effectively with Instructional Technology.
- After School Education Safety Program

Mrs. Harris noted that with the continuing influx in international languages, there is a huge priority and focus on the English Learners. She also noted that Mrs. Morales-Van Hecke, English Learner Program Coordinator, has provided many hours of support to families and children within the district.

Mrs. Harris thanked the Board of Trustees for bringing the Technology TOSA back and noted that there are many options for teachers to continue to receive assistance with technology related issues.

Mrs. Harris noted several celebratory moments, which included:

- Techie Teachers using Instruction Technology.
- Increased SBAC scores in ELA and Math.
- 15.5% of English Learners became RFEP.
- LCAP showed significant improvement this year.
- Remarkable success with Kennedy arts integration colloquium.
- Rewarding AR Reading collaboration with Santa Clarita Valley Library.

*2015-16 Utilities Report*

- 2015/16 Utilities Report  
Presented by Michele Gookins, Assistant Superintendent Business Services
  - Huge water savings due to water restrictions, however an increase may be seen due an effort to get our fields back in good condition.
  - Substantial electricity savings due to employees of the district as a whole, becoming more energy efficient.
  - Fuel savings may be attributed to lower gas prices and also assistance from the Transportation Department, which strategically arranged bus routes to preserve fuel.
  - Overall decrease of \$197,000 from prior year.

*First Reading BP/AR 1230  
Community Relations*

- First Reading of BP/AR 1230 – Community Relations  
Presented by Josh Randall, Assistant Superintendent, Personnel / Pupil Services.  
  
The Board requested for BP/AR 1230 to be presented again under, 'Consent' at the next Regular Board Meeting on October 5, 2016.

Action Calendar  
Business Services  
Report# 17-04,  
Weinstein-Aye  
DeFigueiredo-Aye  
Chase-Aye  
MacDonald-Absent  
Clegg-Aye

The motion was made by Mr. Chase, seconded by Dr. Clegg, and passed 4-0 to approve the Business Services Report #17-04 as presented.

Resolution R-16-62,  
Sufficiency of  
Instructional Materials  
Weinstein-Aye  
DeFigueiredo-Aye  
Chase-Aye  
MacDonald-Absent  
Clegg-Aye

The motion was made by Mr. Chase, seconded by Dr. Clegg, and passed 4-0 to approve the Resolution R-16-62, Sufficiency of Instructional Materials, as presented.

201-16 End of Year  
Evidence of Progress of Local  
Agencies in  
Corrective Action,  
Weinstein-Aye  
DeFigueiredo-Aye  
Chase-Aye  
MacDonald-Absent  
Clegg-Aye

The motion was made by Dr. Clegg, seconded by Mr. Chase, and passed 4-0 to approve the 2015-16 End of Year Evidence of Progress of Local Educational Agencies in Corrective Action, as presented.

After School Education and  
Safety Program  
Renewal  
Application.  
Weinstein-Aye  
DeFigueiredo-Aye  
Chase-Aye  
MacDonald-Absent  
Clegg-Aye

The motion was made by Mr. Chase, seconded by Mr. DeFigueiredo, and passed 4-0 to approve the After School Education and Safety Program Renewal Application, as presented.

Correspondence and Board  
Information and  
Correspondence

- 2016 Kids Expo – October 16, 2016 at Golden Valley High School. Mrs. Weinstein invited the Board of Trustees to assist in volunteering for this event.
- Mrs. Weinstein announced the Santa Clarita Valley Trustees Associations Meeting, October 10, 2016 in the Newhall School District and asked which board members were planning to attend.
- Dr. Clegg provided an overview of the LACSTA “Men of Color” conference that he attended on September 26, 2016 with Mrs. Weinstein in Montebello, CA.

Closed Session,  
Weinstein-Aye  
DeFigueiredo-Aye  
Chase-Aye  
MacDonald-Absent  
Clegg-Aye

The motion was made by Mr. Chase, seconded by Mr. DeFigueiredo, and passed 4-0 to adjourn to Closed Session at 8:56PM.

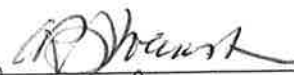
Reconvene  
Weinstein-Aye  
DeFigueiredo  
Chase-Aye  
MacDonald-Absent  
Clegg-Aye


The motion was made by Dr. Clegg, seconded by Mr. Chase, and passed 4-0 to reconvene the meeting at 10:04PM.

Adjournment  
Weinstein-Aye  
DeFigueiredo  
Chase-Aye  
MacDonald-Absent  
Clegg-Aye

The motion was made by Mr. Chase, seconded by Mr. DeFigueiredo and passed 4-0 to adjourn the meeting at 10:06PM

November 9, 2016  
Date

  
\_\_\_\_\_  
Mrs. Shelley Weinstein, President

  
\_\_\_\_\_  
Mr. Denis DeFigueiredo, Clerk